UNIVERSITY STAFF SENATE

March 7, 2013

Approved Minutes

The regular meeting of the Staff Senate was called to order on March 7, 2013 at 9:03 a.m. in the International Room, Morris University Center by Keith Becherer, President.

Present: Bartholomew, Becherer, Caupert, Cobetto, Cooper, Dickey, Dusenbery, Gaffney, Hamil, Kershaw, McKaig, Mumphard, Ormesher; Ex Officio: Manning; Panel: Dain

Excused: Welter, Candela, Johnson

Absent: Gilmore

Guests: Jane Drake, Jo Gibson, Scott Belobrajdic

Announcements: Keith Becherer announced the Tunnel of Oppression event March 13, Art and Design addition ribbon cutting will be on March 21, SIUE Global Awareness, the week of March 25, Chancellor’s Installation will be on Friday, April 19 at 10:00 a.m. in the Meridian Ballroom with a week of events beginning April 15 through 19. Information can be found on the Chancellor’s Web Site www.siue.edu/chancellor.

Guest Speaker: Scott Belobrajdic, Assistant Vice Chancellor for Enrollment Management, but today is here as a member of the Diversity Council, presented the draft of the University Diversity Plan. It originally started under the Chancellor Vandegrift who gave the charge to Dr. Venessa Brown. Scott presented the draft as a PowerPoint presentation and collected feedback from the Senate to take back to the Diversity Council.

Feedback topics included:

- U.S. culture class
- Incentives for faculty/staff
- NSSE and HARI data benchmarks
- Student body, political, race & ethnicity
- Staff engagement
- Institutional Leadership, campus administrative/professional staff
- Accountability
- Diversity Court
- Tolerance
- We Are One
- Including staff
- Vegetarian/hunter
- Give and take
- Golden Rule
The final University Diversity Plan will be unveiled at the Chancellor’s Installation

10:13 a.m. Keith Becherer called a break

10:24 a.m. the meeting resumed.

**Guest Speaker:** Jane Drake, Director of The Gardens presented a PowerPoint presentation of the 35 acre site which is seven years old and growing. Service plays a big part in what the Gardens accomplish. Educational Outreach coordinates classes held at The Gardens. Annual membership to The Gardens is $35.00 which gives members access to The Gardens and to outreach classes and adult education classes for free. Membership is available by going to The Gardens Web site. The staff supports it by payroll deduction. The Gardens is in the process of establishing a docent program made up of community volunteers and master gardeners this year that will be available on weekends and extended hours. The Director’s directives come from the Foundation, Vice Chancellor for Administration and the Chancellor. The director’s salary is funded by CAS. Parking is available in lot P10, no permit is needed on weekends.

**Consideration of Minutes:** Corrections were made to the February 7, 2013 minutes. The minutes were approved as amended (Dusenbery/Bartholomew).

**Old Business**

May Fund Raiser: Bill Dusenbery gave a progress report about the Wine Dinner Fund Raiser. The flyer is on the Staff Senate Web site, tickets have been approved. There will be 60 tickets available for sale. Bill is looking for some donated items for the auction. Please, call Bill at ext. 8338 if you have any donations or questions about the fundraiser. $32.00 of the ticket price ($75.00) is tax deductable. The flyer will be sent to Michelle Welter for her to put on the electronic signage.

Strategic Planning Committee: Keith reported that a subcommittee was created to work on the long term goals.

Social Media Policy: Keith requested that the Policy Review Committee look at the policy.

SIUE Employee Banquet: Diane McKaig encouraged people to tell everyone to attend the banquet. Diane sent letters to Deans and Directors. Tickets are $20.00 with $10.00 being tax deductable.

Governance Office: A change is necessary in order to dispose of old election working documents. Gary Dunn in Records Management added some language to the State records in order to make the change. He will send it forward. There are napkins and paper/plastic ware stockpiled from past Staff Senate BBQs that need to cleaned out of the storage room.

Chancellor’s Open Forum: notes from the Chancellor’s Open Forum are available if anyone would like a copy. Please, contact the Governance secretary.
President Poshard Town Hall meeting: Keith gave a summary of President Poshard’s presentation.

2013 Summer Scholarship: Diane McKaig reported that there is $4200 available in spendable scholarship account. Bill Dusenbery made a motion to allow $2000 be made available for the summer scholarship and to be distributed at the discretion of the Committee. It was seconded by Todd Bartholomew and approved by all.

Campus Wide Calendar Committee: Keith recommended that Julie Beal Marshall, Study Abroad Advisor from the Office of International Student and Scholar Services serve on the committee and the Executive Committee ratified her appointment. If there are any recommendations, please send them to Keith and he will get them to Julie.

Faculty Staff Appreciation Day Planning Committee: Mike Hamil, Laura Scaturro and LaToya Scoggins were ratified at the Executive Committee as the Staff Senate representatives on the committee. Mike Hamil reported that they met this morning. There will be a photo montage that will be projected on the screens during the event. If your department or group is interested, please send a group picture to be included to Dan Friedich, Marketing and Communications. It will be set up for a continental breakfast. There will be random prize drawings for employees; attendance is not mandatory to win.

Reports

Ex-Officio Reports

SUCSAC: Keith Becherer reported that the Merit Board of the Civil Service System voted down the proposal for decisions on exemptions of classifications to be made at the Civil Service Systems Office. The decision for exemptions of classifications will stay at the University level.

Personnel/VC Administration Designee: No report.

SURS: No report.

Panel Reports

Negotiated and Prevailing: Todd Bartholomew will be a tough year in negotiating.

Open Range: No report.

Professional Staff: No report.

Satellite Campus Reports

Alton: Keith reminded everyone the next meeting is in Alton. There will be a transportation sign-up sheet for the April meeting to be held at the Alton campus.

East St. Louis: No report.
UPBC: Norris Manning reported that the UPBC has heard from all Vice Chancellors and now are at the ranking stage of all the Vice Chancellors requests. Norris reported that policy 5A2 is a policy in place for if cuts are enacted because of the State budget. He recommends becoming familiar with the policy. UPBC is a body who advises the Chancellor if this occurs. Timothy Schoenecker will come to a meeting and speak if needed.

UCB: No report.

Public Relations Committee: No other report.

Policy Review Committee: Diane McKaig reported that Linda Wense sent a letter of resignation for her service on the Committee. Sherrie has set up quarterly meetings for this year. Keith reiterated his appreciation for the committee to review the Social Media Policy carefully.

Scholarship Committee: The Governance secretary reported that the announcement for the 2013 Summer Scholarship will go out the week of the March 11th.

Fundraising Committee: No further report.

Goals Committee: No report.

President’s Report

- Keith reported that the three Senate presidents will meet with the Chancellor on Monday, March 11. Please forward any items you may have for Keith to take to the Chancellor.
- Keith sent formal recommendations from everyone about the NSSE survey to the Chancellor. Keith spoke with Dr. Emmanuel about the feedback from the NSSE survey. Some of the items are already being taken into consideration.
- The Board of Trustees meeting ended early without a quorum with no business conducted.
  - A meeting has been scheduled for April 3
- Keith received a letter from John Simmons, former Chairman of the Board expressing his gratitude for the opportunity to serve on the board and thanking staff for their contributions. The letter is filed with the minutes.
- President Poshard’s Town Hall meeting
- Keith reminded everyone about the upcoming Chancellor’s Open Forum and reported there was a good turnout at the first two.
- Tunnel of Oppression is Wednesday March 13
- Keith reminded everyone to attend the Chancellor’s Installation on April 19
  - Planning for our Global Future
- Keith will attend Lobby Day on April 11 in Springfield with a group of students
- Keith noted the mail about this year’s August Commencement ceremony will be the last one. There will only be two each year for a cost saving initiative; May and December
- July 4 falls on the first Thursday
The Governor gave his Budget address yesterday; Keith noted that higher education funding will be reduced from $500 M to $400 M

Wayne Mills has submitted his resignation for the remainder of his Staff Senate term

Mike Hamil noted that if anyone is interested in following the Board of Trustees meetings, you can go to Google WSIL Channel 3 SIU.

Diane McKaig requested permission to open an “8” account. It is basically an “in and out” account. Diane explained how it works and noted how it will make things easier for scholarship fundraising. Bill Dusenbery made a motion to open or reopen an “8” account for the purpose of fundraising for the Staff Senate Scholarship. Diane McKaig seconded. There was discussion. The motion passed.

**Adjournment:** Tami Kershaw motioned to adjourn. Kirt seconded. The meeting was adjourned at 11:59 AM.

*Approved as submitted May 2, 2013 by the Staff Senate*

*Vicki Kruse/University Governance*
February 25, 2013

Keith Becherer, President
Staff Senate
Southern Illinois University Edwardsville
Campus Box 1157
Edwardsville, IL 62026

Dear Mr. Becherer:

It has been a pleasure serving Southern Illinois University, first as a member and finally as Chairman of its Board of Trustees. I am very proud of the progress the University has made during my ten years of service. Although my membership on the SIU Board of Trustees is no longer sought by Governor Quinn, I will continue to support the University in all of its endeavors.

I appreciate working with dedicated members of the University community such as you. Keep up the good work.

Sincerely,

John Simmons

John Simmons