The regular meeting of the Staff Senate was called to order on January 3, 2013 at 9:01 a.m. in the International Room, Morris University Center by Keith Becherer, President.

**Present:** Bartholomew, Becherer, Cobetto, Cooper, Dickey, Gaffney, McKaig, Kwame Ross for Mills, Mumphard, Ormesher, Welter, Ex Officio: Manning; Panel: Fricke, Miles

**Excused:** Caupert, Dusenbery, Gilmore, Kershaw, Mumphard, Candela, Johnson

**Absent:** Hamil

**Guests:** Dr. Bradley Hewett, Bill Retzlaff, Jaci DeClue, Vicki Dean, Danielle Unzicker, Ann Hunter, Vickie Sumner

Scholarship Donation: Vickie Sumner and Ann Hunter of AFSCME Local 2668 (Clerical and Kindred) presented a check for a donation of $250.00 to the Staff Senate Scholarship Fund. It was accepted by President Keith Becherer, Treasurer Diane McKaig and Scholarship Selection Committee Chair Norris Manning. Appreciation was expressed for the generous donation.

ICAC Annual Report: Dr. Bradley Hewett, Bill Retzlaff, Chair of the ICAC and Jaci DeClue reported on the Intercollegiate Athletic status with a PowerPoint presentation including statistics on student athletes and academics, athletic revenue, tutoring, community service, institutional responsibility. Bill introduced Bill Meisel who is a faculty athletic representative, Bill Retzlaff noted that a staff seat on the committee will be up this year and a new staff representative appointed through the Staff Senate and provided a handout of the Policy on the Structure and Function of the Intercollegiate Athletic Committee – 3F1. There were questions and answers at the end of the presentation.

Safe Zone: Vicki Dean, Chair of the SIUE Safe Zone Committee gave a PowerPoint presentation about LGBT – Friendly Campus Climate Index by Campus Pride. John Davenport, member of Safe Zone assisted and answered questions. Safety issues were noted and a pursuit for a Diversity Intercultural Center is something that Vicki Dean and John, member of Safe Zone, want to see on campus. Safe Zone is an ad hoc committee supported through the office of the Provost and has been around the campus for about 10 – 12 years. Vicki provided a handout. Questions were answered throughout the presentation. Any further questions can be sent to Vicki Dean.

Social Media Policy: Elizabeth Keserauskis gave a brief summary of the University Marketing and Communications duties and responsibilities. Danielle Unzicker presented a PowerPoint presentation on a proposed policy for Social Media for SIUE accounts which consist of University departments and organizations. Danielle and Elizabeth Keserauskis, Ast. Vice Chancellor for University Marketing and Communications answered questions and took feedback. Further questions can be referred to Danielle.
Michelle Welter requested to talk more with Elizabeth and Danielle about the student organizations and social media.

10:40 a.m. Keith Becherer called a 10 minute break

10:50 a.m. the meeting resumed.

**Consideration of Minutes:** The December 6, 2012 minutes were approved as submitted (Bartholomew/Cobetto).

**Action Items**

A. University Policy on Pets and Animals: There was a question asked about consequences and procedures for non vaccinated pets on campus, and it was understood that there are procedures already in place. Another question was asked about goldfish as pets in residence halls. Keith will forward the question to General Council for them to take in consideration with the Staff Senate’s approval.

   Todd Bartholomew made a **motion** to approve the policy and Kirt Ormesher seconded. The motion **passed**.

B. UPBC Operating Papers revision: Language was added to accommodate public comment at meetings to comply with the Open Meetings Act and a substitute for the president of the staff, faculty and student senates when they are unable to attend meetings.

   Kirt Ormesher made a **motion** to approve the revisions in the UPBC Operating Papers. It was seconded by Todd Bartholomew. The motion **passed**.

**Old Business**

A. May Fundraiser is on Saturday, May 11, 2013: no report.

B. Strategic Planning Committee: no report.

C. Election Committee Chair: no report.

**New Business**

Social Media Policy: Keith asked if there were any questions. There was one question about whether the Staff Senate had any social media accounts and they do not at this time.

New Panel Members: Ratification was tabled because a quorum was not present at this time. Dana Dain and Greg Herbeck will be on the February agenda for ratification.

**Reports**

**Ex Officio Reports**

**SUCCSAC:** No report.

**Personnel/VC Administration Designee:** No report.
SURS: No report.

Panel Reports

Negotiated and Prevailing: Todd Bartholomew reported that staff in the MUC will be using time clocks now.

Open Range: No report.

Administrative/Professional Staff: No report.

Satellite Campus Reports

Alton: No report.

East St. Louis: No report.

Standing Committees

UPBC: Norris Manning reported that the Council will meet tomorrow and listen to Vice Chancellor requests.

UCB: Cindy Cobetto reported that they meet next week.

Public Relations Committee

   Newsletter: No report.

Policy Review Committee: No report.

Scholarship Committee: Norris Manning reported that the timeline had been sent to committee for the Summer Scholarship. A request was sent to Legal about some changes for the Scholarship Handbook and applications and will be forthcoming as a language change regarding semester hour eligibility and proof of eligibility.

Fundraising Committee: No report.

Goals Committee: No Report.

Other Reports

   Staff Senate President’s Report: Keith Becherer reported that the issue of conceal and carry came up at the Board of Trustees meeting and that it may be a financial burden to the university to implement. Four scenarios for funding levels for next year were presented: flat funding, 3%, 5%, 10% reduction in funding. Keith added ‘Public Comment’ to the agenda.

Public Comments: There were no public comments.

Adjournment: Todd Bartholomew motioned to adjourn. Cindy Cobetto seconded. The meeting was adjourned at 11:10.

Approved as submitted on February 7, 2013 by Staff Senate

Vicki Kruse/University Governance