The regular meeting of the University Staff Senate was called to order at 9:00am on Thursday, October 4, 2018 in the Board Room of the Morris University Center by Acting President Fricke.

Present: Gretchen Fricke, Ian Toberman, Angie White, Collin Van Meter, Mark Ferrell, Melanie Schoenborn, Sha’Donna Woods, Carolyn Jason, David Balai, Todd Bartholomew, Jan Caban, Jackie Candela, Cindy Cobetto, William Dusenbery, Sherie Gottlob, Mike Hamil, John Milcic, Wayne Mills, Anne Hunter (ex officio)
Excused: Anne Cavanaugh, Michael Pulley (ex officio)
Guests: C.R. Boddie, Brittany Boucher, Emily Colton, Dominic Dorsey, Aliesha Graham, Terri Svehla

Introductions were made.

GUESTS:
Director of ACCESS Dominic Dorsey spoke about the name change from Disability Support Services to Accessible Campus Community & Equitable Student Support. The focus of the office has shifted to make it about access and the services provided instead of about disability. The mentoring program has been revamped, and a flyer was distributed (attached). He also spoke about the importance of normalizing pronouns and opening up doors for conversations.

Director of Counseling Services Courtney Boddie spoke about programs and initiatives to help students. When students are well they stay. They are looking at where things can be strengthened rather than just mandated. Counseling Services is a fee program so it is just for students with the exception of faculty and staff who are also students. They are piloting a program in the Engineering Building to let students know about Counseling Services before they need it. They are working with ACCESS to make sure needed credentials are in place.

They answered questions about the use of pronouns, what accommodations are available, and service referrals. The satellite campuses are included as service points for both ACCESS and Counseling Services, and they are working with Springboard now.

APPROVAL OF MINUTES:
The minutes for the September 6, 2018 were approved as written.

REPORTS:
The President-Elect attended the first Diversity Council meeting. There will be Diversity Day activities all over campus on October 16. T-shirts will be available. It is intended to be a truly inclusive event, both in diversity and in the community.
Milicic reported that the UCB is trying to increase the variety of food available on campus and would like suggestions. The Bookstore posts promotions on Facebook, and people are encouraged to like their page to stay informed. They are going to UnderArmor exclusively, so there are sales on the other brands. The SSC has undergone many improvements.

Dusenbery reported that Parking and Traffic will be changing the cost of parking lot rental. Information will be coming soon.

The Alton campus annual Give Kids a Smile program will take place on October 8. Anyone in Madison and St. Clair County are welcome.

Svehla reported that the Fund Raising Committee is organizing a Dine to Donate event at the Glen Carbon Applebee’s on November 7. For anyone dining in at the restaurant that provides the flyer, they will give us 15%. There will be a giveaway basket, and it was suggested to have some of the scholarship awardees in attendance. Schoenborn offered to buy dinner for an awardee to attend. Flyers for the event were distributed and are attached.

Jason submitted a report for the East St. Louis campus that is attached. Jesse Dixon is leaving SIUE. Provost Denise Cobb came to the campus to talk to departments to see what kind of interim they wanted.

The Acting President and the Public Relations Committee submitted reports on SharePoint that are attached. There were no other reports.

UNFINISHED BUSINESS:
The Staff Senate still needs a Chair for the Diversity Initiatives Committee; it is a new position without much pressure. Mike Hamil has agreed to take on the role of Chair for the Staff Development and Well-Being Committee.

NEW BUSINESS:
Drafts of the new report forms were distributed and are attached. The Senate will move to formal reports every quarter with informal updates in between. They will become a report of committee action rather than daily activity. It is suggested that all committees, both internal and external, use this on a quarterly basis to provide feedback to the Senate on what was done and what is needed. It will be PDF and fillable or it can be printed then handwritten.

There was a discussion on using Zoom to allow those who cannot attend meetings in person to conference in to Staff Senate meetings. The discussion was tabled for further discussion.

ACTION ITEMS:
It was moved and seconded to approve the nominations of Darryl Cherry for REP 2 Senator with a term of 2018-2019 and Nancy Boomershine for ALT CSOR/NREP Senator with a term of 2018-2021. The nominations were ratified unanimously.
ANNOUNCEMENTS:
The Staff Senate representative for the Library and Information Services Dean Search Committee is Melanie Schoenborn; Gary Dunn for the School of Pharmacy Dean Search Committee; Angie White for the School of Education, Health and Human Behavior Dean Search Committee; Sha’Donna Woods for the Associate Provost Search Committee; and Gretchen Fricke for the Strategic Planning Steering Committee.

The University’s Sexual Harassment Policy and Procedures is being revised as of September 2018. The policy is available online. The main change is the final appeal process.

The SIUE Diversity Day inaugural event will take place on October 16, 2018. The USS Scholarship Fundraiser Dine to Donate Night is November 7, 2018. The next SIU Board of Trustees meeting is scheduled for December 13, 2018. The Staff Senate Banquet fundraiser will be held on Thursday, April 18, 2019 in the Meridian Ballroom. President Dorsey will be at the December meeting.

FUTURE AGENDA ITEMS:
Milcic suggested a joint Brown Bag with SURS, the Social Security Administration, and SUAA. The Public Relations Committee will look into it.

Mills brought up parking issues on campus and concerns that the infrastructure is not keeping up with the growth of the campus. Dusenbery suggested having Bob Vanzo attend a meeting as it may need to be a process of educating people about the situation.

A reminder was given that ethics testing is currently in progress, and all SIUE employees are required to complete the online training program.

PUBLIC COMMENT:
Schoenborn asked about an e-mail regarding dinner with the Chancellor. There was discussion.

ADJOURNEMENT:
The meeting adjourned at 10:10am.

Submitted by Anne Hunter, University Governance
I. CALL TO ORDER
II. GUESTS
   a. Director of Counseling Services Courtney Boddie and Director of Disability Support Services Dominic Dorsey
III. APPROVAL OF MINUTES
IV. REPORTS
   a. Officers
   b. Staff Senate Committees
   c. University Committees
   d. Ex-Officio
V. UNFINISHED BUSINESS
   a. Chair Appointment for Diversity Initiatives Committee
   b. Chair Appointment for Staff Development and Well-Being Committee
VI. NEW BUSINESS
   a. New report forms and reporting schedule
   b. Zoom conferencing discussion
VII. ACTION ITEMS
   a. Ratification of Darryl Cherry for REP 2 Senator, 2018-2019
   b. Ratification of Nancy Boomershine for ALT CSOR/NREP Senator, 2018-2021
VIII. ANNOUNCEMENTS
   a. University Committee Appointments:
      i. Library & Information Dean Search – Melanie Schoenborn
      ii. School of Pharmacy Dean Search – Gary Dunn
      iii. School of Education, Health & Human Behavior Dean Search – Angie White
      iv. Associate Provost Search – Sha’Donna Woods
      v. Strategic Planning Steering Committee – Gretchen Fricke
   b. Sexual Harassment Policy and Procedures – September 2018 Revisions
   c. SIUE Diversity Day – October 16
   d. USS Scholarship Fundraiser Dine to Donate Night at Glen Carbon Applebee’s – November 7, 2018 from 5-8pm
   e. SIU Board of Trustees Meeting – December 13, 2018
   f. Staff Senate Banquet – April 18, 2019
IX. FUTURE AGENDA ITEMS
X. PUBLIC COMMENT
XI. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, October 18 in the Magnolia Room, Morris University Center.
Next regularly scheduled meeting will be Thursday, November 1, 2018 at 9:00am in Building B, Room 2074, East St. Louis Center
About Us

BUILD is specifically designed to take diverse learners from admission to graduation and beyond with early outreach to discuss transition from high school to college accommodations, tailored guidance throughout higher education, and skills development exercises to prepare for graduation and post-secondary employment. Throughout the process, student participants will be paired with supportive mentors and take part in several engagement activities designed to heighten authentic and successful partnerships.

Our History

Transitioning from high school to college can be especially difficult for students with disabilities. To address this difficult transition, mentoring programs have proven to be an effective approach to bridge the gap between institutional environments. In the process, mentorship has been known to improve academic attendance and performance, as well as self-determination and provide access to a positive role model in the form of faculty and staff engagement.

With this in mind, SIUE developed a program to provide both formal and informal interpersonal mentorship to address the need for guidance in navigating the lived experiences of diverse learners.
Benefits for Faculty & Staff

Mentors

Events

Cross cultural meaning for students,

Diversity and inclusion

ACCESS and the Office of Institutional
Dynamic training by Joint efforts of
Faculty and Staff will undergo a

Worshops & Trainings

advice and support toward a timely

celebration of mentor and mentees.

End of the year Reception

Ice Cream Social, Pizza Party, and

Reception CVC Engagement Day,

Faculty & Staff Meet and Greet

Participation of service may be

utilization of leadership & Office

Involvement designed to engage

issues and concerns.

Supportive environment to discuss

inclusion in social and professional

in-they experience.

Acquire effective strategies for the

Team, Faculty and Staff,

Opportunities to network with other

Benefits to Mentees
Dine in at Applebee's and 15% of your bill will be donated to Southern Illinois University Edwardsville

Staff Senate Scholarship Fund
Join us for great food and Giveaways!

Present this flyer to your server on 11/07/18 from 5:00pm to 8:00pm
3600 State Route 159 Glen Carbon, Ill . • 618-205-8550

For more information, please contact:
Terri Svehla  at tsvehla@siue.edu
1-810-250-1372
text preferred
September 6, 2018

**August 17**-Learning Resource Center (LRC) hosted beginner lessons in a Crochet Club.

**SIUE Performing Arts**-will offer a 4-day a week camp this fall from 4-6 pm

**STEM-C (STEM & Computer Science)**-course will be offered to forty (40) 2nd and 5th grade African American girls. The 90-minute course will be offered 2-days a week (Tu-Th) from 4:30-7 pm.

New **Medical Assistant** courses will be offered beginning Fall 2018.

**Lewis and Clark Community College**-LCCC will offer Associates Degree Program (ECE), Highway Construction and GED certifications, Fall 2018.

**Pre-school for All (PSA)**-begins its third year of collaboration with SIUE Head Start to provide comprehensive services for families enrolled in East St Louis School District 189 Early Childhood Center.

**August 14**-David Heth held a Q & A on **SIUE Leadership Development Program modules**. The program will also be offered on the ESLC.

**SIUE Head Start/Early Head Start** will begin classes on Tuesday, September 11, 2018.
University Staff Senate  
Acting President's Report  
September 24, 2018

- Follow up items:
  - Staff completion scholarship – followed up with Kim Durr. She is looking into it and will report back.

- BOT meeting, September 13
  - Tone much more cordial and cooperative
  - Salary increase approved. See email from Chancellor on implementation.
  - Dorsey’s comments:
    - Legislative hearings:
      - Carbondale – deep concern for university, stressed that SIUC is the economic driver of the region, looking forward to future and a sense that the system is strong together.
      - Edwardsville – sense of frustration and lack of patience. Feeling that we’d be better off alone.
      - “How we respond will determine our future”
      - Discussed leveraging assets at each institution.
  - SIUC report
    - No mention of enrollment numbers
    - Planning for their 150th anniversary and preparing for the next 150 years.
    - New e-sports competitive facility
    - Praised faculty and staff several times
  - SIUC report
    - Discussed the collective grant program/collaborative efforts (like speed dating for researchers).
    - Addresses enrollment numbers (3400 new students)
    - Explained decline in a few areas.
  - SOM report
    - Joint effort with Pharm to offer a PhD in Pharmacy
  - No public comments
  - Selected AGB for the allocation study

- Constituency Head meeting
  - BPSA is zooming in to a classroom in ESL to allow increased participation. Is this something USS could do at ESL and Alton?
  - 1% salary increase retro to July 1. See email for implementation. Would have liked to do more. 1% salary increase equals $1M
  - Looking at offering a new food delivery point in either Science East/West or Engineering
  - Discussed SIUE Strategic Plan process and steering committee.
  - Next meeting scheduled for October 19. Please let me know if you have items to bring up in that meeting.
### Panel/Committee Name: Public Relations Committee Panel report

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<thead>
<tr>
<th>Panel/Committee Chairperson:</th>
<th>Angie White</th>
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<tr>
<td>Panel/Committee Membership:</td>
<td>Jackie Candela, William Dusenberg, Mark Ferrell, Gretchen Fricke, Anne Hunter, Vivian Rodgers, Tern Svehla, Angie White</td>
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### Panel/Committee Charge: State Representative Visit Update/New Employee Schwang

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<tr>
<th>Person submitting report:</th>
<th>Angie White</th>
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<td>Contact Information:</td>
<td>ext. 2433</td>
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**REPORT**

On Thursday, September 20, 2018, the Public Relations Committee emailed Michelle Taylor Executive Director of Compliance and Ethics to see if approval was needed to invite current Illinois State Senator’s and Representatives. Ms. Taylor referred me to Mr. John Charles, Executive Director of Governmental & Public Affairs. Mr. Charles recommended we wait until after the election and look at a Spring 2019 visit. His office will be planning a meeting of all newly elected official and re-elected officials to meet with the Chancellor in the Spring 2019 and was confident a joint session could be arranged. I told Mr. Charles a lunch hour session would work best for us so faculty and staff could come and go during their lunch period.

New Employee Schwang – The Staff Senate is almost out of our current supply of water bottles. Most of the PR Committee feels that a water bottle/travel mug would work best but perhaps a different type of drinkware. If any member of the Staff Senate has any suggestions, please forward any ideas (doesn’t have to be drinkware) to me before next Wednesday, October 10.
**UNIVERSITY STAFF SENATE**

**COMMITTEE ACTION QUARTERLY REPORT**

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<td>Quarter Submission</td>
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<td>Nov</td>
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What is the general charge of the committee on which you sit? (This can be repeated from report to report).

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<th>Major Activities or Actions Since the Last Quarterly Report</th>
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<td>Activities or Actions Under Consideration or In Development</td>
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<th>Questions, Challenges, and Resources Needed from Executive Board</th>
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