The regular meeting of the University Staff Senate Executive Board was called to order at 9:00am on Thursday, June 18, 2020 via Zoom by President Toberman.

Present: David Balai, Mark Ferrell, Ian Toberman, Angela White, Domonique Crosby, Denyse Anderson, Cindy Cobetto, Anne Hunter (ex officio)
Absent: Melanie Schoenborn
Guest: Rasheda King

APPROVAL OF MINUTES:
The minutes for the June 18, 2020 meeting were approved as written.

REPORTS AND UPDATES:
Ferrell reported that 2 of the 4 finalists for the Vice Chancellor for Administration search have dropped out. One has been to campus, and the Provost has been talking with the Chancellor to determine a plan.

White reported that the press release for the Summer scholarship award is ready to go to Marketing.

Balai shared that the Board of Trustees meeting was uneventful for the most part. The School of Medicine received praise for their mobile COVID testing van, but they also had a request for more furlough days approved. The discuss list has been shut down by the Chancellor, but there is no other information at this time; it was noted that the discuss list is the only way that staff have to communicate with everyone. Parking fee refunds are in the process of happening. November 3 has been approved as an administrative closure day for Election Day; it will function like a snow day with essential personnel present.

There were no other reports.

UNFINISHED BUSINESS:
A list of constituents from Human Resources will be distributed soon to help fill vacancies. There was a discussion of positions that will potentially be converted.

NEW BUSINESS:
A motion was made and seconded to appoint Bill Wiedler from Library and Information Services to the Honorary Degree and Distinguished Service Award Committee, and it was adopted unanimously. There was no discussion.

A motion was made and seconded to appoint Jared Loyd from Housing to fill the remainder of Gary Dunn’s term on the Intercollegiate Athletics Committee, and it was adopted unanimously. There was no discussion.
A motion was made and seconded to appoint Shane Kessinger to the University Center Board (UCB), and it was adopted unanimously. John Milcic previously held the appointment. The UCB oversees the Morris University Center including where money goes for renovations and how to use the student fees. The Staff Senate has one appointment to the committee.

A motion was made and seconded to appoint Doug James to the Video Surveillance Advisory Committee, and it was adopted unanimously. Mark Ferrell previously served in this position.

A motion to approve the appointments of Sarah Laux and Kelly Thompson-Hess to the Policy Review Committee, Andrea Keller to the Diversity Initiatives Committee, and Anne Hunter to the Fund-Raising and Public Relations Committee was made and seconded. There was no discussion, and the slate was approved unanimously. A full list of committee membership will be presented at the August meeting. The Staff Development Committee is not being populated this year in order to fill out other committees.

Balai sent a charge to the Diversity Initiatives Committee, and it is attached. He will work on charges to other committees.

**ACTION ITEMS:**
There were no action items.

**ANNOUNCEMENTS:**
Hunter was announced as an *ex officio* for the Staff Senate Executive Board. The Chancellor was asked to speak at the August Staff Senate meeting. The next SSEB meeting will take place on August 27 since the regular August 20 date is one of the main move-in days.

**FUTURE AGENDA ITEMS:**
There were no future agenda items.

**PUBLIC COMMENT:**
Ferrell acknowledged the Grounds Department for their work, especially after the recent storm. The Police Department was recognized for helping make sure the roads were cleared after the storm came through.

**ADJOURNMENT:**
The meeting adjourned at 9:52 am.

Submitted by Anne Hunter, University Governance
I. CALL TO ORDER
II. APPROVAL OF MINUTES
III. REPORTS AND UPDATES
IV. UNFINISHED BUSINESS
   a. CSNP8 Vacancy
   b. CSOR1 Vacancy
   c. ESL CSNP/ASRP Vacancy
V. NEW BUSINESS
   a. Ratification of Appointments
      i. Honorary Degree and Service Award Committee
      ii. Intercollegiate Athletic Committee
      iii. University Center Board
      iv. Video Surveillance Advisory Committee
   b. Confirmation of Non-Senator Committee Appointments
   c. Committee Charges
VI. ACTION ITEMS
VII. ANNOUNCEMENTS
    a. Ex Officio for SSEB
VIII. FUTURE AGENDA ITEMS
IX. PUBLIC COMMENT
X. ADJOURNMENT
To: The Staff Senate Diversity Initiatives Committee

From: David Balai, Staff Senate President

Date: July 9, 2020

Re: Charge to the Diversity Initiatives Committee

As a member of the Diversity Initiatives Committee, (from the retreat in 2019) you are responsible for creating and promoting programs, training, and employee development in regard to diversity, inclusion, and cultural competency. The Diversity Initiatives committee is expected to work with the initiatives from the University Diversity Council to:

- Improve diversity and inclusion
- Promote equitable policy enforcement across campus
- Create a Staff Senate sponsored Diversity and Inclusion event
- Promote equality of treatment.

To this list, I would add these items as follows:

- Partner with the Policy Review Committee to research policies that exist or will exist, that promote racism or inequality.
- Lead our planning on involving staff senate in Diversity Day and other campus diversity events, or research holding a Staff Senate diversity event
- Partner with the Public Relations Committee to put out our message and ask for feedback.