A. CALL TO ORDER The regular meeting of the Staff Senate Executive Committee was called to order at 9:10 a.m. December 15, 2016 in the International Room at Morris University Center by Kirt Ormesher, president.

Present: Cobetto, Dusenbery, Fricke, Hunter, Milcic, Ormesher, Schoenborn, Toberman, Pulley, Manning

Absent: Holbert

Guests: Todd Bartholomew

B. APPROVAL OF MINUTES: Corrections were made to the November 17, 2016 minutes. The minutes were approved as corrected (Schoenborn/Dusenbery).

C. UNFINISHED BUSINESS

1. SIU System Council of Councils Survey – Kirt went over the survey questions for feedback and will contact Maracus Scott from ITS for setting it up in Qualtrics. The Questions agreed on follow:
   a. Did you attend all or part of the SIU System Council of Council’s meeting on November 3, 2016? (yes, no)
   b. What part of the meeting did you feel was most valuable? (essay)
   c. What part of the meeting did you enjoy the most? (essay)
   d. What part of the meeting did you feel was least valuable? (essay)
   e. What part of the meeting did you enjoy the least? (essay)
   f. Do you believe we should have another SIU System Council of Councils again in the future? (Highly interested, somewhat interested, would not be interested, unsure)
   g. How often should the SIU System Councils meet? (quarterly, twice per year, annually, every other year, less than every other year)
   h. Do you have suggestions for meeting locations? (essay)
   i. Do you have recommendations for topics? (essay)
   j. Please, list any other suggestions. (essay)

2. Discussion about Healthcare – Kirt read Sherrie Senkfor’s response to his question on behalf of employees who are being affected by the lack of health insurance service and how it may affect SIUE employees and their families if the increases and payments deducted out of paychecks are dated back to July 1, 2016. There was a discussion. The copy of email is filed with the minutes.

Bill Dusenbery noted that staff will need to get registered with the new healthcare system Morneau Shepell. See attached for information provided by email about how to register that was sent out by the Benefits Manager Summer Murphy.

D. NEW BUSINESS

1. Sick Leave Bank – Kirt has brought the topic of a sick leave bank to the Senate from the Chancellor for discussion. There was a discussion and it was decided to have a survey sent out to all employees limiting it to one question “Are you interested in contributing to a sick leave bank at SIUE?” with a paragraph to define ‘sick leave bank’. They would like it to be open for two weeks in January.

   Michael Pulley, due to a schedule conflict at this time, asked a question here and then left:
   Michael presented some information regarding revamping vacation and sick leave schedules to have a “set a floor” no matter how long the employee has been employed here at SIUE. Does the Senate have any thoughts on this possible change? Please send him feedback before the middle of January.

2. University Park Development Project Survey – Kirt brought information from the Chancellor about a possible development of a living facility like Cortona at Forest Park. Discussion to learn how to capture the employees’ interest and ideas. Kirt will bring this discussion to the Staff Senate meeting on January 5 for input from the entire Senate.
3. Resolution for 20-hour student worker rule – Kirt reported that the student government president is working on a resolution regarding limits to the policy that limits student employees to a 20 hour or less week. Kirt would like input for creating a letter to include points on why the rule needs to be changed. It was suggested to send an email out to the announce list from the Staff Senate email to get input from office personnel on how this may affect their office.

E. REPORTS

1. Policy Review Committee: John Milcic gave a report on all the policies that have been on the agenda. When these are in a final draft form, Kirt will have John send copies to the Governance office to distribute to the Senate.

2. Scholarship/Fundraising Committees: Anne Hunter reported that there has been a change in the outcome and more information will come later.

3. Provost & Vice Chancellor for Academic Affairs Search: Cindy Cobetto gave a report on the progress of the committee. No decisions have been made yet. Airport interviews will be the next step. Cindy will meet tomorrow with the committee.

F. OTHER

1. President’s Report: Kirt passed a card around from the East St. Louis Center. Kirt also read a letter from David Ault, of SUAA regarding a Staff Senate Scholarship donation of $100.00 in honor of Anne Hunter and her contributions to the local Chapter of SUAA.

   Kirt reported how he brought up concerns of what to do if an attack like the recent Ohio university attack from a terrorist.

   Kirt attended the SIU Board of Trustees meeting. He reported that there are new groups who requested to have constituency representation in the future.

   The Chancellor will attend the February Staff Senate meeting to talk about status of the SIUE Congress.

G. ANNOUNCEMENTS

1. Guests for 2017
   a) Chancellor Pembrook – February 2, 2017

H. FUTURE AGENDA ITEMS

   i. Anne presented a copy of a revised copy of the Senate Report template.

   ii. Melanie pointed out the byline of the picture in President Dunn’s Connection, incorrectly identified the Morris University Center picture as Rendleman Hall.

I. PUBLIC COMMENT

J. ADJOURNMENT – Melanie Schoenborn motioned to adjourn with Bill Dusenbery seconding. The meeting was adjourned at 11:04 a.m.

Approved as submitted January 19, 2017
Vicki Kruse/University Governance
From: announce-bounces@lists.siue.edu [mailto:announce-bounces@lists.siue.edu] On Behalf Of Murphy, Summer
Sent: Thursday, October 06, 2016 1:42 PM
To: announce@lists.siue.edu
Subject: Reminder-State Insurance Update: New Online System

Online CMS Conversion Update
As a reminder, the Illinois Department of Central Management Services (CMS) transitioned to an online, web-based health insurance system on September 30, 2016. The new system is called MyBenefits Marketplace. A letter was mailed to all members at the end of September with the following logos:

The new website is www.MyBenefits.illinois.gov and is available 24/7. It is designed specifically for you to streamline your benefit options into a one-stop shop for your insurance needs, which include:

- learning more about your current insurance benefits
- making enrollment decisions
- changing your current coverage
- finding contact information for all your plan administrators
You also have the option to call a Morneau Shepell customer service representative for further assistance or enrollment over the phone, Monday – Friday, 8:00 a.m. – 6:00 p.m. CST toll free at 1-844-251-1777 or TTY toll free: 1-844-251-1778.

**Please note:** You will be required to register on the website using information pertinent to you for self-authentication. Once registered, you will be provided your CMS-issued Employee I.D. Number (EIN), which you will need whenever you login to this site. **For your convenience, your CMS-issued Employee I.D. Number (EIN) will be listed at the top of the letter that you receive from CMS/Morneau Shepell.** You will want to retain this document for your records as your EIN will be your login I.D. However, if you lose your EIN, you will be able to retrieve it through the self-authentication process. Your EIN will also be located at the top of each of your Benefit Confirmation Statements.

With this transition, the Office of Human Resources will no longer have access to view your personal enrollment plans or status. Any questions regarding coverage will need to be directed to the customer service number above at Morneau Shepell. In addition, our office will no longer be involved with premium deductions that are collected for your health insurance including corrections for changes to your plans. **Employees must use the website to process any qualifying changes.** **Paper enrollment forms will no longer be used.** We encourage employees to check their earnings statements via CougarNet regarding their premiums and to contact Morneau Shepell for any questions or concerns.

If you have any questions regarding the online conversion, please contact Morneau Shepell at the numbers above. Thank you.

_Summer L. Murphy_

_Benefits Manager_
Economics and Finance Department
Box 1102 – School of Business
December 6, 2016

MEMORANDUM TO: Kirt Ornescher, President
University Staff Senate

FROM: David E. Ault, Treasurer
SIUE Chapter of the State Universities Annuitants Association

SUBJECT: Contribution to the Staff Senate Scholarship Fund

Enclosed is a check in the amount of $100, payable to the SIUE Foundation, that the SIUE Chapter of the State Universities Annuitants Association would like to contribute to the Staff Senate Scholarship Fund to recognize the contributions that Ann Hunter has made to SUAA. Ms. Hunter devoted considerable time, effort, and expertise to the development of the local chapter’s website as well as serving on the Executive Committee of the organization. The Chapter’s members would like to express its appreciation for her dedication to the goals of the organization through this gift to the scholarship fund.

If you have any questions or would like to discuss this matter further, please do not hesitate to contact me (x2578 or dault@siue.edu) or John Jennetten, Chapter President, at jjennetten@yahoo.com.