The regular meeting of the University Staff Senate was called to order at 9:01 am on Thursday, August 1, 2019 in the International Room, Morris University Center by President Toberman.

Present: Ian Toberman, Angie White, Melanie Schoenborn, Domonique Crosby, Cindy Cobetto, Jan Caban, Anne Cavanaugh, Darryl Cherry, William Dusenbery, Anthony Fearon, Carolyn Jason, Brittany Logan, John Milcic, Lucas Wilson, Jennifer Zurliene, Anne Hunter (ex officio)

Excused: Gretchen Fricke, Collin Van Meter, Mark Ferrell, Denyse Anderson, Shane Kessinger

Absent: David Balai, Ken Holbert

A request was made to add a resolution in support of ITS to the agenda, and there was no objection.

APPROVAL OF MINUTES:

The minutes for the June 20, 2019 regular and special meetings and the minutes for the July 17, 2019 special meeting were tabled to the September meeting.

REPORTS:

President Toberman thanked everyone for their attendance and participation in the retreat; information is being complied so committees will have things to work on. The Board of Trustees met in July in Springfield. The SIUE Student Trustee was designated as having the student vote, however the Governor has since signed legislation to allow both students voting rights. There has been no real movement on the allocation study. There will be an internal BOT committee, and Representative Katie Stuart is pushing a bill that will keep that committee from being the deciding factor on reallocation. New monies to the system were split 50/50, resulting in a 38%/62% split between SIUE/SIUC. The September Board of Trustees meeting will take place in Edwardsville. There is also a combined movement to make something in downtown Springfield related to SIU, and that topic will be discussed in constituency head meetings.

Most reports were postponed until September as committees and chairs have not been finalized. The Scholarship Committee, the Homecoming Committee representative, the Open Range Constituency Representative, and the LIS Dean Search representative reports are attached.

The Scholarship Committee reported that three $500 scholarships will be awarded for the Fall Semester to Elizabeth Birdsell, Mackenzie Schoeck, and Patty Take.

Jason reported that Head Start and the Charter High School will start on August 27. The Director search is over, but it has not yet been announced.

UNFINISHED BUSINESS:

Committee assignments and Chair appointments are still being worked on. Senator preferences, constituency representation, and experience are all being considered. A slate will be put together and...
presented to the Executive Board, although not all appointments need approval. Operating guidelines will also go to the Executive Board in August.

NEW BUSINESS:
A draft resolution recognizing the efforts of Information Technology Services (ITS) was presented. There was discussion and amendments made to the draft. It was moved and seconded to approve the draft as amended by the body, to be submitted to the CIO and any other places that would be relevant. The approved statement is as follows:

SIUE UNIVERSITY STAFF SENATE RESOLUTION IN SUPPORT OF INFORMATION TECHNOLOGY SERVICES (ITS)

Whereas Information Technology Services (ITS) has informed the university of the breach in services, and

Whereas the University has lost integral services over many weeks with restored services coming in increments, and

Whereas the CIO and his staff have worked diligently to restore said services, and

Whereas without this diligent work and the hiring of additional trained help in restoring services,

Therefore be it resolved that the members of the University Staff Senate of Southern Illinois University Edwardsville wish to thank all the ITS staff and their CIO for their due diligence in restoring the computer system and in keeping the University informed of its progress in its restoration of the service. We also wish to thank them for their continued due diligence on behalf of the University to safeguard our information and research for the future.

ANNOUNCEMENTS:
The Staff Senate Banquet will take place on October 10, 2019. Senators were challenged to bring one new person with them to the event. The Executive Board will be helping take charge of planning and implementing the banquet as the committees is still being finalized.

The December 5 regular meeting is moved to December 12 due to the Board of Trustees meeting taking place on campus. The January 2 regular meeting is moved to January 9 as it is the first day after the holiday.

This year meeting locations will vary as part of Senate on the Move. The goal is to go to the places where constituents are, and all are invited to attend.

FUTURE AGENDA ITEMS:
There were no future agenda items discussed.

PUBLIC COMMENT:
There was no public comment.
ADJOURNMENT:
The meeting adjourned at 9:50am.

Submitted by Anne Hunter, University Governance
STAFF SENATE MEETING
International Room, Morris University Center
August 1, 2019 – 9:00am
AGENDA

I. CALL TO ORDER
II. APPROVAL OF MINUTES
III. MONTHLY REPORTS
   a. Officers
   b. Staff Senate Committees
   c. University Committees
   d. Search Committees
   e. Ex-Officio
IV. UNFINISHED BUSINESS
   a. Committee Updates
V. NEW BUSINESS
VI. ANNOUNCEMENTS
   a. Staff Senate Banquet – October 10, 2019
   b. Staff Senate December Meeting moved to December, 12, 2019
   c. Staff Senate January Meeting moved to January 9, 2020
VII. FUTURE AGENDA ITEMS
VIII. PUBLIC COMMENT
IX. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, August 15, 2019 at 9:00am in the Magnolia Room, Morris University Center
Next regularly scheduled meeting will be Thursday, September 1, 2019 at 9:00am in the International Room, Morris University Center
**UNIVERSITY STAFF SENATE**

**COMMITTEE ACTION QUARTERLY REPORT**

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<thead>
<tr>
<th>Committee Name</th>
<th>University Staff Senate Open Range Constituency</th>
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<tbody>
<tr>
<td>Report Submitted By</td>
<td>Melanie R. Schoenborn</td>
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<tr>
<td>Role/Position</td>
<td>Open Range Constituency Representative for FY’20</td>
</tr>
<tr>
<td>Quarter Submission</td>
<td>☒ Aug    ☐ Nov    ☐ Feb    ☐ May</td>
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*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).

Open Range is one of two groups of the University Civil Service and the University Staff Senate is their representation in the workplace, no union. The Constituency Representative is representative for any Open Range member to have attend meetings where a union representative would attend if they so choose as well as having someone to talk issues/problems with when needed.

**Major Activities or Actions Since the Last Quarterly Report**

We have had two Open Range staff with issues: one involved with an improvement plan which has worked through the process and passed annual for the year and no longer under the improvement plan; the other has had issues with PDQ review and has also been resolved. I have heard that other Open Range staff have issues but no one has contacted me by phone or email.

**Activities or Actions Under Consideration or In Development**

None.
**Areas of Particular Concern or Interest Relevant to the Staff Senate**

Resolution of all outstanding issues at this time.

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**Questions, Challenges, and Resources Needed from Executive Board**

Is there a way to contact all the current Open Range and let them know who their Constituency Representative is each FY? The list of Open Range given to the Constituency Representative is usually so old that I've gotten back a third of emails as "person has left the university or no reply." I'd like it so the system tells me if they read the email but I've had no luck with that process in the past.

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**Requested Action Items**

None at this time.

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**Other Notes/Comments**


## UNIVERSITY STAFF SENATE
### COMMITTEE ACTION QUARTERLY REPORT

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<thead>
<tr>
<th>Committee Name</th>
<th>Scholarship Committee</th>
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<tbody>
<tr>
<td>Report Submitted By</td>
<td>Cindy Cobetto</td>
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<tr>
<td>Role/Position</td>
<td>Chair</td>
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<td>Quarter Submission</td>
<td>☒ Aug</td>
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**What is the general charge of the committee on which you sit? (This can be repeated from report to report).**

Choose appropriate candidates to receive the Staff Senate scholarship.

**Major Activities or Actions Since the Last Quarterly Report**

None

**Activities or Actions Under Consideration or In Development**

Choosing Fall scholarship recipient.
<table>
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**UNIVERSITY STAFF SENATE**

**COMMITTEE ACTION QUARTERLY REPORT**

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<tr>
<th>Committee Name</th>
<th>Homecoming Committee</th>
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<tbody>
<tr>
<td>Report Submitted By</td>
<td>Anne Cavanaugh, Member, Staff Senate</td>
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<tr>
<td>Role/Position</td>
<td>Staff Senate Rep-Open Range</td>
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<tr>
<td>Quarter Submission</td>
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What is the general charge of the committee on which you sit? (This can be repeated from report to report).

11/8/18 - MarComm requested Staff Senate Rep for their monthly Homecoming meetings. "We would like to include someone to get the perspective of the Staff and try to make Homecoming more inclusive for everyone, not just students and alumni."

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**Major Activities or Actions Since the Last Quarterly Report**

Security services for Homecoming (September 23-28, 2019) will now be provided through a private security firm. There is no longer a need for SIUE volunteers for security/carding purposes.

Please check out Homecoming website - www.siue.edu/homecoming/- it shows events already in place for the week. Looks like a great lineup - soccer (men's/women's, including club games) and volleyball (women's), men's golf early in week; student events throughout week; Alumni Hall of Fame Dinner; Alumni Cougar Fan Zone, as well as a Student Cougar Fan Zone (both on Saturday, September 28, 4-7 p.m.)

University Staff Senate is still encouraged to try and promote more attendance from our staff members. *(Personally, it seems Homecoming has come a long way in the last few years; the men's and women's teams are competitive and fun to watch, especially if you haven't done so in awhile, Cougars Unleashed Homecoming Run is a super event (walkers welcome also). AND if neither running or walking is appealing, there is a Pancake Breakfast while you wait for your friends(()), attendance at the Cougar Fan Zone (sponsored by Alumni Assoc.) is greatly improving and is for EVERYONE - food trucks, Recess Brewing, etc.

If Staff Senate is interested in participation, believe there is still time. (Early on, it was mentioned no one had claimed interest in the Chili Cookoff yet this year, but I see that Campus Rec is doing it earlier in the week on the Quad.)
### Activities or Actions Under Consideration or In Development

2019 SIUE Homecoming Tailgating Changes  
Student Feedback

Organization Requesting Feedback From:  
Number of Student Leaders Present:  Date of Meeting:  

Feedback Set-up: In efforts to try to create a safe and enjoyable game day experience for alumni, students, fans and community members, some changes to the Homecoming Soceir game are proposed. Please give us your thoughts about the following:

**Change 1:** Rather than alumni, students, fans and community members bringing in grills, food, alcohol, etc., all of these things will be available at Korte Stadium via Food Trucks, Beer Tents and an Activity Area. There will be costs for food and beer. Thoughts? 

**Change 2:** Rather than fans being able to sign-up for tailgating spaces in advance, all vehicles will now be parked in the north lot of Korte Stadium and no “traditional” tailgating will be allowed in the north parking lot. There will be no reserved tailgating spaces. Thoughts? 

**Change 3:** In addition to beer tents available for the Game Day experience, there will also be designated areas by Athletics for beer vending related to the game itself. Thoughts? 

**Question:** Knowing that there is a risk management concern with the area, what are other ways in which we can insure the safety of students and guests before, during and after this event? 

### Areas of Particular Concern or Interest Relevant to the Staff Senate

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<tr>
<td>Committee Name</td>
<td>LIS Dean Search Committee</td>
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**What is the general charge of the committee on which you sit? (This can be repeated from report to report).**

To hire a LIS Dean to replace the Interim Dean, no time span given.

**Major Activities or Actions Since the Last Quarterly Report**

None, I’ve had no contact from the Interim Dean about the committee convening nor the Chair assignment.

**Activities or Actions Under Consideration or In Development**

None.
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<td>The Search Committee was to have been formed in February, 2019 so that a new dean could be in place for July 1, 2019. Nothing has been shared with me about how long the Interim Dean will be in place.</td>
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