University Staff Senate  
February 4, 2016  
Approved Minutes

The regular meeting of the Staff Senate was called to order on January 4, 2016 at 9:04 a.m. in the Board Room, Morris University Center by Cindy Cobetto, president.

Present: Cobetto, Bartholomew, Trucks, Dickey, Dusenbery, Fricke, Hunter, Milcic, Ormesher, Schilling, Schoenborn, Toberman, Candela

Excused: Caupert, Mumphard, Pulley

Guest Speaker: Michael Pulley - SUCSAC - Michael Pulley was unable to attend due to office work.

Announcements: Cindy Cobetto gave the announcements listed in the agenda. A thank you card from scholarship awardee Amanda Lotter was passed around for senators to read.

Approval of Minutes: The January 7, 2016 minutes were approved as submitted (Dusenbery/Bartholomew).

Action Item: After second reading by Melanie Schoenborn, the fillable PDF and Word document “Candidacy Forms” were approved unanimously. Instructions and possible sample answers will be included for the March meeting for posting on the web page to assist staff in completing the forms.

Todd Bartholomew reported that the MUC director will not be replaced and jobs will be divided amongst other MUC employees. There was discussion about the SIUE Congress.

Melanie distributed a handout on Dwight Kay State Representative. Closure of cougar pool has been discussed; it may be leased to Edwardsville and Glen Carbon.

Old Business

Ombuds discussion: Melanie will look at employee Ombuds information on the Illinois State University and Northern Illinois University web sites to see how they operate. She will also try to contact a FS member from SIUE to come to a meeting in May to discuss OMBUDS; training for a staff person will have to take place.

New Business

It was noted for future scholarship awardees to introduce them to the senate and congratulate them in addition to the picture with the Chancellor.

Reports

Treasurers Report: Ann Hunter reported that nothing has changed from the last report. A report was distributed and is filed with the minutes. Melanie Schoenborn made a motion to send a thank you to a contributor for the annual contribution to the Scholarship Fund. It was seconded by Todd Bartholomew. It was discussed and decided that thank you cards will be sent out for the large annual contributions to the scholarship fund. The motion was approved unanimously.

Ex-Officio Report

Personnel/VC for Administration Designee: No report

SURS: No report
Panel Reports

**Negotiated and Prevailing**: Clyde Trucks reported that there has been no action regarding H.R. and facilities management. They continue to punitively track FMLA excused absences and vacation time. There was a discussion following.

*Cindy Cobetto called a break at 10:10 a.m.*
*The meeting resumed at 10:18 a.m.*

Discussion resumed about H.R. issues. A suggestion was made to possibly send information about SIUE from the Senate, to staff on their first year anniversaries.

**Open Range**: Melanie reported that she needs an accurate list of constituents. There was a discussion.

**Administrative Staff**: No report

**Satellite Campus Reports**

**Alton-Candela**: No report

**East St. Louis-Dusenbery**: One candidate has submitted a candidacy form.

**Standing Committees**

**UPBC**: No report

**UCB-Ormesh**: Kirt reported that the University Book Store will have super sales and only announced on social media. Dining service has brought back the gluten free; no strawberries will administered for Valentine’s Day in the MUC. A concern about the MUC truck hours has been voiced. Recommendation that the truck is open between 4:30 p.m. and 6:00 p.m. for students with night classes.

**Public Relations Committee-Dusenbery**: No report

**Policy Review Committee-Cindy reported for Brian Lotz**: There will be some cost cutting regarding the 900 hour employee with possibility of no holiday pay.

**Scholarship/Fundraising Committee-Hunter**: Anne waiting on responses from people about the care package project.

**Goals Committee**: No report

**Election Committee-Bartholomew**: Todd went over terms expiring. Mike Hamil’s classification will change and he wants to serve on the Senate again. A notice will go out soon. There was a discussion.

**Special Election Committee-Melanie**: No report.

**University Quality Control**: No report.

**Other Reports**

Staff Senate President Report: Cindy read Angie White’s report for the Dean’s Nurse Search. The Chancellor Search deadline has been moved to March.

**Public Comments**: There have been some concerns about graffiti on the North entrance coming into campus.
Governor walked out declaring impasse, on the state AFSCME negotiation therefore, it is impasse, but it is not an impasse.

The Parking Office is more user-friendly for people to make payments to outstanding bills.

**Adjournment:** The meeting was adjourned at 11:34 a.m. (Dusenbery/Dickey).

Approved as amended March 3, 2016
Vicki Kruse/University Governance

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**Staff Senate Treasurer’s Report**
February – 2016

**Fund 787514 – Staff Senate 8 Account:**
- Ending Balance 1/31/16: $407.20
- Income: $0
- Expenses: $0

**Fund 4016 – University Staff Senate Benefit:**
- Ending Balance 12/31/15: $6187.15
- Income: $0
- Expenses: $163.57
  - Anne Hunter - Reimb. for Banquet Expenses
  - TOTAL: $163.57

**Fund 8715 – University Staff Senate Scholarship Endowment:**
- Ending Balance 12/31/15:
  - Spendable: $3349.98
  - Endowed & Reserved: $65627.64
- Income:
  - Spendable Gifts: $0
  - Endowment Gifts: $1041.00
- Expenses: $0

**Fund 8102 – SIUE Faculty for Collective Bargaining Scholarship Endowment:**
- Ending Balance 12/31/15: $16002.37
- Income: $50.00
- Expenses: $0