UNIVERSITY STAFF SENATE  
December 1, 2016  
Board Room  
Morris University Center  
Approved Minutes  

The regular meeting of the Staff Senate was called to order at 9:02 am on December 1, 2016 in the Board Room of the Morris University Center by Kirt Ormesher, president.

PRESENT: Bartholomew, Cobetto, Dickey, Dusenbery, Ferrell, Fricke, Hamil, Hunter, Milcic, Ormesher, Schilling, Schoenborn, White, Candela, Jason, Manning  
EXCUSED: Woods  
GUESTS: Denise Cobb, Bob Vanzo, Keith Becherer  

APPROVAL OF MINUTES: Corrections were made to the November 3, 2016 minutes. The minutes were approved as corrected (Schoenborn/Hunter).

UNFINISHED BUSINESS  
Search Committee for the Vice Chancellor for Administration: Kirt Ormesher will continue to collect names up until the date the announcement goes out.  

NEW BUSINESS  
Kirt Ormesher appointed Gretchen & Ian as co-chairs of the Elections Committee. Cindy Cobetto and Mark Ferrell volunteered to help when needed.  

GUEST SPEAKER  
Interim Vice Chancellor for Academic Affairs & Provost Denise Cobb  

Introductions were made around the table. Dr. Cobb provided a handout that recognized all divisions at SIUE.  

Who we are  
Dr. Cobb gave some history beginning with the 2013 New REALITY project that was about making adjustments for changing times. There are still work to do in those reports such as transitions. Many ideas came from the Congress. She explained that not every program should be online but that some programs fit perfectly online and they should be implemented. She mentioned Integrative Studies and an online degree completion of Psychology and Sociology.  

Bringing in new students; new kinds of students which brings in new revenue.  
Dr. Cobb brought up the East St. Louis Center and what is its academic role and mission? What is SIUE’s vision for East St. Louis holistically? Opportunities for parents of Head Start students. She talked about other initiatives like Honors and redesigning Math 120 making classes that are credit bearing from the beginning. Rethinking faculty development, diversity and inclusion co-curricular aspects, campus climate issues.  

Dr. Cobb took questions from the Senate  

A suggestion was made to include “Support all staff” on page 3 of the handout under the heading “Major Academic Initiatives Underway”, “Preserve and enhance quality and meet the needs of students and the region through innovative programming;”  

Q. Are there weekend programs? There was a discussion about a need for different types of weekend degree programs for the person who works during the week.  

A. The reason there aren’t as many as there used to be is because SIUE became a residential campus.
Q. Academic and Administrative prioritization?
A. It is stalled at the present. Have to know where to invest. Cutting was not a goal. We need an academic master plan to think about priorities. How do we plan regardless of what comes our way?

Q. What are the two new doctorate co-ops?
A. Computer Science and Environmental Science

Q. Is there anything that the Staff Senate can help with.
A. Denise feels comfortable calling any of the staff for help and confident she can count on them.

GUEST SPEAKERS
Director for Administrative Services Bob Vanzo and Director of Parking Services Tony Langendorf

Tony Langendorf became the Director after Carolyn Turner retired and during the reorganization of the Parking Services Office. The parking attendants were under the police department, Parking Services was under Bob Vanzo. Now Tony is in Parking Services with combined duties. Mike Hamil is acting as Tony’s assistant. Tim Cleman is supervising all parking agents. Parking Services has more emphasis on customer service, now. Bob reported that Parking Services has a new counter to accommodate disabilities.

Open discussion with questions and answers

Q. What about shuttles?
A. Bob explained that the shuttles are an idea from a class project. There was a discussion. It was pointed out that there is a real need for a shuttle to the lab annexes in University Park, because students have a short time between classes from the main campus to get to University Park for labs especially for freshman living on campus without a car. Bob will discuss the issue with MCT (Madison County Transit).

Q. Where is the Bike Share office?
A. Campus Sustainability still takes care of the Bike Share and Kevin Adkins is coordinator. He is leaving at the end of this year. Call the Vice Chancellor for Administrative Office.

Q. Many of the International students get stopped for not having their headlights on. It could be a communication issue. Can the International Office be contacted so they can explain the rules of the road?
A. The International office will be contacted.

Q. Can you tell us about the Zip cars?
A. The Zip cars are not being used as much as anticipated, but there are 201 people registered. They are $7.50 an hour with a $15.00 annual fee. RAVE Guardian didn’t take off like they thought it would. It seems students are using friends for car rides. A suggestion was made to promote the Zip cars and RAVE at Springboard. Parents like the RAVE Guardian and the emergency lights around campus. Bob and Tony gave details of numbers of emergency lights and how they are strategically placed. East St. Louis has the emergency lights on the parking lot and Quad.

Q. Is it possible to get meters at Rendleman Hall with 5 or ten minute increments?
A. Service permits could be used. Check with the Parking Services

Whoosh app is good for using with the B lot. [http://www.siue.edu/parking/whoosh.shtml](http://www.siue.edu/parking/whoosh.shtml)

Q. Please, explain the Bond-funded structure for parking.
A. Bob Vanzo explained how bond funding is used for maintenance construction and resurfacing of parking lots followed by a discussion.

There was a discussion about parking tags and payroll deduction. According to Carbondale, next year payroll deduction will need to be done before July 1.

Kirt expressed appreciation to Bob and Tony for attending today’s meeting. Bob expressed how important feedback is about parking issues.

Kurt called a 7-minute break at 10:48 a.m.

The meeting resumed at 10:55 a.m.

NEW BUSINESS
Sick Leave Bank: Kirt met with the Chancellor Monday and the topic of Sick Leave Bank was discussed. Kirt brought Greg Herbeck to the meeting because of his history on the subject. Gretchen suggested for Panels to go out and get feedback. John Milcic explained one way it could work converting sick days into dollars. Would faculty be included? There was a discussion. It was decided that it would be researched and research brought to the December SSEC meeting.

EX OFFICIO REPORTS – none

PANEL REPORTS
Negotiated & Prevailing: Todd Bartholomew reported that the Building Services Workers are to go into negotiations in two weeks. Anne Hunter reported that AFSCME has made plans for possible strikes (state workers). Nothing can happen until there is a written order from the Labor Board, of which has not happened, yet. Open enrollment period for insurance benefits has to take place before state employees are charged for back premiums of increases from July 1, 2016. There was a discussion.

Open Range – none

Administrative Staff - Ian Toberman gave a report. He will send his report to the Governance secretary for filing.

Keith Becherer gave the Senate some information about an issue with limiting student employee hours and specific rules while the classes are in session. There was a discussion about the Student Employee policy. Nothing determined at this time.

SATELLITE CAMPUS REPORTS
East St. Louis: Carolyn Jason will send the East St. Louis Center newsletter when published. The Chancellor visited the campus with a report. The cafeteria may be coming back to the campus and the library reopened. Head Start has newly revised performance standards updated. Background checks for staff every five years. Collections for items for Charter students are taking place at this time.

Alton: Jackie Candela reported that the first half of first year student exams are complete with 47/50 passes.

STANDING COMMITTEE REPORTS
UCB: John Milcic reported they are financially sound at this time. The building will be paid off in the next two years. Plumb Bob will come down for maintenance and cleaning. Major renovations ahead. The area near Cougar Lanes in Center Court has been remodeled for student comfort. The Student Success Center now has a fitness area. The Building Service Workers will still maintain counters and floor in this area. Discussion about residence halls and food costs. Bill Dusenbery reported that Jim McDermott is retiring. The rooms are being booked through the Success Center, now.

Public Relations Committee: none
Policy Review Committee: John Milcic reviewed several policies from Human Resources that will go to Chancellor’s Council December 14. The Volunteer Policy has died. There was discussion about the following as John presented the changes or new policy:

1) Sick leave policy and family members (Child Bereavement Leave Act – ten days off, sick leave for family outside of home); 2) VESSA (Victims Economics Security and Safety Act; 3) H. R. Forms, absence request (cannot be altered); 4) physicians note; 5) Payroll policy regarding accurate pay and steps to remedy inconsistencies in deductions of salary (Department of Labor Wage and Hour Division)

There were expressions against the limiting of use of sick days for family members outside the home. John will take feedback to Sherrie Senkfor before she presents the policies to the Chancellor’s Council.

Scholarship Committee: One Faculty for Collective Bargaining scholarship awarded. Email with scholarship information to Senate will be sent out this afternoon.

Parking & Traffic Committee: None

Video Surveillance Advisory Committee: Mark Ferrell reported they had their meeting and shared the annual report noting a new request for cameras in the VC is pending at this time since the area is used for instruction.

OTHER
President’s Report: Met with the Chancellor, talked about student protest and asked for input. Faculty union is still up in air. Healthcare issues with pay checks and back premiums, results of Congress will be in a report by February. Twenty-hour rule and impact on student employees.

Council of Councils Survey will come out.

Ombudsman item pending until Kirt talks to the Chancellor about it.

FUTURE AGENDA ITEMS: none

PUBLIC COMMENTS: none

ADJOURNMENT: The meeting was adjourned at 12:17 p.m. (Bartholomew/Milcic).

Approved as amended January 5, 2017
Vicki Kruse/University Governance