University Staff Senate
April 7, 2016
Approved Minutes

The regular meeting of the Staff Senate was called to order at 9:04 a.m. on April 7, 2016 in the Alumni Conference Room #B273, School of Dental Medicine, Alton, by Kirt Ormesher, president-elect in the absence of Cindy Cobetto, president.

Present: Bartholomew, Caupert, Trucks, Dickey, Dusenbery, Fricke, Milcic, Mumphard, Ormesher, Schilling, Schoenborn, Toberman, Candela, Jason

Excused: Cobetto, Hunter, Pulley

Announcements

Kirt Ormesher gave announcements from the agenda. Refreshments were provided by Melanie Schoenborn and Vicki Kruse.

Approval of Minutes: The March 3, 2016 minutes were approved as submitted (Dusenbery/Trucks).

Old Business

Ombuds discussion: Melanie Schoenborn read an article from the old Staff Reporter (previous Staff Senate newsletter) regarding an Ombuds Service put in place in December 1988. A past trainer in the Personnel Services was the Ombuds representative. Melanie reminded everyone that Jeffrey Skoblow, one of the current former faculty Ombuds representatives will speak and answer questions at the Executive Committee meeting on April 21.

New Business: None

Reports

SUCSAC: Melanie Schoenborn reported for Michael Pulley that the temporary furlough that was mentioned last month will be brought forward now as permanent. There was a discussion.

Personnel/VC Administration Designee: No report

SURS: No report

Panel Reports

Negotiated and Prevailing: Clyde Trucks, II will include his report during the president’s report.

Open Range: No report

Administrative Staff: No report
**Satellite Campus Reports**

**Alton:** No report. Clyde Trucks noted that the addition of a new dental clinic at University Park has been approved. It will be used three months out of the year for international dental students with plans in the future for ten students.

**East St. Louis Center:** Bill Dusenbery reported there is no money in the SICC (Southern Illinois Collegiate Common) Market therefore they are working with a skeleton crew with closure to the cafeteria. Illinois budget may determine the continuation of this service. The Head Start federal review will soon take place. Bill reported that only students are served in the cafeteria at this time.

**Standing Committees**

**UPBC:** No report

**UCB:** Kirt Ormesher reported most people on the Board are graduating. John will step in for Kirt for the rest of the semester. Another Flash Sale at Cougar Store coming up. UCB is considering renovations for a study area next to Cougar Lanes in the Morris University Center. A question was asked if there will be an area for non-students. A consultant will be at SIUE next week for answering questions about the design for the renovations. The change will convert from an institutional design to a student friendly design. Kirt will be serving in the Sexual Assault Awareness Month.

**Public Relations Committee Report:** Bill Dusenbery reported the committee has done an excellent job on the newsletter. Soon, Anne Hunter will contact people about serving on the Employee Banquet.

**Policy Review Committee:** Brian Lotz’s term as a panel member will be up in August so it might be a good time to consider who will take his place as the Policy Review Committee Chair. Kirt asked for volunteers.

**Scholarship Committee:** Vicki Kruse reported in Anne Hunter’s absence that there are four applicants. The Scholarship Selection Committee will meet at 8:30 a.m. on Thursday, April 21 to determine the awardee/s.

**Goals Committee:** Melanie Schoenborn noted that some previous Staff Senate Goals were found while doing research on the Constitution and By-laws in the Archives. Kirt will stop by the Governance Office to get a copy for next year.

**Pre-election Update:** A request will go out to the Senate soon for volunteers to help count ballots from the Administrative Staff election.

**UQC:** No report, but Kirt Ormesher noted that he and Cindy decided that instead of the Staff Senate president that the past president would report to the meetings next year. Kirt will check with the UQC operating papers to make sure it is ok for the change.

**Parking and Traffic Committee:** The minutes are posted on the Parking & Traffic Committee web site for anyone to view: [http://www.siue.edu/parking/Minutes.shtml](http://www.siue.edu/parking/Minutes.shtml), there was a discussion.
Public Comment: If anyone needs help with Hire Touch, John Caupert recommended contacting Tamika Johnson. Unsuccessfully uploaded documents may not be confirmed that with the user; therefore, causing an applicant’s entry to be incomplete without the applicant knowing.

Melanie Schoenborn asked if anything else will be covered at the Chancellor’s open forums besides what President Dunn sent in the Connection or what was finalized from the SIUE Congress. There was discussion and it was concluded that no one knows.

President’s Report: Kirt Ormesher reported in the absence of Cindy Cobetto that she is involved in the Chancellor interviews today. Eleven candidates will be narrowed to three. The interview dates for the three will be announced soon. Kirt encouraged the Senate to attend all the interviews if possible.

Break: Kirt called a break at 10:11 a.m.
Meeting resumed at 10:25 a.m.
Kirt Ormesher opened floor up to comments:

East St. Louis Report (continued from above): Carolyn Jason reported that three busloads of staff are coming to the Employee and Faculty Appreciation Day at Edwardsville. Other topics in her report:

- April 15 Forum for candidates
- April 18 a federal review will take place for Head Start this week
- May 20 Parent recognition
- May 27 last day for the 9 month centers to be opened. Head Start Conference will be in Tennessee.
- How can East St. Louis get a food truck:
  - Kirt answered that the truck is a rehabilitated truck that will not be able to go off campus. Staffing is a problem. There is a long term plan for a MUC Truck to be able to travel. With staffing it will move around and have a greater range of hours. They have gone to Support Services, recently on a Friday. There was a suggestion to bring the grill back.
  - Bill noted all the service that Head Start provides. Belleville News Democrat had an article about services at L. Bates House being cut.

Negotiated and Prevailing Issue: Kirt introduced the issue and went down the list of items regarding sick leave procedure for those employees at Facilities Management. A letter was created by Clyde Trucks, II per a motion at the last Staff Senate Executive Committee meeting.

Melanie Schoenborn clarified what has been done according to the meeting, questioned anyone editing the letter. Someone has disapproved of the letter. Cindy has said that director of H.R. does not want to let the letter get passed on.

A discussion ensued regarding the letter and the means of rescinding or sending it forward.

Melanie referred two options from Roberts Rules of Order.
Kirt spoke on Cindy Cobetto’s behalf that the letter is too emotional and inflammatory and doesn’t want to send it forward as is. There was a discussion. Kirt reported that Cindy is trying to get a meeting with the Chancellor, Kenn Neher and Sherrie Senkfor. There was some disagreement but more discussion.

One option would be to change the letter and send the message out.

Gretchen commented that her goal on the senate is to effectively make change for our members of this constituency.

It was noted that the employees earn 12 sick days under Civil Service System

Need a timeline for Cindy to set a timeline for meeting with the three people.

Todd motioned to set a timeline for Cindy to meet with the three people by the May 5 Staff Senate meeting. It was seconded by Gretchen. The motion was approved with 1 opposed.

A discussion continued.

Point of Order: Kirt Ormesher requested to discontinue conversation in consideration of time and order.

Adjournment: The meeting was adjourned at 11:39 a.m. (Dusenbery/Bartholomew)

Approved as amended May 5, 2016
Vicki Kruse/University Governance