The regular meeting of the Staff Senate was called to order on August 5, 2010 at 9:03 a.m. in the Morris University Center Mississippi Room by Brian W. Lotz, President.

Present: Bartholomew, Downey, Dusenbery, Cobetto (Gorsage), Hamil, Harris, Herbeck, Hicks, Lotz, Pulley, Schoenborn, Stunkel, Candela, Senkfor, Gaffney, McKaig, Mumphard, Nash

Excused: Erb, Wense

Absent: Fetters, Miller, Robinson, Turley

Guests: Keith Becherer, Ostrander, Bagaglio

Announcements: Human Resources Director Sherrie Senkfor gave a PowerPoint presentation about FMLA. The presentation included some new changes and 8 different scenarios. There was a question and answer session. Sherrie thanked the Senate for having her speak on FMLA and will be happy to come back anytime to speak on other topics. Brian Lotz thanked Sherrie on behalf of the Senate.

Brian Lotz called a break at 9:58 a.m.

Brian Lotz called the meeting back to order at 10:16 a.m.

Melanie Schoenborn called ‘point of order’ to approve the minutes.

Approval of Minutes: There were corrections made to the minutes. William Dusenbery made a motion to approve the minutes with corrections. Terry Downey seconded. The minutes were approved as corrected.

Old Business:

Scholarship Committee:

Melanie Schoenborn requested that the Handbook be sent to the Chancellor for his approval since changes were approved by the Senate at the May 6 meeting. Brian Lotz and Michael Pulley will be meeting with the Chancellor at the end of the month and will follow up on the Handbook.

Melanie Schoenborn made a plea for the unions to either donate or fundraise for the FOCB Scholarship fund because the Senate cannot actively fundraise for that fund.

Jesse B. Harris, Jr. reported that the Fundraising Committee has decided to send out certificates and/or letters to donors depending on the amount contributed.
Melanie announced the Fall Scholarship Awardees: Jennifer Caires, daughter of David Caires of WSIE, Aaron Marshall, son of Cheryl Brunsmann of Educational Outreach and Mitchell Haas, son of Stacey Haas of Lovejoy Library-TAS.

A thank you card was read by Jesse from Jennifer Caires regarding the Fall Staff Senate Scholarship.

**New Business:**

Brian W. Lotz gave the floor to Elections Committee Chair Kyle Stunkel.

**Elections:** Elections Chair Kyle Stunkel reported candidates who filled their seats by acclamation are:


Kyle Stunkel reported the results from the July 14 Election Tellers’ Report as follows:

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Tellers’ Report
July 14, 2010

University Governance
Negotiated & Prevailing Elections
Kyle Stunkel, Chair

Numbers of votes cast .................................................. 171

Necessary for election .................................................. 86

Mike Hamil received .................................................... 146

Terry Downey received .................................................. 143

Anthony Bagaglio received ............................................. 104

Jack Nash received ........................................................ 86

Todd Bartholomew received ........................................... 131

Illegal Votes

Ballot received no signature envelope ............................... 5

Ballot received envelope not signed ................................ 35

Ballot received outside signature envelope ....................... 1

See attached list
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Ballot received no signature envelope (5)
Ballot Received envelope not signed (35)
Ballot received outside signature envelope (1)
Ballot received after the election was closed (13)

Total spoiled: 54

The Tellers’ Report will be filed with the minutes.

Elections Chair Kyle Stunkel announced the Negotiated & Prevailing election results: Mike Hamil, Terry Downey, Anthony Bagaglio and Todd Bartholomew.

Nominations for Officers and Panel Chairs:

- President Elect: William Dusenbery nominated Mike Hamil
- Treasurer: William Dusenbery nominated Jesse B. Harris, Jr.
- Secretary: Jesse B. Harris nominated William Dusenbery.

Elections Chair called for other nominations for officers. There were none

- Negotiated & Prevailing Chair: Terry Downey nominated Jeff Hicks.
- Administrative/Professional Chair: William Dusenbery nominated Jesse B. Harris, Jr.
- Open Range Chair: Kyle Stunkel nominated Alan Gaffney.

Elections Chair called for other nominations of Panel Chairs. There were none.

Kyle closed the nominations and gave the floor back to Brian Lotz.

**Policy Review Committee:** Chair Greg Herbeck made a motion to accept both policy drafts: Operating Policy in the Event of Inclement Weather and Other Special Conditions and Workplace Drug Testing Policy & Procedure. There was discussion and a question about exemptions to the policy. Greg read a message from Human Resources Director Sherrie Senkfor regarding the policy on inclement weather;

> “I struggled with the section on “essential” personnel and ultimately decided to maintain the same language we have had in the past. If there are issues with supervisors indiscriminately changing who is deemed “essential”, we will handle this on a case by case basis.”

Both policy drafts were approved by the Senate and will be forwarded back to Human Resources and then to the Chancellor for approval.

**Ice Cream Cabaret:** Melanie Schoenborn presented the draft of the Ice Cream Cabaret program for review and edits. Tickets were handed out to sell. A call for entertainment will be announced over the announce Listserv soon. Melanie reported on the progress so far. Tickets will be available at a table at Welcome Week for 2 days during lunch hours.
Jesse Harris reported that an SIUE graduate student artist Darnell Malone, will have an exhibit inside the glass entry of the Meridian Ball Room for the Ice Cream Cabaret. Darnell will need 5 easels to display his work. The Vice Chancellor of Student Affairs has agreed to pay $175.00 this year towards the ice cream.

Fundraising pursuits: a phonathon and a Wine tasting event are still being considered, but the location is still under discussion.

Sign-up sheet passed around for table during Welcome Week on Monday and Tuesday, August 23 and 24 from 10:00 a.m. – 2:00 p.m.

It was decided to have the brochure with the hands available at the Cabaret. Cindy Cobetto (Gorsage) will have the Cabaret announcement uploaded on the electronic signs in the Morris University Center. Governance secretary is to get forms from Foundations for the FOCB donations.

Public Relations:

Newsletter: Mike Hamil had members look over the newsletter for edits. It will have three pages this semester since it will be going out electronically. Chair William Dusenbery thanked Mike for his service as the newsletter editor for the last year and encouraged Mike to continue to fill the role as editor along with his Vice President duties.

Other Business:

Open Range Panel: Diane McKaig made a motion to accept and approve the Statement of Candidacy for nomination of Melanie Schoenborn as a Panel member. It was approved.

Homecoming 2010: Melanie handed out information about getting a tent and table at the Homecoming this year to have information about the Staff Senate Scholarship. Melanie checked with Katie Bennett about a 50/50 drawing and found out it was not possible. There was a discussion and it was decided there would still be time to revisit the idea in September.

Brian announced there will be a special meeting immediately following the regular meeting, today.

Brian W. Lotz reported the BOT meeting was in Springfield and he announced the list of new Board of Trustee members. Also, President Poshard was not in attendance because he was in Washington D.C, but he was teleconferenced into the meeting. He asked both Chancellors to come up with furlough and layoff policies. The Chancellor said there will be no furloughs and that SIUE would probably not be affected by layoffs. Brian gave a brief summary of the meeting.

Jesse mentioned the fact that the BOT has now recommended to no longer use “ING” as an option in retirement investing. He reminded everyone that H.R in the past made these decisions but the “system” made the decision, most recently. He plans to follow the recommendations of the Board of Trustees.

Brian W. Lotz made a motion to submit the name of Debra Dial from ITS as a member of the Search Committee for the Dean of Pharmacy. The Senate approved.
Brian read a thank you card from Jennifer Caires for the Staff Senate Fall Scholarship, also.

Todd mentioned that some Building Services work has been contracted out. It is being questioned at this time.

**Adjournment:** Melanie Schoenborn made a motion to adjourn. The meeting was adjourned at 11:12 a.m.

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**UNIVERSITY STAFF SENATE**
**SPECIAL MEETING**
**AUGUST 5, 2010**
**UNAPPROVED MINUTES**

The special meeting of the Staff Senate was called to order on August 5, 2010 at 11:12 a.m. in the Morris University Center Mississippi Room by Brian W. Lotz, President immediately following the regular meeting.

**Election and Ratification of Officers and Panel Chairs**

Elections Chair Kyle Stunkel asked for approval of accepting the nominations for Officers by acclamation:

Vice President: Mike Hamil  
Secretary: William Dusenbery  
Treasurer: Jesse B. Harris, Jr.

The nominations were approved.

Elections Chair Kyle Stunkel asked for approval of accepting the nominations for Panel Chairs by acclamation:

Negotiated & Prevailing: Jeff Hicks  
Open Range: Alan Gaffney  
Administrative/Professional: Jesse B. Harris

The nominations were approved.

**Adjournment:** Kyle Stunkel motioned to adjourn. The meeting was adjourned at 11:13 a.m.

*Approved as submitted September 2, 2010 by the University Staff Senate*  
*Vicki Kruse/University Governance*