The regular meeting of the Staff Senate Executive Committee meeting was called to order on December 18, 2014 at 9:01 a.m. in the International Room, Morris University Center by John Caupert, president.

Present: Bartholomew, Caupert, Cobetto, Dusenbery, Kershaw, Lesicko; Recording secretary: Vicki Kruse

Excused: Fricke, Welter

Guests: Michael Pulley

Announcements: John announced that he will turn the meeting over to Cindy Cobetto, president elect at 10:00 so he can leave for an appointment. Human Resources Director Sherrie Senkfor will be a guest speaker at the January meeting. The Faculty for Collective Bargaining Scholarship Presentation will be in the Chancellor’s Office on January 14, 2015 at 10:00 a.m.

Approval of Minutes: The November 20, 2014 minutes were approved as submitted (Dusenbery/Bartholomew).

Old Business

There was a discussion about the Negotiated and Prevailing Senate vacancy left as Jim Gilmore stepped down.

New Business

Several discussion items

Attendance Spreadsheet: A discussion about excessive absences from Senate meetings led to the decision to send a letter to a senator for violation of Section 17a. A letter will be sent to the senator either today or Friday after John has a chance to look at the letter for edits. The Governance secretary will send the attendance spreadsheets to John.

Policy Discussions at Panel meetings: A senator from previous years suggested for the Policy Review Committee. Cindy Cobetto reported that Brian Lotz will be the new chair of the Policy Review Committee and wanted to know if that needed a vote. It was suggested to look in the operating papers for how a chair is appointed. The Governance secretary will send Cindy a copy of the operating papers.

Committee Chairs: There was a discussion about whether a committee chair must be a senator. It was suggested to table this for now.

Elections Chair: Tami Kershaw will continue to be the Chair for the next election. It was decided to send an email out to the Senators and Panel members about their term being up in 2015 with information reminding them about elections being moved to April.
John Caupert turned the meeting over to Cindy Cobetto.

Nominations for Officers and Possible New Panel Chairs and Senate Orientation: There was a discussion about whether to change the special meeting when officers and panel chairs from August to sometime after the new election date in preparation to the first Senate Orientation to be held in the summer. It was decided to table it and talk to Michelle Welter since she has been doing some training during meetings.

Michael Pulley suggested that the Senate request training from the Civil Service Systems office in Champaign. They do thorough training of how the system works. There was discussion, but will bring back to another meeting.

Michael Pulley asked if being a Senator and Ex Officio for the Senate is breaking any rules. Vicki will look up in Roberts Rules of Order and the Staff Senate bylaws and follow up with Michael.

Summer Scholarship: Reminder that the January or February meeting will be time to prepare for the summer scholarship since the scholarship announcement will go out in March.

Bill Dusenbery gave a brief Parking and Traffic Committee report. Bill would like the Senators to have questions ready for Bob Vanzo prior to the February meeting. Bill explained current issues with the new parking system and meters that have been corrected. One issue that is still unsolved is that the Cougar card does not work in the system, yet. John Caupert requested to place on the January agenda to send via email questions about parking issues to Vicki so that a list can be collated for Bob Vanzo prior to the February meeting.

Bill reported that the University has signed on with the Rave Guardian System and will possibly be available in the spring semester. The Guardian System is a security system where students who have iPhones or android phones can access an app for personal security on campus. Bill explained how it works.

Michael Pulley will help the Governance Secretary compose an email to ITS for address lists for the Staff Senate constituencies of the campus.

**Adjournment:** The meeting was adjourned at 10:31 a.m. (Kershaw/Lesicko).

Approved as submitted January 15, 2015
Vicki Kruse/University Governance