The regular meeting of the Staff Senate was called to order at 8:50 am on November 3, 2016 in Room ES B 2074 of the East St. Louis Center by Kirt Ormesher, president.

PRESENT: Bartholomew, Dickey, Dusenbery, Ferrell, Fricke, Hamil, Hunter, Ormesher, Schoenborn, Toberman, White, Candela, Jason, Pulley, Recording Secretary Kruse

EXCUSED: Cobetto, Milcic

ABSENT: Schilling

GUESTS: Sha’Donna Woods

APPROVAL OF MINUTES
Corrections were made to the October 6, 2016 minutes. They were approved as corrected (Bartholomew/Hamil).

ACTION ITEM: Ratification of Sha’Donna Woods as Administrative Represented Staff Senator. Approved unanimously.

UNFINISHED BUSINESS
Kirt Ormesher requested to continue sending him names for the Vice Chancellor for Administration Search Committee in order to be prepared for when the Chancellor requests them.

NEW BUSINESS
Council of Councils: Kirt reported that since the annual Council of Councils meeting is canceled, the representatives from SIU School of Medicine and SIU Carbondale reached out to him last month about a possible system wide meeting. It was decided that it would be held today immediately following the regular Staff Senate meeting on the East St. Louis Center campus. The School of Medicine provided the agenda. The agenda is filed with the minutes.

REPORTS
Satellite

East St. Louis: Carolyn Jason sends the East St. Louis newsletter monthly for the Staff Senate to read. Some of the highlights she reported from the current newsletter are:

- On October 9th some of East St. Louis Center staff attended the NAACP Banquet at the Marriott, downtown St. Louis
- October 25 the East St. Louis Center sponsored a Work Force Development workshop for Head Start with Connections to Success in attendance (used to be Dress for Success) and other agencies
- The two early Head Start classes opened at Jackie Joyner-Kersee Center three weeks ago - enrolled 12
- Upward Bound offering three robotics classes
October 9 Small Business Development Center hosting a forum on how to open small business
Food truck one or two days a week now coming to campus
Head Start has vacancies for teacher’s aides

Alton: Jackie Candela reported that the School of Dental Medicine had their Give Kids a Smile Day on October 10 providing over 100 kids free dental treatment. The first part of clinical board exams for students was administered. An ongoing informal fundraiser for Officer Blake Snyder that will go to BackStoppers was held.

University Center Board (UCB): No report.

Policy Review Committee (PRC): Kirt Ormesher reported that he contacted Sherrie Senkfor about the new sick leave law that the State passed regarding employees being able to use sick leave for family members. Michael Pulley recommended the Senate take a vote when the revised university policy is presented to them.

Parking & Traffic Committee: Bill Dusenbery reported that the minutes are posted on the Parking and Traffic web site. Next meeting is tomorrow. Bill gave a status report of the Guardian App and the Zip car with Mike Hamiel adding information about the Zip car.

Scholarship Committee/Fundraising Committee: Anne Hunter submitted a Fundraising report for the Employee Banquet and provided a handout. The report is filed with the minutes.

Faculty for Collective Bargaining Scholarship: Melanie Schoenborn gave a brief history of how the Staff Senate became the administrator for this fund and reported with the pending faculty unionization there may be some questions about this scholarship. Bill Dusenbery recommended an ad hoc committee be created to address the changes in the Scholarship Handbook and operating papers, but it was decided that it was under the Scholarship Committee’s purview. Anne Hunter, Scholarship Chair will contact the Scholarship Committee to work on some updates to the language in the Handbook about the Faculty for Collective Bargaining Scholarship as well as other updates including the online application submission due to the software used now.

Kirt expressed appreciation to Mark Ferrell for his traffic report regarding the route to the East St. Louis meeting.

President’s Report: Kirt Ormesher reported that he had his monthly meeting with the Chancellor and shared with the Senate some of the items they talked about:

- timing of the Provost and Vice Chancellor for Academic Affairs Search Committee;
- Kirt has asked the Senate to actively be requesting names (seven so far) for the pending search so when it happens, the Senate is prepared to send names to the Chancellor;
- follow-up with the Chancellor about any results of the System Council of Councils meeting hosted by the SIUE Staff Senate; Kirt asked the Chancellor for a charge for a future Council of Councils meeting;
- sick leave issues; ombudsman conversation; the health care ad hoc committee formed with the faculty senate – staff representatives are Anne Hunter and Cindy Cobetto;
Constituency Concerns and Celebrations - Kirt requested staff to send any of these to him so he can communicate them to the Chancellor;
employee banquet; a letter to request donations from the SIUE community;
2nd Annual SIUE Veterans Day Luncheon on Thursday, November 10 – please RSVP – spread the word;
  4 staff senators are Veterans give them a hand;
We Care Clinic, a full service primary care center, in Building D accepts HealthLink insurance. Anne will bring this up in the ad hoc committee.

Ian requested an organized document for university wide committee appointed staff representatives. The Computer Management Information Systems (CMIS) or Computer Science students send a request out each year for possible projects and maybe this would be a good project to request them to help create. Gretchen volunteered to begin compiling a list. There was a discussion.

FUTURE AGENDA ITEMS: None

PUBLIC COMMENTS: Melanie Schoenborn thanked Jackie Candela and Vicki Kruse for the newsletter.

ADJOURNMENT: The meeting was adjourned at 9:47 a.m. (Dusenbery/Ferrell).

Approved as corrected December 1, 2016
Vicki Kruse/University Governance

Panel/Committee Name: Fundraising Committee
Panel/Committee Chairperson: Anne Hunter
Panel/Committee Membership (alphabetical order, please, Indicate whether faculty, staff or student):
1) Cynthia Cobetto, staff
2) Vicki Daggett, staff
3) Gretchen Fricke, staff
4) Anne Hunter, staff
5) Carolyn Jason, staff
6) Dan Koehler, staff
7) Mary Kay Rehkemper, staff
8) Tracy Wall, staff

Panel/Committee Charge: To fundraise for the Staff Senate Scholarship fund.

Person submitting report: Anne Hunter

REPORT
The 2016 Employee Banquet was held on Wednesday, October 12 in the Meridian Ballroom. We had 79 attendees, up from 60 in 2015 and down from 83 in 2014. Overall the event was a success.

The income/expense breakdown for the event is as follows:

INCOME: $5281.00
- Ticket Sales - $1540.00
- Ad Sales - $565.00
- Sponsorships - $600.00
- 50/50 Drawing - $161.00
- After Party Basket Drawing - $243.00
- Silent Auction - $1979.50
- General Donations - $192.50
EXPENSES: $1983.24
- Catering & Hall Fees - $1227.39
- Decorations - $124.60
- Postage - $185.37
- Operating Expenses - $134.84
- Tablecloths - $111.04
- Entertainment - $200.00

TOTAL PROCEEDS: $3297.76

The total proceeds are up $934.50 over last year.

The silent auction was tweaked over last year’s process, and it went much smoother than it has in the past. Setup was significantly easier than previous years due to the tables being setup by the MUC staff and the addition of student volunteers from the SOAR program.

A follow-up survey is being sent out, and the committee will be meeting to recap soon. We will be sending a list of donors to be included in the Staff Senate newsletter and will be sending thank you letters.
I. Call to Order

II. Welcome and Introductions

III. Discussion Items
   A. Sharing Information (A discussion with SUCSS – Director Jeff Brownfield)
      1. Strategies for communicating with constituents
      2. Tips for liaisons to administration
   B. Cost Savings
      1. Brainstorm ways to encourage behaviors to reduce expenditures within the system
   C. Election Procedures
   D. Working Lunch
      1. Discussion of low-budget/free ways to boost employee morale
   E. Employee Benefits Programs
   F. Future of SIU System Council of Councils
      1. Next steps for keeping in touch

IV. Non-Agenda Items

V. Adjournment