The regular meeting of the Staff Senate was called to order on October 6, 2011 at 9:01 a.m. in the Mississippi Room, Morris University Center by Mike Hamil, President.

Present: Bagaglio, Bartholomew, Becherer, Dusenbery, Cobetto, Gibson, Hamil, Harris, Herbeck, Hicks, McKaig, Candela, Panel: Mumphard, Schott

Excused: Downey, Gaffney, Nash, Pulley, Sams, Welter

Approval of Minutes: The September 1, 2011 special and regular meeting minutes were approved as submitted. (*noted that the Agenda had the incorrect date for the minutes)

Old Business: None.

New Business:

Mike Hamil received an email that there will be an added Board of Trustees meeting on November 10. There was a discussion regarding staff representation on the search committee for a new Chancellor and what order the searches will take place for the Chancellor and the Provost.

It was agreed to go out of order of the agenda to accommodate the guest speaker.

UPBC Presentation: Dr. Timothy Schoenecker, UPBC Chair and Professor from the School of Business Department of Management & Marketing gave a PowerPoint presentation about the UPBC and the budget this year.

New Business continued:

50th Civil Service Banquet: Diane McKaig brought up that there is no committee yet for the Civil Service Banquet that is traditionally held annually in October and made a request for volunteers. A date of Thursday, November 17, 2011 at the Edwardsville Moose has been tentatively reserved.

William Dusenbery made a motion that the Staff Senate makes the banquet as one of their activities for the year. Jesse B. Harris, Jr. seconded. There was discussion about the arrangements and acquiring entertainment. Holly Schott volunteered to Co Chair with Diane McKaig. The motion was unanimously approved.

Reports

Ex-officio Reports

SUCSAC: No report.
Personnel: No report.

SURS: No report. Mike Hamil announced that Debbie Bayne and Sherrie Senkfor will be at the November meeting in East St. Louis to talk about pension changes.

Panel Reports

Negotiated and Prevailing: Todd Bartholomew reported that BSW (Building Services Worker) positions are being filled. Greg Herbeck reported that the Plumbers still have no contract. A time clock is to go into the Building Services area in Morris University Center apparently for the student workers.

Open Range: Holly Schott reported that the Panel discussed the Civil Service Banquet and possibly training and a new senator orientation for new senators to understand what the Senate does.

Professional Staff: No report.

Satellite Campus Reports

Alton: Jackie Candela reported that the campus is preparing for the first part of the board exams for students to take place at the end of the month. The Illinois Inspector General will be making a visit sometime in October.

E. St. Louis: William Dusenbery reported they are completing their Head Start move into Cahokia. Staff is there and licensing process. Other moves are in progress: Hot Food after 4:00 in the cafeteria. Contact Theo Jamison directly for information on programs at the Performing Arts School.

Standing Committees

UPBC: Timothy Schoenecker, Chair gave the annual UPBC presentation during New Business.

Public Relations Committee: William Dusenbery requested members of the committee to stay after about ten minutes for a short meeting.

Newsletter: Deadline for submissions for the newsletter will be the first of November.

Policy Review Committee: No report.

Scholarship Committee: Jesse B. Harris, Jr. reported receiving $10.00 more from the Ice Cream Cabaret receipts. Certificates and letters of appreciation have gone out to the entertainers. Monthly giving has increased. According to Julie Babington, the phone-a-thon has been pushed to November now. Jesse received a memo from Foundation regarding fundraising and a copy has been sent to the Governance Office for filing

Jesse B. Harris, Jr. reported that the balance of the Faculty for Collective Bargaining Scholarship fund in the spendable account is $1014.52 and is sufficient to offer a spring scholarship.
William Dusenbery made a motion to authorize up to $500.00 for the Faculty for Collective Bargaining Scholarship for the spring term at the discretion of the selection committee and transfer $300.00 from the spendable account to the endowment fund leaving approximately $200.00 in the spending account. Todd Bartholomew seconded. The motion was approved.

**Fundraising Committee:** Jesse B. Harris, Jr. reported that after William Dusenbery obtains more specific plans with the Winery a report will come at a later date about a fundraiser at Lau-Nae Winery in Redbud, Illinois.

Jesse will check for clarification with Pat Mesnard from the Foundation about donating to the Staff Senate Scholarship Fund regarding the minimum payroll deduction and send a follow-up email to confirm the minimum deduction.

**Goals Committee:** No report.

**Other Reports:** Mike Hamil reported that he appointed Vicki Kruse to serve on the 4 Year Review Committee for the Dean of Library and Information Services, Dr. Regina McBride.

CHAPA: Dawn East will stay on another term. Mike Hamil appointed Nate Scott from Campus Recreation to a three year term replacing Alan Gaffney who is stepping down.

Thank everyone for volunteering for the Connect Pilot training. Mike gave a summary of how the program works. Sherrie Senkfor will be sending emails with a timeline to volunteers.

Mike reminded everyone about the sign-up sheet for transportation for East St. Louis meeting in November. Todd Bartholomew volunteered to be a driver.

Mike Hamil will be attending the BOT meeting in Carbondale on November 10.

Debbie Bayne and Sherrie Senkfor will speak at the Staff Senate meeting at East St. Louis about Pension at 10:00 a.m. Mike Hamil will contact Venessa Brown to request a speaker for the November meeting at East St. Louis.

There were questions and discussion about Staff Senate Goals.

William Dusenbery reminded everyone about the deduction for parking passes from online purchase begins October 16. Semester parking passes may be in the future. The water in the Art and Design building is temporarily shut off.

Holly Schott made an inquiry of how to report the need of a restroom in the basement of Dunham Hall to be ADA compliant. The sinks are wrong and a wheelchair will not fit through the door of the stall. There was discussion on how to proceed. It was decided that Keith Becherer will make a call to Jim Boyle of Disability Support Services to look into resolving the problem.

Email follow ups:

*On 10/6/2011 2:51 PM, Keith Becherer wrote:*
Holly et al:
Per the Staff Senate meeting this morning regarding the concern of the Dunham Hall basement restroom and ADA accessibility. Paul Pitts spoke with me this afternoon upon returning my voicemail after the meeting. He advised me that he would look into the situation immediately.

While this item is being addressed, we may want to consider having the Senate push for the ADA compliance committee to meet regularly again.

Please let me know if you have any other questions or comments. Thanks.
Keith Becherer

Fri 10/7/2011 8:23 AM Holly Schott wrote:

Paul Pitts and a facilities dude have already been here. Paul said that it will be taken care of, including signage and a door opener in the hallway. They will also have an ADA study table brought over for in the hallway. Paul told our building coordinator that he would be sending an apology note to the student.

Thanks
Holly

Adjournment: William Dusenbery made a motion to adjourn. The meeting was adjourned at 10:53 a.m.

Approved as submitted on November 3, 2011 by the Staff Senate
Vicki Kruse/University Governance