The regular meeting of the Staff Senate was called to order at 9:01 a.m. on August 4, 2016 in the Board Room, Morris University Center by Cynthia Cobetto, president.

**PRESENT:** Bartholomew, Cobetto, Dickey, Fricke, Milcic, Ormesher, Pulley, Schilling, Toberman, Jason; **Panel:** White; **Recording Secretary** Vicki Kruse

**EXCUSED:** Hunter, Mumphard, Schoenborn, Candela

**ABSENT:** Caupert

**GUESTS:** Terry Downey, Keith Becherer

**APPROVAL OF MINUTES:** The June 2, 2016 minutes will be on the September agenda.

**SPEAKER:** Michael Pulley, SUCSAC presentation

A discussion followed. The presentation is found at this link: [http://www.succs.illinois.gov/present.aspx?osm=c37](http://www.succs.illinois.gov/present.aspx?osm=c37)

Cindy Cobetto called a break at 10:15 a.m.

The meeting resumed at 10:20 a.m.

**UNFINISHED BUSINESS**

John Milcic gave an update about the Facilities sick and vacation leave policy issue. At this time, the two electricians’ grievances are in arbitration. There was a discussion. A request was made for Michael Pulley to add the issue of sick and vacation leave to the next SUCSAC meeting agenda. Michael agreed to do that.

A question was asked about who is the person of authority, the Human Resources Director or Facilities Director, to create a definition of “abuse of leave”?

**POINT OF ORDER** was made by Cindy Cobetto to move on.

**TREASURER’S REPORT:** None

A question was asked about who is the person of authority, the Human Resources Director or Facilities Director, to create a definition of “abuse of leave”?

**POINT OF ORDER** was made by Cindy Cobetto to move on.

**NEW BUSINESS**

**ELECTION COMMITTEE REPORT**
Todd Bartholomew reported a correction to the election results report given at a previous meeting: Janice LaRiviere and Angie White are Administrative Panel members by acclamation. Their names were inadvertently omitted from the original report.

Todd Bartholomew as a Negotiated and Prevailing Senator nominated Mark Ferrell for senator of same constituency. His paperwork is in order and filed.

**NOMINATIONS OF PANEL CHAIRS AND OFFICERS**

Gretchen Fricke nominated Ian Toberman for Administrative Staff Panel Chair. Ian accepted the nomination.

Mike Hamil nominated Melanie Schoenborn as Open Range Panel Chair. Melanie had accepted in an email in the case that she was nominated to continue to serve.

Todd Bartholomew nominated John Milcic for Negotiated & Prevailing Panel Chair. John accepted the nomination.

Gretchen Fricke nominated Bill Dusenbery as Secretary. Bill accepted the nomination.

**REPORTS**

**EX OFFICIO REPORTS**

SUCSAC: Above

Personnel: None

SURS: None

**PANEL REPORTS**

Negotiated & Prevailing: None

Open Range: None

Administrative: None

**SATELLITE CAMPUS REPORTS**

School of Dental Medicine: None

East St. Louis Center: Carolyn Jason reported that Upward Bound and the Perform Arts have been very active. There was a Kindergarten Boot Camp for preparing the children for kindergarten that was very successful. A grand opening at the Jackie Joyner Center for the moved Head Start happened on May 28. Head Start at that facility provides service to 460 families. There was a manufacturing and craft career day where Charter school students attended welding demonstrations with hands on equipment. Carolyn reported that Head Start always has vacancies and encouraged the Senate to let people know to apply on Hire Touch. September 13 is the first day of School for Head Start. Happy Birthday to Carolyn! Mike Hamil noted that the new signs for East St. Louis Center were coming soon.

**STANDING COMMITTEES**
Public Relations Committee: Bill Dusenbery is waiting for Anne Hunter. Bill reported that two scholarship awardees were selected; a 1000.00 and 500.00 scholarship will be awarded.

Blog: Vicki requested input on the idea of the Senate doing a blog. A discussion resulted in concern that people would not go out to a blog published on a once a month basis. Discussion focused on ways to beef up the newsletter that is sent out each semester. Perhaps staff members could be encouraged to write articles originally thought of for the blog for the newsletter.

Scholarship Committee: Bill Dusenbery reported the names of awardees and their SIUE affiliates. Names will go out via email to the Staff Senate today for expressing concerns, and the awardees will be contacted on Friday.

Employee Banquet: Bill Dusenbery reported that the Employee Banquet is scheduled for October 12 in the Meridian Ball Room with a Mexican theme. A request was made to bring an alcohol donation for the give-away.

Policy Review Committee: John Milcic, Chair reported that they met and worked on a list of items; a volunteer policy, language on the vacation policy regarding grants, overtime eligibility/flextime, complaint process for overtime, work week/changing workweek because of a federal law effective December 1, 2016. The Civil Service sick and vacation leave policy is tabled until outcome of a bill that is on the Governor’s desk. It was suggested to send the new chancellor and vice chancellor the sick and vacation leave resolution.

President’s Report: Cindy Cobetto expressed her gratitude for the support and help from the Senate. It has been a great year especially noting with the Interim Chancellor.

Parking & Traffic minutes: A link is on the agenda for anyone to look at the minutes.

**ADJOURNMENT:** The meeting was adjourned at 11:24 a.m. (Dusenbery/Fricke).

Approved as amended September 1, 2016
Vicki Kruse/University Governance

**UNIVERSITY STAFF SENATE SPECIAL MEETING**

August 4, 2016
Approved Minutes

The special meeting of the Staff Senate was called to order at 11:24 a.m. on August 4, 2016 in the Board Room, Morris University Center by Cynthia Cobetto, president.

**PRESENT:** Bartholomew, Cobetto, Dickey, Dusenbery, Fricke, Hamil, Milcic, Ormesher, Schilling; Ex Officio: Pulley; Panel: LaRiviere, White, **Recording Secretary** Vicki Kruse
**EXCUSED:** Ferrell, Hunter, Schoenborn, Candela
**ABSENT:** Caupert

**RATIFICATION OF OFFICERS AND PANEL CHAIRS**

Ian Toberman made a motion to dispense with the secret ballots. It was seconded by Bill Dusenbery. The motion carried.

Gretchen Fricke – President Elect: all approved ratification.
Ian Toberman – Administrative Panel Chair – all approved ratification.

Melanie Schoenborn – Open Range Panel Chair – all approved ratification.

John Milcic – Negotiated & Prevailing Panel Chair – all approved ratification.

Mark Ferrell – Negotiated & Prevailing Senator – all approved ratification.

**ADJOURNMENT**: The meeting was adjourned at 11:26 a.m. (Hamil/Dusenbery).

*Approved as submitted September 1, 2016
Vicki Kruse/University Governance*