University Staff Senate
Morris University Center Board Room
2 February 2017

APPROVED MINUTES
The Staff Senate meeting was called to order at 9:01 am in the Board Room of the Morris University Center, by Kirt Ormesher, president.

PRESENT: Bartholomew, Cobetto, Dickey, Dusenbery, Ferrell, Fricke, Hunter, Milcic, Ormesher, Schilling, Schoenborn, Toberman, White, Woods, Pulley

EXCUSED: Hamil

ABSENT: Manning, Holbert, Senkfor, Murphy, Lariviere

GUESTS: Chancellor Randall Pembrook, Provost Denise Cobb and Maracus Scott

Chancellor Pembrook spoke of the progress of SIUE congress. Likes conversation versus a progress email. Steve Hansen left a file about areas he is excited about. Wait because of needing more clarity from Springfield.

Some of the topics mentioned:

- Online program movement is going well
  - Congratulations to Denise Cobb
- Interactions with Businesses
- Executive Education programs
- Southwestern Illinois Leaders and St. Louis Reg. Council focused on future of this area
- Chancellor point person/new market in Higher Education Related in credentialing—certificates/license, etc.
- 2+2 programs 100 in pipeline
- 5 Congress Recommendations
  - New Budget Model- Ad Hoc committee working on that
- State appropriations
- Wait on Hybrid New Budget Model
  - Program priorities, funding, strong enrollment
- Still Important: Veterans military support- do more for veterans and military but creates a budget hole since the State does not provide University any money
- Dual Enrollment/Credit—great—but already covered at community colleges-do things that community colleges don’t offer
  - Spoke with school district 7 and looking into this
- 3 hour freshman orientation class—adding 3 hours to curriculum
- Another part of congress—are there programs that have empty chairs where you could add majors without extra cost, or hiring new faculty, etc.
- Not ready to add new programs

Q: About readjustment when program population changes
   A: Chancellor—model he is growing. Nursing is great area of growth. Build in incentives.
A: Denise—other programs grew on their own—but resources did not follow. We have those adjustments to make.

Commit to rewarding growth-

Q: Class not offered in Art & Design because of sabbatical and department decides not to offer class since no other faculty taught. How can it be remedied?

A: Denise—typically, a letter is sent including how the department will cover that loss/vacancy. Offer fewer electives to classes that are needed. Electives are different. Responsibility so students make progress toward a degree. It is rare now to be misadvised. Challenge with advisor: Cannot say anything.

Q: Undergraduate program for nontraditional students; are there options?

A: Chancellor—Looking into. Likes to communicate one on one. Market to 18 year olds. Will have to change when marketing for working person.

A: Denise—met with transfer people and had a discussion. Will get that data together for some action.

Q: A business needs whatever, what do we do? Our processes don’t work with progress—shared governance.

A: Denise—Integrative Studies—takes care of that. Denise explained how Integrative Studies works. Approved by IBHE. Undergrad list 2. Graduate can name each pathway.

Chancellor—before exiting, Chancellor Pembrook pointed out that his job this week has revolved around current events with international students—Remember SIUE values, one of which is inclusion. Give the students a smile.

APPROVAL OF MINUTES: The January 5, 2017 minutes approved as submitted.

UNFINISHED BUSINESS:
A. Search Committee for Vice Chancellor for Administration request for names
   -Keep on agenda

B. Sick Leave Bank
   -Should be finished up soon.

C. Student Employee 20 Hour Rule
   -Working with Luke. Will talk at executive committee to start working on resolution.

D. Council of Councils Survey
   -System Council of Councils survey—please complete and submit it.
   -Carbondale to host it later this spring.

E. Textbook Rental Policies
Melanie provided handout of corrections and revisions made from previous visit from Bob Vanzo that the Chancellor’s Council accepted. Melanie shared a copy with concerned students. Worth the effort.

does the Staff Senate hold a seat on the Textbook committee? –Doesn’t seem like it-

Ian requested that he would find out composition etc. of this committee

NEW BUSINESS

A. Diversity Strategic Plan

-Kirt explained the document and how to reply with feedback.
-Reply by March 1
-Challenge to define diversity.

A break was called at 10:04 am and the meeting resumed at 10:13 am

-Continuing the discussion on diversity, send the feedback to Gretchen.

B. Brown bag Discussion

-Bill Dusenberry spoke as Public Relations Chair. He would like to do some Brown Bag lunches and needs ideas.

-45 minute segment
-Suggestions include how retirement will work, SUAA, Scholarships, Q&A sessions about retirement, free webinars, Dress for Success Training, Fun bags such as lunchtime yoga.

-Suggestions for training ideas from H.R. could be auditing/reclassification/temp assignments/FMLA

-Information Blockage

-Ask Sherrie-[HR offers manager training if you ask for it]

-Email Bill with suggestions and cc Vicki Kruse

C. Apparel

-John Milcic spoke about the possibility of purchasing polos in the Staff Senate.

-Cost would be about $26 dollars for a polo

-T-shirts would be $12

-Prices could range from $15-70

-For Executive Committee Agenda

-Many would like a shirt

REPORTS:

A. Treasurer’s Quarterly Report-Anne Hunter provided a report. It is filed with the minutes.
B. Ex-Officio Reports
a. SUCSAC - Michael Pulley
   i. Civil Service policy as long as no diminished benefits
      1. “Floor but no ceiling”
   ii. Tuition waivers
      1. Set minimums to baseline
      2. Set floor
      3. Going to H.R.
      4. Remove Schedule for vacation leave
   iii. Statute Changes
      1. Law and policy coincide
         a. Look at changes
      2. Audits are on hold because of budgets
      3. Furlough rule Dec 12-CS can be furloughed now
         a. Expires this fall but are trying to put in statutes now.
      4. Discussion—It is difficult to remove a CS starting with unions
         i. Discipline and timing
         b. Merit Board Meeting date
         c. The system office will come here for anything—possible brown bag idea?
         d. EAC May 3 and 4
         e. October 20th, 2017 Council of Councils at NIU in DeKalb
         f. The policy was sent to everyone
            i. Any suggestions for revisions or benefits added.
            ii. Statute includes legislators calendars
         g. Budget deal is falling apart—Chancellor response
         h. 401K shouldn’t replace pensions
   b. Personnel/VC Administration Designee - no report
   c. SURS – no report

C. Panel Reports
   a. Negotiated and Prevailing- no report
   b. Open Range- no report
   c. Professional Staff- no report

D. Satellite Campus Reports
   a. East St. Louis Center- no report
   b. Alton School of Dental Medicine- no report

E. Standing Committees
   a. Elections Committee-Ian Toberman
      i. Working on electronic ballot
   b. UPBC-no report
   c. UCB-no report
   d. Public Relations Committee-above
   e. Policy Review Committee-no report
   f. Scholarship/Fundraising Committee-Anne Hunter
      i. Anne made a motion to have scholarship up to $1500 at the selection committee’s discretion. Ian seconded the motion and it was approved.
      ii. Anne then discussed fundraisers and solicited feedback for the Employee Banquet
         1. Discussion:
a. Dates to consider in early fall
b. Any dates to be avoided?
c. Any way it could coincide with another event?
d. On or after a payday
e. Event will be in the ballroom
   i. Pay at the door considerations
2. Let Anne know of any feedback
   a. The Faculty Staff Appreciation committee are going with a Vegas Theme
g. Parking and Traffic Committee
   i. Look at the minutes online
   ii. Discussion – old parking meters are going away
       1. Spouses and parking passes on campus
       2. Cougar card will eventually work at parking kiosks
F. Presidents Report
   a. Junior Senator—Congratulations to new Detective Mark Ferrell
   b. Board Of Trustees- Black Faculty and Staff Association
      i. Kirt asked them if they want to be on the Staff Senate

ANNOUNCEMENTS
   Police department is currently hiring
   AFSCME-strike vote for state offices next week
      • Not campus
      • Willing to strike
      • BSW is still in negotiations and can strike
   Professional Staff Association held elections (Bill Dusenbery reported)
      • New president – replacing Bill
   The Southern-Carbondale-enrollment drop
      • Handout from Gretchen

ADJOURNMENT: Bill Dusenbery motioned to adjourn the meeting seconded by Mark Ferrell. The meeting was adjourned at 11:14 am.

Approved as submitted March 2, 2017
Vicki Kruse/University Governance
Staff Senate Treasurer's Report  
February – 2017

Fund 787514 – Staff Senate 8 Account:

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Fund 8715 – University Staff Senate Scholarship Endowment:

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Fund 8102 – SIUE Faculty for Collective Bargaining Scholarship Endowment:

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