The regular meeting of the Staff Senate was called to order on February 3, 2011 at 9:08 a.m. in the Mississippi Room Morris University Center by Mike Hamil, President Elect.

Announcements: Mike Hamil will conduct the meeting until Michael Pulley arrives.

Present: Bartholomew, Becherer, Dusenbery, Gaffney, Hamil, Harris, Herbeck, Hicks, Lotz, Pulley (arrived 9:43 a.m.), Scaturro

Excused: Cobetto, Downey, Erb, Gibson, McKaig, Nash, Candela, Sams

Absent: Bagaglio

Approval of Minutes: The minutes of January 6, 2011 were accepted as submitted (Dusenbery/Bartholomew).

Old Business:

Brown Bag: The first Brown Bag for 2011 will be on February 24, 11:30-1:30 p.m. The topic will be Banner Self Service. Human Resources Associate Director Jayne Markus will lead the discussion. Governance secretary will schedule room, get announcement out on listserv and electronic signs, website and the Alestle. Future Brown Bags will be held on the first and third Thursday of the month. Schedule is not set, yet.

New Business:

- Greg Herbeck requested that the Policy Review Committee meet at 12:30 today.
- Jesse Harris passed around a handout to professional staff regarding policy for Professional Staff. The Professional Panel will be making recommendations. The possibility of having an OMBUDSMAN for Open Range Civil Service employees was discussed.

Reports

Ex Officio Reports

Personnel: No report

SURT: No report.

SUCSAC: No report

Panel Reports

Negotiating and Prevailing: Jeff Hicks reported that the electricians and plumbers were still working on their contract. Mike Hamil reported that the contract ratification meeting for clerical and kindred will be Monday. Todd Bartholomew reported that he is now recording secretary of the building services union. There was discussion.
Open Range: Alan Gaffney reported that Open Range continues representing themselves in pre-disciplinary hearings with Human Resources.

Professional Staff: Jesse B. Harris, Jr. reported an information item for the Staff Senate President to share with the Chancellor. Jesse Harris passed around a handout regarding policy for Annual Implementation and Administrative Responsibility Policy – 1Q8 and Disenrolling Students for Lack of Prerequisites – 1C9 in regards to advising and conflicts in the various catalogs used in assisting students in academic planning and course selection and ethics. There was discussion. It was decided that Michael Pulley will take the information to his next meeting with the Chancellor.

Satellite Campus Reports

Alton: Jackie Candela reported by email that the clinic is preparing for Give Kids A Smile tomorrow.

East St. Louis: William Dusenbery reported that the tri-annual federal review for Head Start Program is next week.

9:43 a.m. Mike Hamil steps down and Michael Pulley presides.

UPBC: Alan Gaffney reported that the process of requesting funds by the Vice Chancellors continues.

10:29 a.m. Michael Pulley called for a 5 minute recess.

10:45 a.m. Michael Pulley called the meeting back to order.

Public Relations Committee: William Dusenbery still needs nominations from the Panels for the committee.

Newsletter: No report.

Policy Review Committee: above

Scholarship Committee: No report.

Fundraising Committee: Jesse B. Harris, Jr. gave a report on the fundraising project with East St. Louis performing artists and reported that tentative dates were being scheduled. The 50/50 drawing will be available at the 2011 Brown Bags.

Goals Committee: No report.

UQC: Scott Gluntz will be reporting to the Staff Senate Executive Committee as the new representative for the Staff Senate.

Other Reports

- Mike Hamil reported that Sherrie Senkfor agreed for Human Resources to do the Brown Bag Lunch on February 24 on BANNER Self Service. The Governance Secretary will reserve space and do announcements.
• Alan Gaffney reported that there has been no movement on his request to Human Resources for a mailing list of all Open Range employees for the purpose of sharing with all Open Range employees.
• Keith Becherer brought up the new law (procurement) regarding a communication log when speaking to vendors. There was some discussion. It was decided that this could be a Brown Bag topic when the Purchasing Department is ready.

**Adjournment:** William Dusenbery made a motion to adjourn. The meeting was adjourned at 11:11 a.m.

*Approved as submitted March 3, 2011 University Staff Senate*

*Vicki Kruse/University Governance*