The regular meeting of the University Staff Senate was called to order at 9:14am on Thursday, September 6, 2018 in the Board Room of the Morris University Center by Acting President Fricke. The call to order was preceded by the presentation of the Fall University Staff Senate Scholarship awards.

Present: Gretchen Fricke, Ian Toberman, Angie White, Collin Van Meter, Mark Ferrell, Melanie Schoenborn, Sha'Donna Woods, David Balai, Todd Bartholomew, Jan Caban, Jackie Candela, Mike Cathey (representing Wayne Mills), Cindy Cobetto, Sherie Gottlob, Mike Hamil, John Milcic, Anne Hunter (ex officio)  
Absent: William Dusenbery, Carolyn Jason, Michael Pulley (ex officio)  
Guests: Anne Cavanaugh, Gary Dunn, Bob Thumith

Introductions were made by all present.

GUEST:
Director of Human Resources Bob Thumith shared his background and experience prior to coming to SIUE on July 6, 2018. He sees Human Resources as being service oriented, an organizational partner, and an employee advocate. Director Thumith answered questions from the Senators about the goals for Human Resources over the next 6-12 months, the Janus decision, and his thoughts on the staffing levels of Human Resources. The positions of Assistant Director of Labor Relations and Assistant Director of Employee Relations has been combined into one director and a subordinate assistant director.

APPROVAL OF MINUTES:
The minutes for the August 2, 2018 were approved as corrected.

REPORTS:
Treasurer Van Meter provided a written report (attached). The balances on accounts are now as they should be. Van Meter motioned to transfer $6500 from the scholarship spendable account to the endowment account, which was seconded by Schoenborn. There was discussion. The motion passed unanimously.

Open Range Constituency Representative Schoenborn asked about the new rules and constituency roster. The Constitution and Bylaws are now on the Staff Senate website, and the rosters were previously sent via email to the Constituency Representatives.

East St. Louis Representative Jason submitted a written report (attached).

Todd Bartholomew announced his retirement on October 31, 2018.
There were no other reports.

**UNFINISHED BUSINESS:**
Open Range Constituency Representative Schoenborn recommended Anne Cavanaugh for the vacant CSOR2 Senator seat. The recommendation was seconded by Van Meter, and Cavanaugh was ratified unanimously.

Administrative Staff Represented Constituency Representative Woods recommended Darryl Cherry for the REP 2 Senator seat. A Statement of Candidacy form will be submitted to University Governance.

**NEW BUSINESS:**
John Milcic and Terri Svehla will be representing the Staff Senate at the Council of Councils. There was discussion.

Schoenborn asked about the Degree Completion Award. Fricke will continue to follow up with Kim Durr and the Chancellor’s Office. Schoenborn requested that it be added as a future agenda item if the Chancellor’s Office indicates that it will not be reinstated.

Acting President Fricke stated that she has been asked for a representative on the Associate Provost search committee. There are also three dean searches that need representatives. Names will be ratified at the Executive Board meeting and announced at the October Staff Senate meeting.

**ACTION ITEMS:**
Acting President Fricke will be serving two years on UPBC since she will also be Past President next year. Schoenborn made a motion to draft a letter dated September 6, 2018 that the USS wishes to ratify Gretchen Fricke as the Past President representative to UPBC for the next two years. The motion was seconded by Ferrell. There was discussion. It was clarified that this was a request by the UPBC and not a requirement of our papers. The motion passed unanimously.

The vote for Administrative Staff Represented Constituency Head was ratified. The tally report and ballots were submitted to University Governance.

**ANNOUNCEMENTS:**
The SIU Board of Trustees will be meeting on the Edwardsville campus on Thursday, September 13, 2018. All are encouraged to attend but should get supervisor approval. There was discussion.

The SIUE Diversity Day inaugural event will take place on October 16, 2018. The Staff Senate Banquet fundraiser will be held on Thursday, April 18, 2019 in the Meridian Ballroom.

**FUTURE AGENDA ITEMS:**
Director of Disability Support Services Dominic Dorsey and Director of Counseling Services Courtney Boddie will be guests at the October meeting. Milcic suggested Kelly Jo Karnes as a future guest.

**PUBLIC COMMENT:**
There was no public comment.
ADJOURNEMENT:
The meeting adjourned at 10:18am by motion of Schoenborn, seconded by Milcic.

Submitted by Anne Hunter, University Governance
I. CALL TO ORDER

II. GUEST
   a. Kilauren McMahon and Justin Kutter – Fall USS Scholarship Winners
      i. Photographs with the Chancellor
   b. Bob Thumith – Director of Human Resources

III. APPROVAL OF MINUTES

IV. REPORTS
   a. Officers:
      i. Acting President
      ii. President-Elect
      iii. Secretary
      iv. Treasurer
      v. Constituency Representatives
         1. Negotiated & Prevailing
         2. Open Range
         3. Administrative Staff Represented
         4. Administrative Staff Non-Represented
   b. Staff Senate Committees:
      i. Public Relations
      ii. Scholarship
      iii. Fund-Raising
      iv. Diversity Initiatives
      v. Policy Review
      vi. Staff Development and Well-Being
      vii. Elections and Operations
   c. University Committees:
      i. Honorary Degrees and Distinguished Service Awards Committee
      ii. Intercollegiate Athletic Committee (ICAC)
      iii. Parking & Traffic Committee
      iv. University Center Board (UCB)
      v. University Planning and Budget Council (UPBC)
      vi. University Quality Council (UQC)
      vii. Video Surveillance Advisory Committee
   d. Ex-Officio:
      i. SUCSAC (Pulley)

V. UNFINISHED BUSINESS
   a. Ratification of Vacant Seats (pending recommendation by Constituency Representatives)

VI. NEW BUSINESS
a. Council of Councils Attendance

VII. ACTION ITEMS
   a. Ratification of Acting President Fricke serving on UPBC
   b. Recording of Vote for Administrative Staff Represented Constituency Head

VIII. ANNOUNCEMENTS
   a. Board of Trustees Meeting – September 13 at SIUE
   b. SIUE Diversity Day – October 16
   c. Staff Senate Banquet – April 18, 2019

IX. FUTURE AGENDA ITEMS

X. PUBLIC COMMENT

XI. ADJOURNMENT

Next regularly scheduled meeting will be Thursday, October 4, 2018 at 9:00am in the Magnolia Room, Morris University Center
Staff Senate Treasurer's Report  
September - 2018

Fund 787514 – Staff Senate 8 Account:

Ending Balance 07/31/2018 $0

Income:
- Transfer from USS Benefit Fund 4016 $1382.38

Expenses:
- Scholarship Banquet $2504.91

Fund 4016 – University Staff Senate Benefit:

Ending Balance 07/31/2018 $12,998.97

Income:
- Scholarship Banquet $6803.50

Expenses:
- Scholarship Banquet $1622.39
- Scholarship Banquet transfer to 8 account $1382.38

Fund 8715 – University Staff Senate Scholarship Endowment:

Ending Balance 07/31/2018
- Spendable $4809.01
- Endowed & Reserved $70740.37

Fund 8102 – SIUE Faculty for Collective Bargaining Scholarship Endowment:

Ending Balance 07/31/2018
- Spendable $2362.63
- Endowed & Reserved $16308.92

Fund 8188 – Dr. Elizabeth A. Tarpey and Dr. Jesse B. Harris Jr. Endowment:

Ending Balance 07/31/2018
- Spendable $399.26
- Endowed & Reserved $10478.49
- Pledges Receivable $15000.00
September 6, 2018

August 17-Learning Resource Center (LRC) hosted beginner lessons in a Crochet Club.

SIUE Performing Arts will offer a 4-day week camp this fall from 4-8 pm.

STEM-C (STEM & Computer Science)-course will be offered to forty (40) 2nd and 5th grade African American girls. The 90-minute course will be offered 2-days a week (Tu-Th) from 4:30-7 pm.

New! Medical Assistant courses will be offered beginning Fall 2018.

Lewis and Clark Community College-LCCC will offer Associates Degree Program (ECE), Highway Construction and GED certifications, Fall 2018.

Pre-school for All (PSA)-begins its third year of collaboration with SIUE Head Start to provide comprehensive services for families enrolled in East St Louis School District 189 Early Childhood Center.

August 14-David Heth held a Q & A on SIUE Leadership Development Program modules. The program will also be offered on the ESLC.

SIUE Head Start/Early Head Start will begin classes on Tuesday, September 11, 2018.