The regular meeting of the Staff Senate Executive Committee meeting was called to order on April 16, 2015 at 9:92 a.m. in the International Room, Morris University Center, by Cindy Cobetto, president-elect.

Present: Caupert, Cobetto, Fricke, Welter; Recording Secretary: Kruse

Excused: Bartholomew, Dusenbery

Absent: Pulley

Announcements were noted as on the agenda with a few additional important items such as:

1. The Employee Appreciation event didn’t go so well at East St. Louis. The food arrived late and some food items were missing and not enough of other items.
2. A representative from Ride Finders, Rafael Gonzales, will speak at the June Staff Senate meeting about a new ride share program.
3. Since the Board of Trustees meeting is on the campus today; the executive committee will attend a portion of it during or after the executive committee meeting (around 10:00).
4. The Office of Human Resources is conducting sessions for Civil Service statutes and rules regarding seniority, layoffs, recalls and reemployment. The Benefits Fair is on April 30;
5. The Staff Senate table will have scholarship brochures, a donation jar for the Staff Senate Scholarship Fund and some direct reduction forms for people to make a payroll deduction for the Scholarship.

Approval of Minutes: The March 19, 2015 minutes were not approved because there was not quorum and will be brought forward for approval at the May meeting.

Unfinished Business: None.

New Business

- There was a discussion about the vacancy of Scholarship Committee Chair, Treasurer and Fundraising Chair. The governance secretary will check with Foundation about the Fiscal Officer vacancy for the Summer Scholarship disbursement.
- Cindy Cobetto reported that a letter was presented regarding a stolen hang tag and Bill suggested for Cindy to send it to Bob Vanzo for the Parking Committee.
- Michelle Welter reported that UPBC needs two new Staff Senate representatives to replace Norris Manning since his term is up and he has already served the maximum term limits and Kathleen Gardener since she is leaving SIUE (Kathleen was in her first year of three year term). Michelle requested that if anyone knows anyone who would like to serve on the Council to let John know. Keith Becherer has expressed interest to serve. Todd Bartholomew is also
interested in serving. The appointments will need Staff Senate ratification according to the By-laws. It was decided that a timeline of the May Executive meeting for appointment approval and the June Senate meeting for ratification would work to start the year out in the Fall.

- With the resignation of Anna Broadfoot, the Senate needs a new Negotiated and Prevailing senator.
- President Elect, Panel Chair nominations if any will take place at the May meeting.
- There was a discussion about the Human Resources sessions mentioned earlier under announcements and that there was no need to have the H.R. director attend the June meeting to talk about these things.

**Other:** The governance secretary reported on the new scholarship software that will centralize all scholarships on for SIUE including the Staff Senate Scholarships and Faculty for Collective Bargaining Scholarship.

Office 365 will be migrating to email by the end of June.

**Public Comment:** None.

**Adjournment:** The meeting was adjourned at 9:53 (Dusenbery/Bartholomew).

*Approved as submitted May 26, 2015*

*Vicki Kruse/University Governance*