The regular meeting of the University Staff Senate Executive Board was called to order at 9:05am on
Thursday, November 21, 2019 in the Magnolia Room of the Morris University Center by President
Toberman.

Present: Ian Toberman, Collin Van Meter, Domonique Crosby (proxy for White), Mark Ferrell, Melanie
Schoenborn
Excused: David Balai, Gretchen Fricke, Angie White, Cindy Cobetto

APPROVAL OF MINUTES:
The minutes for the October 17, 2019 meeting were approved as written.

REPORTS AND UPDATES:
The banquet report was included for the regular Staff Senate meeting. Without including postage
expenses and the income from the summer raffles, the proceeds were $1576.

The Faculty for Collective Bargaining Scholarship is in progress, and applications are open through the
end of November. A Scholarship Committee meeting needs to be scheduled to do training and make
sure that everyone has access to AcademicWorks.

The President reported that student fees were voted down at the Student Senate meeting. There have
been complaints about how fees have been done in the past, and there is supposed to be student input.
The dollar amount that was asked for was small this year, but the percentage increase looks significant.
They will revisit the fee structure and frustrations about process with Dr. Waple.

Concerns about Homecoming and who it is for was discussed during the constituency meeting.

The conversion process from Professional Staff to Civil Service was discussed, and it was noted that
there is a lack of transparency. The Faculty Association contract asked for a salary equity study, and
there have been requests for a staff one as well. Toberman has a meeting with Bob Thumith to look at
these issues.

A Treasurer report should be available soon as the new system has been opened up, but he is still
waiting on training in order to login.

The LIS Dean Search met and the Chair was decided. They are finishing EOA training, have meetings set
up, and have received a charge from the Provost.

The Video Surveillance Committee meets once a year, but Ferrell will be out of town at the time. Balai
will go in his place if it is approved by the committee chair.
The Public Relations Committee reported that the Staff Senate information is now on the electronic boards.

**UNFINISHED BUSINESS:**
Guidelines for Search Committees are still being worked on. There was a discussion about alternates, and a clarification will be requested from the Vice Chancellors about what is considered confidential.

The ad hoc committee to discuss the banquet will include Anne Hunter, Jennifer Zurliene, David Balai, Shane Kessinger, and Domonique Crosby; it has not yet met. October 29, 2020 was reserved for the Conference Center, but several conflicts were discussed. An alternate date will be requested.

An article in the ALESTLE suggests the University is close to a revised inclement weather policy. Information was pulled from other institutions and discussed. All institutions reviewed have liberal leave policies and allow employees to leave when there is weather without charging leave/excused absence with pay. Many have a delayed start option, and the policies are easy to find for other institutions. Their policies state how it affects different people, i.e. students if classes are cancelled, students where the professor cancels class, and staff. Concerns over the timing of cancelling were discussed. Crosby will put together a report of best practices for the next meeting.

Outstanding vacancies are pending.

The Ombuds ad hoc committee fell apart, and the focus will be on reforming it under the Staff Development and Well-Being Committee.

**NEW BUSINESS:**
Potential visitors were discussed including the new Athletics Director and the Chancellor.

**ACTION ITEMS:**
There were no action items.

**ANNOUNCEMENTS:**
Announcements were reviewed as listed on the agenda. There was a discussion about the Board of Trustees meeting.

**FUTURE AGENDA ITEMS:**
There was a discussion about grievances and clarification that the Staff Senate as a body does not have a role in those kind of proceedings. A previous grievance with Facilities was resolved in favor of the employees by the labor board.

**PUBLIC COMMENT:**
There was no public comment

**ADJOURNMENT:**
The meeting adjourned at 10:44am.

Submitted by Anne Hunter, University Governance
STAFF SENATE EXECUTIVE BOARD
International Room, Morris University Center
November 21, 2019 – 9:00am
AGENDA

I. CALL TO ORDER
II. APPROVAL OF MINUTES
III. REPORTS AND UPDATES
   a. Staff Senate Banquet
   b. Scholarship Committee Update
IV. UNFINISHED BUSINESS
   a. Search Committee Guidelines
   b. Staff Senate Banquet Ad Hoc Group
   c. Inclement Weather Discussion/Reports
   d. Outstanding Vacancies
      i. CSNP8 Vacancy
      ii. CSOR1 Vacancy
   e. Ombuds Ad Hoc Committee
V. NEW BUSINESS
   a. Schedule of visitors
VI. ACTION ITEMS
VII. ANNOUNCEMENTS
   a. SIUE Holiday Reception – December 3, 2019
   b. Board of Trustees Meeting – December 5, 2019 in Carbondale
VIII. FUTURE AGENDA ITEMS
IX. PUBLIC COMMENT
X. ADJOURNMENT

Next regularly scheduled meeting will be Thursday, December 19, 2019 at 9:00am in the Magnolia Room, MUC.
Next regularly scheduled Staff Senate meeting will be Thursday, December 12 at 9:00am in the Community Room, CSS.