The regular meeting of the University Staff Senate was called to order at 9:00am on Thursday, September 3, 2020 via Zoom by President David Balai.

Present: David Balai, Mark Ferrell, Ian Toberman, Angie White, Domonique Crosby, Denyse Anderson, Cindy Cobetto, Melanie Schoenborn, Anne Cavanaugh, Darryl Cherry, William Dusenbery, Ken Holbert, Shane Kessinger, Collin Van Meter, Anne Hunter (ex officio)
Excused: Jan Caban, Anthony Fearon, John Milcic
Absent: Carolyn Jason, Jennifer Zurliene

Guest: Tiffany Dvorak, John Evans, Mike Hamil, Laura Jacobs, Doug James, Rasheda King, Jared Loyd, Alene Mossa, Cindy Scarsdale

APPROVAL OF MINUTES:
Minutes for the August 6, 2020 regular meeting was approved as written.

PUBLIC COMMENT:
There was no public comment.

UPDATES:
Crosby has access to financial information for the Staff Senate but is unable to get reports. ITS is working on the issue.

The search for the Vice Chancellor for Administration is completed. Ferrell also reported that an email was sent to the ListServ Task Force and all Staff Senate appointments were included.

Anderson reported that she has a list of constituents and is going to work on filling vacancies.

Schoenborn thanked Cavanaugh for standing in for an Open Range staff member who had a disciplinary process.

Cherry expressed appreciation for the charge to the Diversity Initiatives Committee. The committee met and started discussing ideas of how to move forward, which included suggestions for engaging constituents. He reached out to the Diversity Day Committee and is waiting on an answer for how the Senate can support them.

The Policy Review Committee has not met since COVID became an issue.

The fall scholarship application period is still open, and students have through the weekend to submit. Applicants will be forwarded for review next week. Schoenborn thanked Hunter for making sure the posting went up in a timely manner.
Balai thanked White for the work of the Public Relations Committee.

The Parking and Traffic Committee has started to meet again via Zoom.

The new Dean of Library and Information Services, Dr. Lis Pankl, has started working. There is a ribbon cutting at the library this week for the opening of Starbucks.

The Morris University Center (MUC) Board met, and Milcic sat in for Kessinger. Information from the meeting will be forwarded at the next meeting.

There were no other reports.

**UNFINISHED BUSINESS:**
There was no unfinished business.

**NEW BUSINESS:**
Staff Senate promotional items were discussed. Pre-COVID the Public Relations Committee would prepare flyers and Staff Senate tumblers to personally deliver to new employees as a welcome to SIUE and as an introduction to the Staff Senate. Due to the current restrictions these are being sent via campus mail. New promotional items will need to be purchased soon. White is looking for ideas of items that would be easier to send via campus mail and asked for suggestions. A list will be compiled and sent via the listserv for review.

**ACTION ITEMS:**
There is a Staff Senate representative vacancy on the Parking and Traffic Committee for a term ending in 2021. Mark Ferrell was put forward as an appointment, and it was moved and seconded. There was no discussion, and the appointment was approved unanimously.

Doug James was recommended to fill the CSOR 1 vacancy on the Staff Senate. The recommendation was seconded, and there was no discussion. The appointment was approved unanimously.

**ANNOUNCEMENTS:**
The teller report for the vote on amendments to the Staff Senate Constitution were posted to SharePoint and is attached. The Constitution and Bylaws will be forwarded to the Chancellor for approval.

Zoom will continue to be an option for Staff Senate meeting attendance going forward.

Dusenbery, Fearon, and Ferrell were put forward as Staff Senate appointments for the Discuss List Task Force. One was supposed to be selected by the Chancellor, however all three were included. Balai discussed the idea of a staff-only discussion list, however only an announce list was acceptable at this time. The Task Force is being asked for work to be completed by October 1.

Crosby, Van Meter, and Toberman were put forward as Staff Senate appointments for a System Strategic Planning Committee, and one would be selected by the Chancellor. Crosby has received communication about the committee, however Balai will follow up since it was not formally
communicated to him. There was a discussion about appointment requests. Typically the Staff Senate is asked for three names and the selection is made by the Chancellor or the committee chair. Balai will follow up about the time frame for requests as it often requires the Staff Senate to work around established procedure in order to get the appointments completed.

The SIU Board of Trustees meeting will be held on September 17, but the agenda is not yet available. The Chancellor has indicated a belief that system allocation will be based on what the System Strategic Planning Committee recommends and through targeting specific programs. The Staff Senate Executive Board is scheduled to take place at the same time as the Board meeting, so it will be rescheduled.

Campus mental health services are now available to staff members. COVID testing is also available on campus.

**FUTURE AGENDA ITEMS:**
Cherry shared information about TRIO/Upward Bound and their work with first generation students. There is a partnership with the Center for Student Diversity and Inclusion (CSDI) and Prince Roberts in the Provost Office to enlarge the celebration for those students. There is a desire to include faculty and staff.

There was a discussion about COVID testing and the information available on the dashboard was briefly reviewed. The testing center was moved to the location previously used by University Hair, and concerns about it being close to where people are gathering and eating were expressed.

Kessinger reported that Building Service Workers are being asked to enforce mask usage and confront students who are not wearing them. ITS has been asked to do the same for computer labs. The Continuity Task Force had discussed other options for enforcement, but the Administration decided to have employees act in that capacity.

**ADJOURNMENT:**
The meeting adjourned at 9:53 am.

Submitted by Anne Hunter, University Governance
I. CALL TO ORDER
II. APPROVAL OF MINUTES
III. PUBLIC COMMENT
IV. MONTHLY UPDATES
   a. Officers
   b. Constituency Representatives
   c. Staff Senate Committees
   d. University Committees
   e. Search Committees
   f. Ex-Officio
V. UNFINISHED BUSINESS
VI. NEW BUSINESS
   a. Promotional Items
VII. ACTION ITEMS
   a. Parking and Traffic Committee Appointment
   b. CSOR1 Vacancy
VIII. ANNOUNCEMENTS
   a. Amendments to Constitution Electronic Vote Results
   b. Discuss List Task Force Appointment
   c. System Strategic Planning Committee Appointment
   d. Fall Scholarship Applications Open August 1 – September 8
   e. SIU Board of Trustees Meeting – September 17
   f. Campus Mental Health Services Announcement
IX. FUTURE AGENDA ITEMS
X. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, September 17, 2020 at 9:00am
Next regularly scheduled meeting will be Thursday, October 1, 2020 at 9:00am
Motion to approve the Constitution as amended.

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Default Report

USS Constitution Vote - July 2020
September 1, 2020 6:10 AM CDT

Q1 - Motion to approve the Constitution as amended.

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End of Report