The regular meeting of the Staff Senate was called to order on Thursday, December 5, 2013 at 9:04 a.m. in the International Room, Morris University Center by Michelle Welter, president.

**Present:** Bartholomew, Becherer, Cobetto, Dain, Fricke, Gilmore, Kershaw, Mumphard, Ormesher, Welter

**Excused:** Candela, Caupert, Dickey, Dusenbery, Lesicko

**Absent:** Connoyer, Hamil

**Guests:** Dr. Susan Yager, Alexa Hillery

**Announcements**

The next Board of Trustees meeting is December 12 at Carbondale

Finals Breakfast is on Sunday, December 8 from 8 p.m. - 9:00 p.m. in the MUC Center Court. There will be free pancakes for students.

The MUC will be open 24 hours a day beginning Sunday, December 8 through Wednesday, December 11.

Monday, December 9, 11:00 a.m. the School of Dental Medicine will have a Ribbon Cutting for the new Multidisciplinary Lab.

Faculty/Staff Holiday Open House will be on Wednesday, December 11 at 3:00 p.m. to 5:00 p.m. in the Meridian Ballroom.

Mark your calendars, April 9, 2014, 11:00 a.m. to 1:00 p.m. is the Employee Appreciation Event.

Congratulations to Dana Dain for being the SIUE November Employee of the Month

Michelle Welter had two additions to the agenda:

**Old Business**

C. Campus Wide Calendar Report response

D. Pension Reform Discussion

Michelle introduced and gave the floor to Dr. Susan Yager, Faculty Senate President

**Guest Speaker:** Susan Yager talked about some items that the Faculty Senate has been working on:
120 credit hours to graduate

Federal Compliance Working Group is getting ready for the Federal Compliance visit in March 2014 for Higher Learning Commission accreditation. The final version of the policy change is about ready.

- All classes across the board must meet Federal Compliance guidelines for our students to be eligible for federal grants and loans.
- The working group is updating policies and looking at seat team in classrooms and required work outside of class.
- Fifty minutes face/seat time is considered one hour, and each hour of face/seat time requires two hours of work outside of class.
- A condensed format class must meet at least three weeks.

Online courses do include student evaluations at the end of the course.

Susan’s opinion about online courses and programs: in order to be online, it needs to make sense for them to be online.

Kirt Ormesher commented that he wants to see more collaboration between all three senates. There was a discussion about Blackboard and some issues that the students have with it.

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Michelle Welter introduced and gave the floor to Alexa Hillery, Student Senate President

**Guest Speaker:** Alexa Hillery talked about these topics:

- Smoke free policy, resolution, voted down by student government, now working on a smoke regulated policy
- Successful peer review
- The Gardens fee was voted NOT to endorse the policy, 55% NO and 45% YES, need more information
- Students would rather volunteer their time instead of pay a fee
- Biology students use gardens for classes, students feel the same way about the recreation center because not all of them use it
- Student involvement and satisfaction, surveys, Marketing and Communications position now
- Satisfied with using Facebook also board outside of office with sticky notes for comments
- MUC student opinion about library hours now MUC will open 24 hours for studying for part of the week of finals
- SIUE Community Destination Committee, students with community
- Complaints SIUE students so separated from community
- Mayor gave ideas
- Safe ride shuttle system
- Enterprise rental cars
- Suggested Downtown/Wildey Theater, get Edwardsville on campus
- There was a discussion
- Get on campus or University Park,
Today is rap up of the Angel tree, names were received from the Salvation Army of children 0-14 years old
Open to Student organizations, over 180 angels sponsored
Today, giving away to families who will come here on campus. Successful, Do again next year.
Next semester will work on these items: Wi Fi, creating a resolution about quality, Tunnel of Oppression will be held two days instead of one day; We are One, Gay Straight Alliance, Crisis training during Springboard, safety if under attack
Crisis training during Springboard (safety if under attack, preventative measures)
School spirit and pride a SIUE, flash mobs with Tshirts with words upside down, commemorative glasses, can’t have SIUE logo on cup with alcohol in it.

Keith Becherer commented positively on Alexa and the Student Senate.

*Michelle Welter called a break at 10:10 a.m.*

*The meeting resumed at 10:19 a.m.*

**Consideration of the Minutes:** The November 7, 2013 minutes were approved as amended (attendance correction).

**Old Business**

Sick Leave Banks: Michelle Welter provided a handout with information about sick leave policies from other universities. Only two schools, the SIU system and Governor’s State University do not have a sick leave bank. If anyone has any questions or concerns, they may contact Michelle.

Todd Bartholomew suggested to table the subject of Sick Leave Banks until the new Pension Bill plays out since it looks like it may include sick leave benefits in its reform. Michelle will take to Sherrie Senkfor to include the topic in her visit in January to the Senate.

Constitution and By-Laws: The Executive Committee will work on revisions at each upcoming meeting.

Calendar Committee Report, response from the Chancellor: the response is filed with the minutes.

Pension Reform: The Governor is expected to sign the Bill.

**New Business**

Campus Wi Fi: Jennifer Vandever is aware of the problem areas on campus. They did double the service and then added $150,000 soon after the start of the semester. Peck Hall is a major problem, while Cougar Village has issues with access. There are planned upgrades for the Spring semester of an additional $150,000. Jennifer plans to attend the February meeting to give an update on Wi Fi, and other IT news.

Fundraising Chair: It was decided to take this up again in January.
Open Senate and Panel Seats: The Governance secretary will email the link to the Organizational Chart to the Senate and Panel members.

Reschedule January 2, 2014 meeting to January 9, 2014: A motion was made by Todd Bartholomew to move the January meeting to January 9, 2014. It was seconded by Dana Dain and approved.

Greg Herbeck initiated discussion about the Commuter Cards and the 10% bonus credit being discontinued. Michelle Welter will meet with Joseph Pearson on Monday and follow up with the outcome at the January meeting.

Reports

Ex-Officio Reports

SUCSAC: No report.

Personnel/VC Administration Designee: No report

SURS: No report.

Panel Reports

Negotiated and Prevailing: Todd Bartholomew reported that his local and Human Resources were still talking in negotiations. Dana Dain reported that she went to a Human Resources class at the request of Sherrie Senkfor and shared the negotiations process.

Open Range: No report.

Administrative/Professional: No report.

Satellite

Alton: Michelle Welter reported that the ribbon cutting for the new multidisciplinary lab will be next week.

East St. Louis: No report.

UPBC: --reported that they met in November and had a visit from Patrick Hundley. November 8, 2013 the Council learned that it was likely the State was looking at a 10% cut. Also, Nobbe Emmanuel gave a presentation about plans and requests for the next year. The name of Wenzel Office for the Track and Field office at the Lucas Annex was approved by UPBC, and the donation from the Wenzel family will be used to do any renovations to the office in the future. On November 15, 2013 tuition fees were discussed and the Provost presented her strategic priorities for the upcoming year. The UPBC is an advisory council to the Chancellor. The requests from the Vice Chancellors may be proposed individually this year because of the possibility of significant budget reductions. There was a discussion.
UCB: Cindy Cobetto reported that the Union Station renovation starts in April 2014. It will temporarily be moved into the MUC Art Gallery space. After the Union Station renovation is complete, the Art Gallery will be renovated into two meeting rooms. There will be a new sprinkler system and all new LED lights. Cindy also reported there was some discussion about Enterprise rental cars for students.

Public Relations: No report.

Policy Review Committee: Greg Herbeck reported that at the last meeting there was discussion about a policy regarding conflict of interest with employees having outside jobs and the University. There was some discussion. Other items up for discussion are electronic cigarettes and conceal and carry on university campus.

Scholarship Committee: there were no applications submitted for the Spring 2014 Faculty for Collective Bargaining Scholarship. There was a discussion.

Employee Banquet: A date has not been set yet. It could be either April 3 or April 10, 2014.

Goals Committee: Keith Becherer gave a mid-year update and encouraged the senate to establish goals each year. Keith requested for someone to take the lead in getting a formal orientation session established.

1. The Faculty Senate Rules and Procedures Council will look at the Staff Senate Constitution and By-laws for possible updating after the Staff Senate makes some preliminary revisions.
2. A possible Rally Day in Springfield to be held in April with the Faculty Senate and Staff Senate. The students already go up for a day.
3. Human Resources will incorporate Staff Senate items in a New Employee Packet brochure at each New Employee Orientation. Someone in the Senate needs to begin work on this.
4. A systematic approach to inviting speakers to Staff Senate meetings for an annual update
5. A strong relationship was created between the Faculty Senate, Staff Senate and Student Senate presidents with the Chancellor last year and the hope is to continue that relationship. Through this involvement Staff Senate president was included for the first time in the AQIP conference this year.
6. Chancellor’s reception in the fall semester
7. Review the updated strategic plan and implement any processes to support the university

President: Michelle Welter attended the Board of Trustees meeting. The Board of Trustees approved salary increases and the appointment of the new Vice Chancellor for University of Advancement. Attended the Presidential Search Open Forum at SIUE. Carbondale will have an open forum next week after the Board of Trustees meeting. John Caupert followed up by adding that the Search Committee is still accepting nominations and applications for the new president. The committee will forward ten to twelve names to the Board of Trustee for them to select.

Michelle Welter will provide a representative to sit on the School of Nursing Dean search committee by Monday. Please, contact Michelle with any nominations.
Michelle Welter will serve on the University Diversity Council as a staff representative.

Michelle attended the Honorary Degree and Distinguished Service Committee where a list of people was approved for the awards.

The Staff Senate president chaired the MLK Scholarship Committee this year. There were eleven applications, six were interviewed and the selection was made. The luncheon will be held in February to award the scholarship.

**Public Comments**: none

**Adjournment**: The meeting was adjourned at 11:38 a.m. (Gilmore/Dain).

*January 9, 2014 Approved as submitted*

*Vicki Kruse/University Governance*