UNIVERSITY STAFF SENATE REGULAR MEETING  
International Room, Morris University Center  
June 20, 2019 – 9:00am  
Unapproved Minutes

The regular meeting of the University Staff Senate was called to order at 9:00 am on Thursday, May 20, 2019 in the International Room, Morris University Center by Acting President Fricke.

Present: Gretchen Fricke, Ian Toberman, Angie White, Collin Van Meter, Mark Ferrell, Carolyn Jason, Jan Caban, Anne Cavanaugh, Darryl Cherry, Cindy Cobetto, Shane Kessinger, Laura Scaturro (proxy for Schoenborn), Anne Hunter (ex officio)  
Excused: David Balai (Caban designated proxy), Jackie Candela, William Dusenbery (Cherry designated proxy), Sherie Gottlob, Ken Holbert, John Milcic  
Guests: Denyse Anderson, Domonique Crosby, Lucas Wilson, Jennifer Zurliene

Introductions were made.

APPROVAL OF MINUTES:  
The minutes for the May 2, 2019 meetings were approved as written.

REPORTS:  
President Fricke provided a report on the Presidential Search Advisory Committee and is attached. Due to a confidentiality agreement, there is a limited amount of information that can be shared.

The Fund-Raising Committee is processing refunds for the banquet. The Foundation has a new system, so processing credit card refunds will take longer and will be refunded as checks.

The Associate Provost Search Committee has submitted their recommendation. The Dean of Students search had four candidates, but the search will be declared failed as the top ones declined.

UNFINISHED BUSINESS:  
The process for nominating officers was reviewed. David Balai was previously nominated for President-Elect, Collin Van Meter was previously nominated for Treasurer, and Angela White was previously nominated for Secretary. Nominations were closed with no others received.

NEW BUSINESS:  
The CSNP5 seat previously held by Wayne Mills is currently vacant and will be filled according to the Staff Senate Bylaws.

Van Meter made a motion to make $1500 available for the fall Staff Senate Scholarship, which was seconded by Ferrell. There was no discussion, and the motion was adopted unanimously.

ANNOUNCEMENTS:  
Nancy Boomershine has resigned from the Staff Senate. The seat will be filled according to the Bylaws.
The Staff Senate Retreat will be held on July 17. It will start mid-morning, and lunch will be provided. A survey will be sent out to assist with planning the agenda for the retreat.

The Staff Senate Banquet will take place on October 10, 2019. Please make sure the date is on your calendar. Ticket cost only covers the food and drink and does not go to the scholarship fund, so it is preferred that people attend or make a donation directly instead of donating tickets.

FUTURE AGENDA ITEMS:
There were no future agenda items discussed.

PUBLIC COMMENT:
There was no public comment.

ADJOURNEMENT:
The meeting adjourned at 9:14am.

Submitted by Anne Hunter, University Governance
STAFF SENATE MEETING  
International Room, Morris University Center  
June 20, 2019 – 9:00am  
AGENDA

I. CALL TO ORDER  
II. APPROVAL OF MINUTES  
III. MONTHLY UPDATES  
   a. Officers  
   b. Staff Senate Committees  
   c. University Committees  
   d. Search Committees  
   e. Ex-Officio  
IV. UNFINISHED BUSINESS  
   a. Nominations for Officers  
V. NEW BUSINESS  
   a. CSNPS Vacancy  
VI. ANNOUNCEMENTS  
   a. Resignation of Nancy Boomershine  
   b. Staff Senate Retreat – July 17, 2019  
   c. Staff Senate Banquet – October 10, 2019  
VII. FUTURE AGENDA ITEMS  
VIII. PUBLIC COMMENT  
IX. ADJOURNMENT

STAFF SENATE SPECIAL MEETING  
International Room, Morris University Center  
June 20, 2019 – Immediately following the regular meeting starting at 9:00am  
AGENDA

I. CALL TO ORDER  
II. ACTION ITEMS  
   a. Election of Officers  
   b. Election of Constituency Representatives  
III. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, July 18, 2019 in the Magnolia Room, Morris University Center  
Next regularly scheduled meeting will be Thursday, August 1, 2019 at 9:00am in the International Room, Morris University Center
May 13, 2019
Presidential Search Advisory Committee Report

On May 13, the Presidential Search Advisory Committee held its first meeting on the SIUE campus.

Board Chair Phil Gilbert thanked the members for their willingness to serve in this vitally important role. Chair Gilbert noted that the Board’s goal is to move the entire SIU system forward. He reviewed with the committee key items of the Board’s Vision Statement which was reviewed at the Board’s March 28 Board meeting.

Chair Gilbert noted that the Board will be looking for a president who can pull the campuses together in a unified way and work with legislators for funding at state and federal levels. The best person for the job may not necessarily be someone who has been a president or chancellor but needs to be a leader who can get these things done.

The Chair discussed that the committee’s role to screen the applications and provide the Board 10-12 names for the Board’s consideration, and the Board will then conduct those interviews.

General Counsel Luke Crater reviewed with the committee the importance of confidentiality for the search and for those candidates applying for the position in order to help facilitate a strong pool of applicants. He reviewed a confidentiality statement and committee members signed those forms.

It was noted that Chair Gilbert or Search Committee Chair Hightower will speak for the search committee regarding all inquiries from the press and other requests. If members receive such media inquiries they should forward such requests to Executive Secretary Misty Whittington.

Search Committee Chair Hightower reviewed the Committee Charge with the search committee which was approved by the Board at its March 28 meeting.

Dr. Hightower reported that the Board’s goal is to hire the new SIU System President by the end of 2019.
Dr. Hightower reviewed that the Witt/Kieffer Search Firm was hired to assist with the search. He reviewed a timeline provided by Witt/Kieffer and discussed stages of the search and services the firm would provide SIU. The firm would advertise the position, recruit applicants, collect the applications, and provide the committee with applicant materials for review.

Mr. Dennis Barden, consultant from Witt/Kieffer Search Firm, spoke to the committee. Mr. Barden reviewed elements of the timeline and details of the search process to the committee.

Dr. Hightower shared that the Board has established a Presidential Search website at siusystem.edu. The site lists the search committee members, and public meeting postings. The site will contain information about how potential nominators or applicants can contact the search firm to nominate candidates or to apply. It will list the advertisement to be distributed to various media outlets. It will also include the Presidential Search White Paper which is a document that describes SIU and the position of President. The White Paper will also be distributed to potential candidates by the search firm.

Dr. Hightower reported that the Board engaged the Applied Research Consultants (ARC) group from SIUC to perform a confidential survey regarding the presidential search. On April 25 the group launched by email the survey to employees and students of the three campus locations. The purpose of the survey is to allow for input from employees and students about the presidential search process and to gather feedback about desired qualifications and criteria for the next president of SIU. The ARC group will tabulate the data from the survey and provide its results to the Board by June 19. Those results can also be shared with the search firm and the search committee for consideration.

Executive Secretary of the Board Misty Whittington discussed with the Committee that she is the person designated to staff the search effort, and she serves as the contact for Chair Phil Gilbert and Search Committee Chair Ed Hightower. Members are to contact her with any questions regarding the search.

Dr. Hightower noted that Misty Whittington would be contacting the committee members to schedule its next meeting to be held in August.