UNIVERSITY STAFF SENATE EXECUTIVE BOARD MEETING
Magnolia Room, Morris University Center
October 18, 2018 – 9:00am
Approved Minutes

The regular meeting of the University Staff Senate Executive Board was called to order at 9:00am on Thursday, October 18, 2018 in the Magnolia Room of the Morris University Center by Acting President Fricke.

Present: Gretchen Fricke, Ian Toberman, Angie White, Mark Ferrell, Melanie Schoenborn, Sha’Donna Woods, Anne Hunter (ex officio)
Excused: Carolyn Jason, Collin Van Meter
Guests: None

APPROVAL OF MINUTES:
The minutes for the September 20, 2018 meeting were approved as written.

REPORTS:
White reported that she spoke to Summer Murphy in Human Resources about a combined presentation by SURS and Social Security who indicated that a joint presentation could be confusing. Human Resources will not be hosting Brown Bag sessions going forward as it was a project by Sherrie Senkfor. There was discussion on previous presentations and Social Security eligibility. The Public Relations Committee will continue to work on arranging a presentation on Social Security eligibility.

UNFINISHED BUSINESS:
Tom Dickey expressed interest in the CSNP4 vacant seat, however it was confirmed that he is classified as Open Range and therefore ineligible for the vacancy. There was discussion on the remaining vacancies.

The discussion on committee membership and size was combined with the committee operating guideline discussion under New Business.

NEW BUSINESS:
There was discussion on what should be included in committee operating guidelines. A framework will be created and then given to the committee chairs to work on. Constituency groups do not need operating guidelines as there are no longer panels. Completed guidelines will be submitted to the Executive Board prior to approval.

There was discussion about the Founders Hall renovations and how future construction projects will affect staff. It was agreed that the Staff Senate would invite Rich Walker and anyone he deemed appropriate to an upcoming Executive Board meeting to discuss current and future projects.

Schoenborn pointed out an error on the new quarterly reporting form. The form has been corrected.
ACTION ITEMS:
There were no action items.

ANNOUNCEMENTS:
The USS Scholarship Fundraiser Dine to Donate night is scheduled for November 7, 2018. It was suggested to hand out flyers in units on the day of the event to encourage attendance.

SIU President Dorsey will be a guest at the December 2018 Staff Senate meeting. News of SIUC Chancellor Montemagno’s death was discussed. The next SIU Board of Trustees meeting is scheduled for December 13, 2018 in Carbondale, however a special meeting is anticipated before that.

FUTURE AGENDA ITEMS:
Schoenborn asked about the employee tuition waiver benefit, which is still being researched by the Chancellor’s Office. The Staff Development and Well-Being Committee will be informed that Human Resources will not be doing Brown Bag sessions anymore.

PUBLIC COMMENT:
There was no public comment.

ADJOURNMENT:
The meeting adjourned at 9:51am.

Submitted by Anne Hunter, University Governance
I. CALL TO ORDER
II. APPROVAL OF MINUTES
III. REPORTS
IV. UNFINISHED BUSINESS
   a. Filling of Vacancies
      i. Civil Service Negotiated Prevailing Senator (CSNP4), term ending 2019
      ii. Administrative Staff Non-Represented (NREP2), term ending 2021
      iii. East St. Louis Represented Senator (ESL CSNP/REP), term ending 2019
   b. Committee Membership and Size Discussion
V. NEW BUSINESS
   a. Committee Operating Guidelines
VI. ACTION ITEMS
VII. ANNOUNCEMENTS
   a. USS Scholarship Fundraiser Dine to Donate Night at Glen Carbon Applebee’s – November 7, 2018 from 5-8pm
   b. System President Dorsey – December 6, 2018 Staff Senate Meeting
   c. SIU Board of Trustees Meeting in Carbondale – December 13, 2018
   d. Staff Senate Banquet – April 18, 2019
VIII. FUTURE AGENDA ITEMS
IX. PUBLIC COMMENT
X. ADJOURNMENT

Next regularly scheduled meeting will be Thursday, November 15, 2018 at 9:00am in the Magnolia Room, Morris University Center
Next regularly scheduled Staff Senate meeting will be Thursday, November 1 at 9:00am at the East St. Louis Campus, Building B.