The regular meeting of the Staff Senate was called to order on Thursday, March 6, 2014 at 9:02 a.m. in the International Room, Morris University Center by Michelle Welter, president.

Present: Bartholomew, Becherer, Caupert, Cobetto, Dickey, Dusenbery, Gilmore, Hamil, Hunter, Kershaw, Lesicko, Mumphard, Ormesher, Welter; Ex Officio: Pulley,

Excused: Candela, Fricke

Guests: Jennifer Vandever, Jeff Laughlin, Anna Broadfoot

Announcements

- Sign up is being passed around for transportation to the April meeting in Alton
- “Spring forward”
- Spring Break next week
- AQIP Quality Checkup visit is March 19-21, 2014
- SUCS Audit visit is March 19-21, 2014
- Service Awards Ceremony in the Meridian Ballroom on March 31, 2014
- Lobby Day will be on April 2, 2014 and the Executive Committee members will attend
- SURS Pension Presentation will be on April 9, 2014 at 2:30 p.m. in the MUC University Restaurant
- Employee Appreciation Event will be in the Meridian Ballroom on April 9, 2014 from 11:00 a.m. to 1:00 p.m.
- Chancellor’s Forums coming up after Spring Break

Guest Speaker: Jennifer Vandever, Associate Vice Chancellor for Information Technology spoke to the Senate about wireless and cell phone signals and other ITS concerns and initiatives. Jennifer introduced Jeff Laughlin the new Chief Information Security Officer who has been at SIUE since December. Jennifer presented the following topics and answered questions as she presented.

Topics under discussion:

- Security issues, breech and initiatives
- Adding wireless coverage
- $500,000 has been spent on new access points
- Large number of devices are used on campus
- 34% of all internet traffic across the globe is now Netflix
- Repeaters/cell phone reception
- New vendor for the alert: Rave Alert
- Retires and Wi Fi, wireless access
• Audits and inventory control of computers and missing computers
• Shared Server and default when new computers are set up
• Identity Finders, access to confidential information, encrypting computers
  o Confidential agreement for those working with confidential information
• Request form CARF (Computer Access Request Forms) an email will go out requesting a new form be signed to update ITS files
• Data Governance Council is being formed
  o define data, different departments using the same system
• Remodel Data Center in Dunham Hall
• Students will be getting Office 365 (students will be able to download up to 5 copies free)
• Hire Touch, ITS with HR

Andrew Lenhardt from H. R. will be a guest speaker next month to talk about the new online hiring system.

Consideration of Minutes: The February 6, 2014 minutes were approved as submitted (Bartholomew/Cobetto).

Michelle Welter added two items to New Business on the agenda:

• D. ICAC nominations
• E. Scholarship Committee funding request

Treasurer’s Report: No report

Old Business

Constitution and Bylaws: Michelle Welter is conducting a review at the end of each monthly Executive Committee meeting until all revisions are made and ready to present to the full Staff Senate for consideration. Michelle invited anyone who wants to participate to attend the meetings.

New Business

Staff Senate BBQ: Donna Lesicko reported that there will be no BBQ at the Benefits Fair this year after working with Catering and Human Resources to get food and space for the fundraiser. Human Resources said there wasn’t room in the Meridian Ballroom for the BBQ or any tables for eating and the costs for a cold cut lunch were too much to be able to raise any funds for the Scholarship Fund. A table was reserved for the Staff Senate to use for handing out information about the scholarship and the Staff Senate. There will be some hanging plants for door prizes and tickets for an afghan that will be given away at the Employee Banquet. There was a discussion and it was decided to revisit the BBQ again for a future date.

Michelle Welter called a break at 10:11 a.m.

The meeting resumed at 10:21 a.m.
SIU President: Michelle Welter turned the floor over to John Caupert.

Compensation Committee elimination, first read. There was discussion and it was decided that no one remembers this committee. The Governance Secretary will check the files for the operating papers to share with Senate for next meeting in order to vote.

D. ICAC Nomination: Michelle Welter reported that Eric Barnett, the ICAC Staff Senate representative would be retiring soon and a new representative is needed to fill his seat on the ICAC. They specifically asked for a female. Michelle Welter nominated self to serve as the representative for this semester and will see if she will be able to continue at that time. Mike Hamil made a motion to approve the nomination, and it was seconded by William Dusenbery. The motion was approved.

E. Scholarship Committee: Michelle Welter reported that she received an email request from Norris Manning, Scholarship Selection Committee Chair to make funds available for the Summer ($1500) and Fall ($3000) Scholarship. The funds apparently are available, but the Treasurer will give a report next month. Todd Bartholomew made a motion to make available $1,500 for the Summer Scholarship and $3000 for the Fall Scholarship; and to award at the discretion of the scholarship selection committee. It was seconded by William Dusenbery. There was discussion about scholarships. The motion was approved.

There was a discussion about the scholarship brochure and it was decided to send Courtney Breckenridge a few testimonials from the Scholarship recipients to include in it. The plan is to have the brochure by the Benefits Fair to handout at the table.

Danita Mumphard will be joining the Scholarship Selection Committee this year and also help the Scholarship Committee revise the Scholarship Handbook operating papers.

Reports

Ex-Officio Reports

SUCSAC: Michael Pulley reported that the Merit Board again did not have a quorum to meet. Their next meeting is scheduled for April 10, 2014. Michael explained that Merit Board has not been able to meet quorum for quite a while now and if the situation did not improve, then the Legislators could change systems office. He also suggested that if anyone is eligible to retire soon, it might be a good idea to schedule a SURS meeting now. It looks like a person could lose 30% of annuity if they don’t retire now. There was a discussion. Michael also reported that the SUAA is a legislative action group not only for retirees, but for current employees. It also might be a good idea to individually send letters to your legislators about retirement and health care. The existing annuitants do not have the option to keep health insurance after they retire. If anyone has any questions they can go to one of the following links: www.suua.org or http://www.surs.com/

Personnel: No report.

SURS: No report.
Panel Reports

**Negotiated and Prevailing**: Todd Bartholomew reported that the Building Services Local is still in negotiations.

- Todd introduced and nominated Anna Broadfoot to serve on the Panel. Anna gave a brief summary of her work, education and service here at SIUE Senate.
- Todd nominated Senator Thomas Dickey to serve on the Panel. Tom gave a brief summary of his work at the East St. Louis campus and looks forward to working on the Panel.

These nominations will be on the April agenda for ratification.

**Open Range**: No report.

**Administrative/Professional**: Bill Dusenbery reported that he expects to have something to take to the membership in the next two weeks.

**Satellite Campus Reports**

**Alton**: No report

**East St. Louis**: Bill Dusenbery reported that the seat is still vacant at this time. Bill is looking for someone to serve in this seat. Bill also reported that East St. Louis has not heard anything yet from the Head Start Office Department of Health and Human Services about the Head Start grant approval yet.

**Standing Committees**

**UPBC**: In Norris’ absence, Keith Becherer reported that Provost Boyle and Dr. Sue Thomas presented their funding priorities for Academic Affairs (ITS for online conversion and Engineering positions). Tomorrow the Vice Chancellor for University Advancement Rachel Stack will present her requests. In March the Council will start prioritizing and ranking their requests. There is no news or guidance on the budget at this time. They will know more after the Governor’s speech after the primary election.

Keith also reported that at UPBC minimum wage increase was discussed and it would have a $1.2 million impact on the University with student employee salary being increased to $10.65/hour from $8.25/hour.

**UCB**: Cindy Cobetto reported that the last Art Gallery show in the MUC will be April 1 this year. Then Union Station will temporarily take over the space until the remodeling is done in their home site. When the remodeling is complete the Art Gallery will become two meeting rooms.

**Public Relations Committee**: Bill Dusenbery reported that Courtney will be finishing the brochure for the Benefits Fair. The Governance Secretary reported that the Staff Senate Wordmark is being incorporated on the Staff Senate web site and to please look at it.
**Policy Review Committee:** Cindy Cobetto reported on the Conflict of Interest and Conflict of Commitment Draft Policy. There was discussion. Feedback will be sent back to the committee to report to Human Resources Director Sherrie Senkfor.

**Scholarship Committee:** The announcement will go out next week for the Summer Scholarship. Donna Lesicko reported that she wants to meet with Todd and Danita to work on revising the Scholarship Handbook operating papers. There was a discussion about this committee being the committee that requests availability of funds for each scholarship. It was decided that it was, but has not been functional without a chair since Jesse Harris retired. This committee will make these requests in the future since the committee is working on being fully assembled. It was suggested to put a request in the newsletter for membership on this committee.

**Fundraising Committee:** Report under Staff Senate BBQ earlier.

**Goals Committee:** Keith Becherer reported that one of the goals from last year was to move forward with a Lobby Day for the staff. Keith reported that the Staff Senate Executive will represent the staff on April 2 this year with the students and the Faculty on Lobby Day. More information will come at the next meeting.

**SUCS Biennial Audit:** Michael Pulley reported that the audit will take place a week after spring break. If anyone has any hiring process questions, concerns or suggestions, please, send them to Michael Pulley before the audit. The Executive Committee will meet with SUCS people that week. Michelle will email the Executive Committee to let them know when and where they will meet with the people from SUCS. There was a discussion.

**President’s Report:** Michelle reported that there will be a time to meet for the SUCS audit and executive committee and she will email the information out today. Michelle reported that she and Keith attended the REALITY session on March 3 and pointed out that soon there could be more online classes. She directed everyone to check out the REALITY Project web site to see the work that has been done.

Michelle reported that she met with the Chancellor twice since last meeting but no news on budget. March 18 from 2:00 to 4:00 the Chancellor will welcome Rachel Stack, Vice Chancellor for University Advancement with a reception.

Michelle serves on the Diversity Council as Staff Senate President.

Tami Kershaw and Michelle Welter have been meeting with the Employee Excellence Review Process committee. They have excluded the bargaining units from the committee. More information will come at the next meeting.

Michelle attended the Meridian Scholars Day with 200 high school students in attendance. It was a good day.

Michelle attended the BOT on February 13 here on the Edwardsville campus. They approved the Distinguished Service and Honorary Degree awardees: Dixie Engleman and John Simmons.
Michelle will speak at the Faculty Senate meeting this afternoon along with Student Senate President Alexa Hillery.

Reminder: Lobby Day is April 2

**Public Comment:** John Caupert requested to add the Inclement Weather Policy to the April agenda.

**Adjournment:** The meeting was adjourned at 12:24 p.m. (Gilmore/Hamil).

*Approved as submitted April 3, 2014 by the Staff Senate*

*Vicki Kruse/University Governance*