Te regular meeting of the Staff Senate was called to order on May 3, 2012 at 9:00 a.m. in the Mississippi Room, Morris University Center by Mike Hamil, President.

**Present:** Bartholomew, Becherer, Dusenbery, Cobetto, Gaffney, Gibson, Hamil, Herbeck, Hicks, McKaig, Mills, Mumphard, Ormesher, Pulley, **Ex Officio:** Senkfor, Wense, **Panel:** Miles

**Excused:** Welter, Candela

**Absent:** Bagaglio, Sams

**Guests:** Chancellor Vandegrift, Norris Manning, Ryan Clymer, Jannah Stone, Jennifer Vandever, Kim Clymer, Rhonda Stone, Becky Cooper, Tami Kershaw

**Announcements:** Mike Hamil announced that the Summer Scholarship award presentation with the Chancellor will be at 10:45. Jennifer Vandever will be addressing the Senate about the IT Responsible Use Policy.

**Guest Speaker:** Jennifer Vandever answered questions, gave a brief history of the IT Responsible Use Policy and reasons why revisions are in order. Topics discussed were; personal Vs university business, topical and scholarly discussion and Faculty Senate President will contact people if they sell things on the discuss list. There was discussion.

**Approval of Minutes:** The April 5, 2012 minutes were approved as submitted (Dusenbery/Bartholomew).

**Treasurer’s Report:** Diane McKaig provided a handout of the report through March 31, 2012. BBQ Ticket sales are $2,121.00 so far. The final catering invoice has not been received, yet. There was discussion about the spendable funds and the Staff Employee Banquet.
Mike called an “out of order” at this time and steered the meeting back to order.

**Old Business:**

**BBQ:** Mike thanked everyone for their help. There were only 17 unsold tickets. Soda and water were not delivered until 10 minutes before the event. There was a discussion about a vegetable option for vegetarians for next year. Mike only received 1 email request from vendors for BBQ tickets.

**Staff Appreciation:** The committee met on April 27. The date is set for June 27 from 11:00 a.m. to 1:30 p.m. The dedication of the Builders of the University Plaza is at noon with the Chancellor, legislators, Board of Trustees and dignitaries. There was a discussion about attendance prizes. Grills Gone Wild will be serving food. Mike Hamil listed the prizes collected so far. Cindy Cobetto volunteered to help get outside door prizes. It had been considered to use the Madison County Transit for transportation from East St. Louis and Alton campuses, but since there are only a few people from those campuses planning to attend university vehicles will be utilized. Marketing is drafting communications for getting the word out to employees.

It was agreed to change the order of the agenda in order to accommodate the schedule of Human Resources director Sherrie Senkfor.

Keith Becherer introduced Sherrie Senkfor who was invited to address the Senate on some proposed changes in Civil Service regarding Professional employees.

**Personnel:** Sherrie Senkfor, Director of Human Resources gave an overview of what the State Universities Civil Service Office is proposing as changes to the professional staff classification and some history on how long and why the state universities have been determining classifications. The SUCS office wants to take control of the decisions now. This will include all State universities and many community colleges. It is assumed that collective bargaining will be affected. SIUE and SIUC have sent their protest to the SUCS office. There was a discussion. According to Sherrie Senkfor when JCAR (Joint Committee on Administrative Rules) asked for a University position, H.R. gave a University position of “local decision making is best for the university in any way are in our best interest” to their office.

Mike Hamil called a 10 minute break at 10:10 a.m.

Meeting resumed at 10:23 a.m.

**Old Business (continued)**

A motion from the Professional Panel was brought forth by the Acting Chair Keith Becherer to appoint Michelle Welter as Chair to fill the seat that was left open when Jesse B. Harris retired. Keith Becherer brought this up at the April meeting to be put on the May agenda. Mike Hamil asked for approval. The Senate approved. Vicki Kruse reminded Keith that Michelle still needs to turn in candidacy papers for the Governance files.
Codes of Conduct and Ethics: The Executive Committee and Policy Review Chair Greg Herbeck met with Sherrie Senkfor for clarification of the proposed SIU Codes of Conduct and Ethics sent by Kim Durr and Kenn Neher. It was said that these documents mirror the SIUE Codes of Conduct and Ethics and that the system office wanted to have a policy equal to ours. It was brought to the Staff Senate in the spirit of shared governance so that the Senate could see that it was the same. Kenn Neher gave the Senate more time to look at it because meeting the April 27 deadline was difficult to meet. It was suggested that Mike make a recommendation to Kenn Neher for the codes to be sent out to the employees. Greg Herbeck praised the positive communication in the process of getting clarification on the two documents. There was some discussion. Mike will convey to Kenn Neher that the Senate recommends that before the Codes of Conduct and Ethics are posted online that an announcement goes out to everyone to let them know. The discussion will continue after the scholarship presentation.

Summer Scholarship Award Presentation: President Mike Hamil invited the awardees to stand before everyone. The Summer Scholarship awards were presented with comments from the Chancellor. Pictures were taken with the Chancellor, Staff Senate President and Scholarship Committee. The awardees were Jannah Stone daughter of Rhonda Stone from Accounts Payable and Ryan Clymer, son of Kim Clymer, a painter from Facilities Management.

Discussion continued about Codes of Conduct and Ethics: Mike will recommend that it is sent out to all the constituencies when it is finalized and that the Senate has no negative comments.

Staff Employee Banquet: A donation of $1500.00 to the Staff Senate Scholarship Fund was presented from the Employee Banquet Committee Chair Diane McKaig to the Staff Senate President Mike Hamil since the Scholarship Committee Chair had to leave. There was a discussion about moving the Banquet back to fall. A committee was formed for the next banquet and consists of Tami Kershaw, Becky Cooper, Diane McKaig, Bill Dusenbery and Cindy Cobetto so far. It was brought up to check with the Foundation about how much it costs to have the event there. Cindy Cobetto will contact Kevin Martin.

New Business: None.

Reports

Ex-Officio Reports

SUCEAS: Linda Wense reported that at the April meeting a first draft of the CS audit was presented. She suggested that it might be a good idea to invite an EAC Merit Board member and include a specific agenda item for them to address. Linda reported that EAC is lobbying for a flat budget this year and that three exams were compromised at Western Illinois, two at the UI of C. Linda has resigned after 18 years from EAC. Her term was going to be up in 2013. Mike Hamil thanked Linda for her many years of service. The next EAC meeting is in July and there should be enough time for an election for a new representative by then. Michael Pulley has agreed to run and Linda hopes that the Staff Senate will support him.

Personnel: Sherrie Senkfor spoke earlier.
**SURNS:** No report. It was suggested that Debbie Bayne the SURNS representative should be here often to update and keep employees informed. There was a discussion about proposed pension changes.

**Panel Reports**

**Negotiated and Prevailing:** Todd Bartholomew reported that there have been a few people hired recently. Tami Kershaw was in attendance and is interested in one of the open seats. Her paperwork has been turned in to the Governance Office.

**Open Range:** Alan Gaffney reported that the Panel will be looking at Jo Gibson’s replacement. Jo Gibson recommended that Becky Cooper would be an excellent replacement. Today is Joe’s last meeting.

**Professional Staff:** Keith Becherer reported that under a unanimous decision to send forward a resolution adopted the want to express disapproval of the potential changes to rules governing AP position exemptions within the State Universities Civil Service System. The Governance Secretary will send copies out to the offices listed on the resolution. The resolution will be filed with the minutes. Michelle Welter is the new Panel Chair and will join the Senate in June after being off on leave.

Resolution follows:

Southern Illinois University Edwardsville University Staff Senate

Professional Staff Panel

Resolution 001-FY12

May 3, 2012

Resolution to Express the Disapproval of the Potential Changes to Rules Governing AP Position Exemptions within the State Universities Civil Service System

Whereas: The University Staff Senate supports STUE in achieving the University Mission and

Whereas: The University Staff Senate embraces the values of STUE which include Citizenship, Excellence, Integrity, Openness and Wisdom and

Whereas: The SIUE Office of Human Resources is also committed to supporting the Mission and core Values of the University and

Whereas: The University Staff Senate encourages all employees to consult with the Staff Senate regarding issues impacting SIUE and

Whereas: The University Staff Senate has established the Administrative Staff Panel for more effective and efficient representation of the constituency group.
Therefore: Be it resolved that the Administrative Staff Panel recommends that a resolution be adopted to Express the Disapproval of the Potential Changes to Rules Governing AP Position Exemptions within the State Universities Civil Service System.

Therefore: Be it further resolved that the Administrative Staff Panel believes the SIUE Office of Human Resources better understands the needs of our campus and can make better informed personnel decisions than an off-campus entity.

Upon passage, this document shall become the official opinion of the Administrative Staff Panel and be forwarded to the Staff Senate Executive Board, Staff Senate President, Ex-Officio representatives for the Vice-Chancellor of Administration and State Universities Civil Service Employees Advisory Group and the Office of the Chancellor.

Action Requested: Review by the aforementioned representatives. Forward the position of the Administrative Staff Panel to the appropriate representative in the State Universities Civil Service System.

Sponsored by: Keith E. Becherer
Staff Senate President-elect, Staff Senate Goals Committee Chair and Acting Administrative Staff Panel Chair

To be signed upon approval:
Keith E. Becherer, Acting Administrative Staff Panel Chair

**Satellite Campus Reports**

**Alton:** No report.

**E. St. Louis:** Bill Dusenbery reported that School District 189 wants space back that the Head Start is using and is offering to lease an abandoned school. East St. Louis is preparing for summer closure of the high school.

**Standing Committees**

**UPBC:** Alan Gaffney reported that the UPBC had to approve another budget option in the case of a worst case scenario with the state budget. There may be a hiring freeze coming up and purchasing freeze. Cuts could be 5% or 6.33%. There was a discussion.

**Public Relations Committee:** Bill Dusenbery thanked Jo Gibson for her work on the newsletter and is looking forward to new editors.
**Newsletter:** Jo reported that there will be an article about the BBQ and mention of the Staff Employee Banquet and that the plans are to return it to the Fall.

**Policy Review Committee:** No report.

**Scholarship Committee:** No report.

**Fundraising Committee:** Bill Dusenbery scheduled another meeting with the winery. The Winery may be able to sell up to one quarter of the tickets. The plans are to have 55-60 seats at $75.00 a ticket. There will be people invited in addition to staff.

**Goals Committee:** No report.

**Other Reports:** Mike Hamil reported that he may be out for a brief time and if so Keith Becherer will step in for him.

**Adjournments:** Diane McKaig made a motion to adjourn. The meeting was adjourned at 11:50 a.m.

*Approved as submitted June 7, 2012 by the Staff Senate
University Governance/Vicki Kruse*