Staff Senate Executive Committee

August 15, 2013

Approved Minutes

The regular meeting for the Staff Senate Executive Committee was called to order August 15, 2013 at 9:00 a.m. in the International Room, Morris University Center by Keith Becherer, President.

It was agreed to change the order of the agenda to accommodate the guest speaker’s schedule.

**Announcements:** Keith Becherer announced that Elizabeth Keserauskis, Executive Director of SIUE Marketing & Communications will address the executive committee about photo releases and updates of the social media policy. Keith reported President Poshard’s retirement. A question was asked about whether the third trustee has been appointed yet. Keith reported that when he met with the Chancellor he relayed to her that the staff wants to be involved in the President’s search. The Chancellor replied with an email to Keith’s executive report thanking the Senate for their work this past year. Keith reminded everyone that topics to consider are the social media policy; conceal and carry; and photo releases.

There was concern about quorum. A roll call for attendance was called by Keith Becherer:

1. Todd Bartholomew absent
2. Keith Becherer present
3. Cindy Cobetto present
4. Rebecca Cooper absent (but arrived at 10:00 due to Move-In Day)
5. William Dusenbery present
6. Mike Hamil absent (excused per email 8-12-13 due to Move-In Day)
7. Michelle Welter present
8. Norris Manning absent (Ex-officio)
9. John Caupert present

**Consideration of Minutes:** The July 18, 2013 minutes were approved as submitted (Cobetto/Dusenbery).

**New Business**

Keith stated for agenda items to go to Michelle Welter (President 2013-2014).

**Guest Speaker:** Elizabeth Keserauskis

Introductions were made around the table and Keith turned over the floor to Elizabeth.

Elizabeth began by talking about the Social Media Policy and that it is ready to be announced. There are some new guidelines for posting pictures on social media and photo releases. They are explained in the policy. The announcement will go out possibly today. Elizabeth explained the difference between
posting an event and posting a picture with plan to profit from image. If posting a photo in correlation with an event for the sake of news, a photo release is not necessary. If posting a photo for profit, a photo release is necessary. It is also recommended to error on the side of getting a release.

Elizabeth and the Senate engaged in a question and answer session. Some topics were public event, possibly having employees sign something prior to employment or events where pictures will be taken, good idea to mention photos will be taken at an event and people can opt out of being in the picture, some departments have a release form for employees and keep their own filing systems, Human Resources does not keep a photo release file, employees pictured on work or organization Web pages, Scholarship recipients pictured on Web page, students posting pictures including the SIUE name and responsibility and liability, use of pictures for advertising with brochures and billboard.

Patrick Hundley is set to retire the end of February. Keith Becherer, chair of the search committee reported that an update on the search for Hundley’s replacement and the schedule of open forums for each candidate will be announced within the next couple of weeks.

Keith reported that Morris Taylor, UPBC Chair will give a presentation at the September meeting and the Chancellor will address the Senate. Governance secretary will need to send a reminder to Morris.

Correspondence: Keith reported that he received a thank you from student Kyle Rice about the change within Student Employment about the procedure for students to continue working at the time of a semester change without the routine financial clearance protocol. The thank you is filed with the minutes. Keith received an email from the Chancellor, acknowledging the receipt of the end of year report from him.

Keith reported that Bill Retzlaff brought forth the issue of a smoke free campus. Michelle Welter will follow up.

Council of Councils: The date is set for the 2013 Council of Councils. It is October 18. More information will be brought to the full Staff Senate meeting in September to see if there is interest.

The Cougar Welcome Resource Informational Fair: a sign-up sheet will go out for anyone who is interested in being available at the table for Staff Senate interest. Chip clips and small bottles of hand sanitizer from Walgreens (left from the SS BBQ) will be available for students, faculty and staff who stop by the table.

Treasurer: Keith Becherer is willing to assist in the interim of finding a new Treasurer. There was no decision made.

The search for the Vice-Chancellor for University Advancement will close soon. On August 27, 28 and 29 the candidates will be on campus.

The reception with the Chancellor is tentatively scheduled for Thursday, October 17.

A Past Presidents reception for all three Senates is under discussion.
Fundraising: Becky Cooper gave a report on the results of the Brainstorming team. It was decided that Cindy Cobetto will bring up committee membership recruitment at the September Staff Senate meeting so that the project can begin.

Parking & Traffic: Bill Dusenbery reported that everyone needs to watch face book for a promotion for students and parking.

**Old Business:** none.

**Adjournment:** With no further business the meeting was adjourned at 10:36 a.m. (Dusenbery/Cobetto).

*Approved as amended September 19, 2013 by the Staff Senate Executive Committee
Vicki Kruse/University Governance*