

Paige Hubert

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309-370-9392

Education

Southern Illinois University Edwardsville (SIUE)

Bachelor of Science in Mass Communications

Minor: Psychology

GPA: 3.11

Edwardsville, IL

Expected: December 2015

Illinois Central College (ICC)

Associate in Science

East Peoria, IL

May 2013

Scholarship Recipient: Chuck Leonard Education Scholarship

Relevant Coursework

- Writing for the Media
- Introduction to Television and Audio Production
- Mass Media in Society
- Fundamentals of Advertising
- Social Psychology
- Media Ethics
- Writing & Designing for the World Wide Web
- Media Planning

Employment History

Various Families

Child Caregiver

- Incorporate learning in play
- Supervise activities
- Follow schedules
- Keep children safe

Metamora, IL

2007-Present

IGA

Sales Associate

- Operated cash register
- Volunteered to work extra hours when needed
- Punctual and reliable
- Helped stock shelves when needed

Metamora, IL

Summer 2014

Kohl's
Sales Associate

East Peoria, IL
May 2011-July 2013

- Operated cash register and handled all cash and credit transactions
- Assisted training other sales associates
- Solicited, opened, and activated Kohl's Charge applications
- Solicited e-mail addresses from customers
- Showed initiative and was able to work independently
- Helped keep store cleanliness by arranging and folding merchandise
- Interacted and greeted all customers politely and in a friendly manner

Volunteer Experience

Alpha Phi Omega (SIUE)
Service Fraternity

2013

- Maintained cleanliness of SIUE campus
- Visited with elderly in local nursing homes
- Participated in Dance Marathon
- Produced hygiene baskets for the local homeless shelters

Epsilon Sigma Alpha (SIUE)
Service Sorority

2014

- Raised money for the Humane Society

Leadership Experience

- Alpha Phi Omega
 - Leadership courses
- Served as high school dance team captain
- Snowball leader for high school peers

Computer Skills

- Microsoft Office
- Google Drive, Documents, and Calendar