The regular meeting of the Staff Senate Executive Committee was called to order on August 21, 2014 at 9:01 a.m. in the International Room, Morris University Center by Michelle Welter, President.

Present: Bartholomew, Becherer, Caupert, Cobetto, Dusenbery, Hamil, Welter; Recording Secretary Kruse

Guests: Ex Officio Michael Pulley

Consideration of Minutes: The minutes were approved as submitted (Hamil/Dusenbery).

New Business

September Senate agenda items: Guest speakers will be Morris Taylor (UPBC) and Bill Winter (Budget Director). The Ban on Smoking Act from the State of Illinois will be a possible agenda item for discussion or information purposes only.

At this time a question was asked about vacancies on the Senate. It was noted one open seat for Admin Staff since Cindy Cobetto will be President Elect for the 2014-2015 term. Also, many panel seats are vacant.

Another discussion item suggested by Becherer was a nomination of a staff member for the Champion for Diversity Award and since the deadline is August 22, 2014 be thinking now of someone to nominate for next year.

Old Business

Constitution and By-laws: Questions were asked about electronic balloting for Senate elections. Michael Pulley answered these questions. Many organizations or departments use Qualtrics for elections. It was decided that if there was nothing in the Constitution and By-laws about mailing ballots for election that the election could be electronic. There was also a discussion about the DART committee mentioned in the By-laws, it was decided to leave it as is and possibly have that discussion next term under the leadership of John Caupert.

Mike Hamil motioned to bring the revised Constitution and By-laws for a first read at the September Staff Senate meeting. Bill Dusenbery seconded. There was discussion. Michelle will send marked up copy to Governance secretary to send out to Senate in order to have time to read it prior to the meeting. It was unanimously approved.
There was a question about any updates on progress with suggested revisions to the Conflict of Interest policy? Cindy Cobetto reported that the Policy Review Committee has not met since the last update, and she will follow up with Sherrie Senkfor and report back.

Employee Banquet: Cindy Cobetto gave an update on progress with the Banquet. She requested for everyone to spread the word so people would purchase their tickets as soon as possible. It will be held at the Edwardsville American Legion. Cindy will look into if they have speakers and microphones that the committee can use.

**Adjournment:** The meeting was adjourned at 10:04 (Dusenbery/Hamil).

*Approved as submitted September 18, 2014 by the Staff Senate Executive Committee*

*Vicki Kruse/University Governance*