University Staff Senate

May 5, 2016
Approved Minutes

The regular meeting of the Staff Senate was called to order at 9:09 a.m. on May 5, 2016 in the Board Room, Morris University Center by Cynthia Cobetto, president.

Present
Bartholomew, Cobetto, Dickey, Dusenbery, Fricke, Hunter, Milcic, Mumphard, Ormesher, Schoenborn, Toberman; Recording secretary: Vicki Kruse

Excused
Cobetto, Trucks, Candela

Absent
Pulley, Schilling, Jason

Announcements
Cynthia Cobetto read announcements from the agenda

Approval of Minutes
Corrections were made to the minutes. The minutes were approved as amended (Bartholomew/Dusenbery).

Cynthia moved the Facilities Sick and Vacation Requests above the OMBUDS discussion with no objections.

Unfinished Business

Facilities Sick and Vacation Requests: A resolution draft was created by Gretchen Fricke and circulated to the executive committee by email. That draft is the starting point for further revisions to be discussed at this time. Melanie Schoenborn offered some suggestions for improving the draft. There was a discussion with more edits and additions. The final draft is attached to the minutes.

After discussion and edits to the resolution, a motion was made by William Dusenbery to update the resolution with current changes; send to the University Staff Senate and forward to the Chancellor, Vice Chancellor of Administration, Human Resources Director and Facilities Management Director; and post on the announce-list at the earliest possible convenience.
Cynthia will do the final editing and send the final resolution to the Staff Senate for a last look before sending the final resolution to the above recipients.

Melanie suggested sending a hard copy to members of Facilities Management who came to the executive committee meeting with concerns.

William Dusenbery restated the motion: he moved to update the resolution with current changes; send to the University Staff Senate and forward to the Chancellor, Vice Chancellor of Administration, Human Resources Director and Facilities Management Director; post on the announce-list at the earliest possible convenience; and ask the secretary to mail individual hard copies to members of Facilities Management who attended the executive committee meeting with concerns. It was seconded by Todd Bartholomew. There was discussion. The motion was approved unanimously.

It was decided to include at the bottom of the resolution that the Senate approved it unanimously.

Cynthia thanked Gretchen for getting the draft started. There was a discussion about other ways to send out the information.

10:20: Cynthia called a break.
10:31: The meeting resumed.

**Unfinished Business continued**

Bill Dusenbery made a motion to table the OMBUDS discussion under Unfinished Business. Todd Bartholomew seconded it.

Under Unfinished Business from last meeting, Kirt needs to be reminded to pick up “Goals” from the Governance Office.
Kirt is to check the University Quality Council operating papers to make sure it is ok to switch Cindy Cobetto in his place for next year.

**Point of Order:** Bill pointed out that the above motion was not approved, yet. The motion carried.

UQC staff appointment needs to be put on the next agenda.

Nominations for President-Elect
Todd Bartholomew nominated Gretchen Fricke for president-elect. Gretchen will think about it.
The nominations will be open through the August 4 regular meeting.
Treasurer’s Report: None

**Ex-Officio Reports**
SUCSAC: No report, but it was noted that the permanent furlough in the statutes has a sunset of FY17.
Personnel/VC Administration Designee: None
SURS: None

**Panel Reports**
Negotiated & Prevailing: None
Open Range: None
Administrative Staff: None

**Satellite Campus Reports**
Alton: None
East St. Louis: None

**Standing Committees**
UPBC: None
UCB: John Milcic reported that remodel work in the dining area by Cougar Lanes are being planned to begin this summer. The MUC truck can now use electric because outlets have been placed around campus for that purpose.
Public Relations Committee: None
Policy Review Committee: Cynthia reported there was no meeting.
Scholarship /Fundraising Committee: Anne Hunter reported summer scholarships are being awarded to Sam Haas and Amanda Lotter.
Goals Committee: Kirt can pick up an old list of “Goals” as a sample to use for next year.
Elections Committee: Todd Bartholomew reported the election results and congratulated Gretchen Fricke for her re-election. Others elected by acclamation:

- **CS Negotiated & Prevailing Senators**
  - Clyde Trucks, II, Incumbent - 2019
  - Anne Hunter, Incumbent - 2019
  - Neal Schilling, Incumbent - 2019

- **Open Range Senators**
  - Mike Hamil - 2019

- **School of Dental Medicine Senator**
  - Jackie Candela, Incumbent - 2019

- **CS Negotiated & Prevailing Panel Members**
  - Clyde Trucks, II, Incumbent - 2018

- **Administrative Staff Panel Members**
  - Chad Verbais (rep) Incumbent – 2018

UQC: None
President’s Report: Cynthia Cobetto asked what everyone thought of the Chancellor candidates? There was a discussion.
A resolution for consideration by the SIUE Staff Senate on May 5, 2016.

**SIUE Facilities Management Sick and Vacation Use Procedures**

**Whereas** the University Staff Senate represents Civil Service and Professional Staff of Southern Illinois University Edwardsville. Civil Service and Professional Staff employees participate in the shared governance of the University via the Senate and its Panels;

**Whereas** those who make up the staff at SIUE are an essential component of the success of the institution and spend their days carrying out the key missions at SIUE, serving its students, faculty, and staff in innumerable ways and directly contributing to its continued success;

**Whereas** SIUE provides benefits to all employees, including vacation and sick time;

**Whereas** the University has an established sick and vacation leave policy which has guidelines for proper use of provided benefits.

**Whereas** individual departments at SIUE may develop individual procedures to uphold SIUE policies that best meet the needs of their unit, in accordance with collective bargaining agreements;

**Whereas** employees in Facilities Management have expressed concerns about current practices related to sick and vacation leave procedures;

**Whereas** the University Staff Senate has been asked to assist this group of staff members;

**Now Therefore, Be It Resolved** that the SIUE Director of Facilities Management shall establish a task force of constituency groups within the Department and determine a fair and equitable procedure that creates a climate of mutual respect and adherence to the stated SIUE sick and vacation policies.

**Be It Further Resolved** that the University Staff Senate requests the continued support of the Chancellor and Vice Chancellor for Administration to advocate for a solution that is fair and equitable to both employees and the Facilities Management Department.

Mover: William Dusenbery, University Staff Senate
Seconder: Todd Bartholomew, University Staff Senate
Approved unanimously