The regular meeting of the Staff Senate was called to order on January 5, 2012 at 9:10 a.m. in the University Club, Morris University Center by Mike Hamil, President.

**Present:** Bartholomew, Becherer, Cobetto, Gaffney, Gibson, Hamil, McKaig, Ormesher, Pulley, Welter;

**Panel:** Schott

**Excused:** Candela, Downey, Dusenbery, Herbeck, Hicks, Mumphard

**Absent:** Bagaglio, Nash, Sams

**Guests:** Kara Shustrin, and Zenia Agustin,

**Announcements:** Kara Shustrin, Program Specialist, Office of the Vice Chancellor for Student Affairs and Zenia Agustin, Director of General Education of the Provost and Vice Chancellor for Academic Affairs Office and Professor of Mathematics and Statistics department will be addressing the Senate about the SIUE Experience and New Freshman Seminar to begin this fall.

**Approval of Minutes:** The minutes were approved as submitted (Bartholomew/Gaffney).

**Old Business:** The Professional Senate seat was filled by Danita Mumphard at the December meeting and Keith Becherer will meet with the Professional Panel to nominate a chair for that panel to replace retired Jesse B. Harris, Jr.

**New Business:** None.

**Reports**

**Ex-Officio Reports**

**SUCSAC:** No report

**Personnel:** No report.

**SURS:** No report.

**Panel Reports**

**Negotiated and Prevailing:** No report.

**Open Range:** Chair Alan Gaffney reported he has represented an Open Range employee recently at East St. Louis Center.

**Professional Staff:** No report.
Satellite Campus Reports

Alton: No report.

E. St. Louis: No report.

UPBC: Alan Gaffney reported the next meeting will be next week, and Michael Pulley reported they are reviewing Vice Chancellors requests for next year.

Public Relations Committee: No report.

    Newsletter: Jo Gibson reported the next newsletter will go out in February in order to announce the Civil Service Banquet to be held in March and the Staff Senate BBQ held in April.

Policy Review Committee: No report.

Scholarship Committee: No report.

Fundraising Committee: No report.

Goals Committee: Chair Keith Becherer recommended goals for 2012 to the Executive Committee in December. There are 5 goals relating to the mission of SIUE supporting academic achievement. A copy will be sent to the Governance Office and will be sent out to the Senate via email.

Staff Appreciation Committee: Mike Hamil will send out an email requesting ideas for the Staff Appreciation event in order to compose a list for the Chancellor to approve.

Other Reports

There was a discussion about absenteeism at meetings. It was decided to contact William Dusenbery, Chair of the Constitution and By-Laws Committee, about possibly considering including something in the By-Laws about alternates when senators are on leave or cannot make a meeting especially when there needs to be a vote on business.

Todd Bartholomew suggested inviting the new Facilities Management Director to a future Staff Senate meeting.

Treasurer’s Report: Diane McKaig submitted a report and briefly explained the different accounts for the Scholarship and Benefit Funds. Donations can be earmarked to either spendable for an immediate award or to the endowment. The report is filed with the minutes. Diane reported a donation to each the Staff Senate Scholarship Fund and the Faculty for Collective Bargaining Fund and a nice thank you to Jesse B. Harris, Jr. on his retirement and his service to the Staff Senate. Vicki Kruse will send Diane the designated months (quarterly) in which the Treasurer’s Report is on the agenda. The report does not have to be given monthly unless requested.

Mike Hamil introduced Kara Shustrin and Zenia Agustin.
Kara Shustrin gave a little history to introduce the SIUE Experience and a PowerPoint presentation, and Zenia Agustin highlighted and answered questions about the New Freshman Seminar which will be a part of the SIUE Experience. The Experience is scheduled to begin fall 2012. Kara and Zenia answered questions during and after the presentation.

Introduction

- freshman population has reached 2100
- common experience
- expectations of University and students
- the Lincoln Plan
- 5 SIUE values
- the classroom New Freshman Seminar and out of class
- We Are One Campaign

Goals:

- teaming up of the Student Affairs and Academic Affairs departments
- making the SIUE Experience a graduation requirement and must be fulfilled within the first 30 credit hours
- 2/3 of students will take the NFS class in the fall semester and 1/3 of students will take it in the spring, but every freshman will come the first day (one day early) of the fall semester and participate in the SIUE Experience
- There will be a core group of faculty members involved
- peer instructors who are upperclassman will attend leadership classes prior to fall and lead students
- Faculty Senate has been involved
- there will be resources for faculty that become part of the New Freshman Seminar

Dates are set for fall 2012: the “Welcome” will be Thursday August 16 and the Convocation “Excellence and Wisdom” on Friday August 17. The first three classes will be held on the weekend.

Jo Gibson asked questions and brought up points about transfer students and nontraditional students. Holly Schott had questions about students with disabilities. There was discussion. Kara will follow up on those questions.

Kara will send the PowerPoint to Vicki Kruse to be sent to all Senate members for review since some members were not in attendance today.

**Adjournment:** The meeting was adjourned at 11:05 a.m.

*Approved as submitted February 2, 2012 by the Staff Senate*

*Vicki Kruse/University Governance*
1/5/2012

Staff Senate Accounts:

**University Staff Senate Benefit Fund**
Set up to accommodate monies brought in from fundraising events --- Ice Cream Cabaret, BBQ
$5,561 Balance

**SIUE Faculty for Collective Bargaining Organization Scholarship Fund (ENDOWED*)**
Set up to accommodate donations for support of an award to students who meet established criteria
$15,533 Balance ($1,015 Spendable)

**University Staff Senate Scholarship Fund (ENDOWED*)**
Set up to accommodate donations for support of an award to students who meet established criteria
$46,839 Balance ($2,224 Spendable)

*Endowment is not expendable/Earnings on the endowed fund are used to award the scholarships
However, donors may earmark their donations for immediate award.

**Staff Senate Development Account**
Monies would be used to enhance the governance efforts of Staff Senate.
$219 Balance

December:
Deposited
$150 Staff Senate Scholarship Endowment
$100 Faculty for Coll. Bargaining Organization Endowment