UNIVERSITY STAFF SENATE
March 4, 2010
Mississippi Room
Morris University Center
Approved Minutes

The regular meeting of the Staff Senate was called to order on March 4, 2010 at 9:04 a.m. in the Morris University Center Mississippi Room by Brian W. Lotz, President.

Present: Bartholomew, Downey, Dusenbery, Gorsage, Hamil, Harris, Herbeck, Hicks, Kremer, Lotz, Miller, Pulley, Robinson, Schoenborn, Stunkel, Candela, Turley, Gaffney, McKaig, Mumphard, Nash, Wense

Excused: Erb, Fetters

Announcements:
Approval of February 4 Minutes: The minutes were approved as written.

Old Business
Public Relations Operating Papers: Bill Dusenbery made a motion to accept the Public Relations Operating Papers with the changes noted (typos, grammar). Jeff Hicks seconded the motion. The motion carried.

AQIP: Brian Lotz asked for confirmation of the Executive Committees appointment of Debra Downey as a Staff Senate Representative on the Human Resources AQIP project committee for training. All were in favor.

Other Old Business:
1. Jesse B. Harris, Jr. reported on the progress of the request for more handicap parking for the staff in the Student Success Center. At this time Paul Pitts will make a recommendation to Bob Vanzo. There was some discussion.

2. Jeff Robinson requested to have someone from Housing sit in on the Staff Senate meetings. It was suggested to invite Bob Legate to a Staff Senate meeting. There was some discussion. It was suggested to have the Chancellor encourage all areas to have a member on the Staff Senate.

3. Melanie Schoenborn made a motion to have the Governance Secretary send a monthly email notifying all the staff that the Senate meeting will be happening with the day, place and time. It was seconded by Kyle Stunkel. There was some discussion. The motion passed.

New Business:
1. Staff Senate BBQ April 29: The preliminary plans for the BBQ were made. The location will be in the new area at the Student Fitness Center. Melanie went over the current inventory of paper products. William Dusenbery made a motion to have the tickets printed with the $7.00 price for the meal and to provide soda at a separate price and separate place at the BBQ. It was seconded by Jesse Harris. There was discussion. The motion passed.

It was decided that the Governance Secretary would reserve the extra cash box and pick it up the day of the BBQ.
Melanie went over the list of people who would have tickets to pre-sell. The list follows:

<table>
<thead>
<tr>
<th>Brian W. Lotz</th>
<th>Greg Herbeck</th>
<th>Jeff Lesicko</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jesse B. Harris, Jr.</td>
<td>Jeff Hicks</td>
<td>Jackie Nash</td>
</tr>
<tr>
<td>Michael Pulley</td>
<td>Vicki Kremer</td>
<td>Alan Gaffney</td>
</tr>
<tr>
<td>Todd Bartholomew</td>
<td>Catherine Miller</td>
<td>Laura Scaturro</td>
</tr>
<tr>
<td>Linda Wense</td>
<td>Jeff Robinson</td>
<td>Diane McKaig</td>
</tr>
<tr>
<td>Terry Downey</td>
<td>Kyle Stunkel</td>
<td>Danita Mumphard</td>
</tr>
<tr>
<td>Gail Erb</td>
<td>Pamela Fetters??</td>
<td></td>
</tr>
<tr>
<td>Cindy Gorsage</td>
<td>Janina Turley</td>
<td></td>
</tr>
<tr>
<td>Mike Hamil</td>
<td>Jackie Candela</td>
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The Governance Secretary is to send a PowerPoint slide for advertising the BBQ to Cindy Gorsage for the electronic sign in the Morris University Center two weeks prior to the BBQ.

The Committee consists of Bill Dusenbery, Jesse B. Harris, Jr. Brian Lotz, Melanie Schoenborn, Terry Downey, Jackie Candela, Cindy Gorsage and Vicki Kruse (Governance Secretary).

It was agreed to go out of order of the agenda to accommodate the guest speaker.

**Guest Speaker:** Patrick Hundley, Vice Chancellor for University Relations gave a brief description of University Relations and some of the functions of University Relations. The main function they are responsible for is fundraising. Some of the things his area works with are: the Alumni, Division I Athletics and raising money for scholarships and different departments and programs. There was discussion and the Vice Chancellor answered questions.

He was asked if he would consider using the cleaning services of the SIUE Housekeeping for Birger Hall. He said he would consider it.

At 10:45 a.m. Brian Lotz called a 10 minute break

Brian called the meeting back to order at 10:58 a.m.

**Other Business:**

There was a discussion about the vendors at the BBQ being contacted about the Staff Senate Scholarship. Melanie has been in contact with Human Resources about the vendors since they are contracted by Human Resources and is waiting for their reply.

**Ex-Officio Reports**

**Personnel:** No report.

**SURS/SUCSAC:** Auditors will be here from the System Office next week. Linda Wense reported that after April she will be the oldest member on EAC. She encouraged someone to step up and run for EAC for the right reasons in 2013.

**Panel Reports**

**Negotiated and Prevailing:** Jeff Hicks reported that the Electricians and the Plumbers are in negotiations. Jeff called a short meeting with the Prevailing Wages senators after the meeting today.
Todd Bartholomew reported that he attended the Rally in Springfield in support of the House Bill to raise taxes and in support of the Bill that SIU has initiated.

**Open Range:** Catherine Miller reported that the Open Range Listserv is populated now. Alan Gaffney reported that the links for the Open Range emails were not accessible on the Staff Senate membership page. Catherine presented a donation of $150.00 from employees of ITS to the Staff Senate Scholarship Fund.

**Professional Staff:** No report.

**Satellite Campus Reports**

**Alton:** No Report

**E. St. Louis:** No Report

**UPBC:** Alan Gaffney reported that they will meet this Friday.

**Newsletter:** Mike Hamil requested news articles. The newsletter will go out the second week in April. There will be an article about the BBQ and the Civil Service Banquet. Mike requested help in putting the newsletter out.

**Policy Review Committee:** No Report.

**Scholarship Committee:** Melanie Schoenborn announced the Summer Scholarship calendar and the application deadline is March 31. She handed out the calendar to committee members present. The Governance Secretary will email the calendar to the Scholarship Selection Committee. The announcement will go out March 15.

**Fundraising Committee:** Jesse B. Harris, Jr. reported about a wine tasting fundraising event, time frame – late September or early October possibly for after work on Friday evening from 4:00pm to 7:00 or 8:00 pm. Volunteers would have to be there at 2:30 to set up. A question was asked about vacation time to be used. A wine glass could be used for an attendance prize for everyone with the name and date of the event.

Bill Dusenbery made a motion to establish a time frame for the event of between the last two weeks of September through the first week of October and have the Committee decide on the specific date. The motion was seconded by Kyle Stunkel. The motion carried.

**Goals Committee:** No report.

**Other Reports:** Bill Dusenbery requested that the Panel Chairs make nominations to the Executive Committee for the Committees.

President Poshard’s Bill for allowing the Universities to borrow money for money the State owes the Universities is up for a vote.

Chancellor Vandegrift asked Brian how the staff’s morale was at this point.

**Adjournment:** Bill Dusenbery made a motion to adjourn. The meeting was adjourned at 11:30 a.m.

*Approved as amended on April 1, 2010 by the Staff Senate*

*Vicki Kruse/University Governance*