The regular meeting of the Staff Senate Executive Committee was called to order on Thursday, March 17, 2016 at 9:04 a.m. in the International Room, Morris University Center by Cindy Cobetto, president.

**Present:** Cobetto, Fricke, Ormesher, Schoenborn, Trucks; Recording secretary: Kruse

**Excused:** Caupert, Dusenbery, Hunter

**Guests:** Todd Bartholomew, Terry Downey, Greg Herbeck, Mike Hamil and Jeff Hicks

**Announcements:** Dr. Jeff Skoblow will be guest speaker at the April 21 Executive Committee meeting. There will be no speaker at the April Staff Senate meeting at the School of Dental Medicine campus.

**Approved Minutes:** Corrections were made to the February 18, 2016 minutes, and the minutes were approved as amended (Schoenborn/Fricke)

**Unfinished Business**

**Ombuds:** Melanie Schoenborn stated that Dr. Skoblow was one of the first two Ombuds faculty representatives at SIUE. Melanie noted that there is a blog on the Faculty Senate website dedicated to the Ombuds service and that some answers to staff questions may be found on it. [http://www.siue.edu/ugov/faculty/ombuds/blog/2016/02/whats-an-ombuds.shtml](http://www.siue.edu/ugov/faculty/ombuds/blog/2016/02/whats-an-ombuds.shtml)

Melanie followed up on the question whether a staff member on probation would be eligible to use a staff Ombuds service? Melanie found on other university web pages that said employees would be able to use the service. There was a discussion.

**New Business**

Facilities Sick and Vacation Policy: Greg Herbeck presented some issues in Facilities Management regarding a separate department policy on sick and vacation requests that possible affects around 200 employees. Greg requested support in creating an information item to send out on the announce-list to the SIUE community so people are aware of the department policy.

It was decided to commit the request to the Negotiated and Prevailing Panel. Clyde Trucks, II motioned for the discussion about the sick and vacation department policy to go to the Panel for further scrutiny and address it with Human Resources if necessary. The motion carried.

**Other**

President’s Report: Cindy Cobetto reported that the Chancellor’s search is progressing. Cindy reported that the Staff Senate meetings need to be more considerate of time and limit meetings to around one and a half hours. *Place “Meeting Time Limits” and “President-elect” on the April Staff Senate agenda.*

**Public Comment**

Melanie Schoenborn commented that President Dunn’s speech to the Illinois Legislature regarding the Fall 2016 enrollment of SIU and SIUE was a direct contradiction to what Chancellor Hansen has reported to the campus.

**Adjournment:** The meeting was adjourned at 10:35 a.m. (Schoenborn/Trucks).

Approved as submitted April 24, 2016
Vicki Kruse/University Governance