The regular meeting of the Staff Senate was called to order on October 1, 2009 at 9:05 a.m. in the Morris University Center Willow Room by Brian W. Lotz, President.

**Present:** Downey, Dusenbery, Erb, Gorsage, Hamil, Harris, Herbeck, Hicks, Kremer, Lotz, Miller, Schoenborn, Stunkel, Candela, Turley. **Panel:** Mumphard, Nash, Scaturro, Wense

**Excused:** Bartholomew, Pulley, Robinson

**Absent:** Fetters

**Guest:** John Navin, UPBC Chair

Brian W. Lotz introduced John Navin, Chair of UPBC who gave a power point presentation of the structure and budget of UPBC. There were questions and answers afterward. Many of the questions were in regards to the MAP grants that the State eliminated after this year and will have a negative impact on SIUE students next semester.

**Approval of Minutes:** There were corrections made to the minutes. Mike Hamil made a motion to accept the minutes with corrections. Jeff Hicks seconded. The minutes were accepted with corrections.

**Old Business:**

Ice Cream Cabaret – Jesse Harris publicly thanked Melanie Schoenborn, Laura Scaturro, Gail Erb, Kyle Stunkel, Cindy Gorsage, Danita Mumphard and all the Senate members for helping and participating in the Cabaret this year. Jesse reported the Cabaret proceeds at $717.25 with an additional $42.00 turned in this morning and $5.00 turned in to the Governance Office making the total so far $764.25. Melanie requested for any other outstanding money from the Cabaret to be turned in.

Brown Bag to continue – Suggestions were made at the Staff Senate Executive Committee meeting such as H1N1, SIU President Glenn Poshard as guest for questions from employees, elected SURS representative from Carbondale, impact that Social Security benefit has on women Civil Service employees.

Kyle Stunkel asked a question why the information from the Staff Senate Constitution and By-Laws Section 16 has not been sent out to Staff Senate members, yet. Brian will make sure it is sent out after the next SSEC meeting.

**New Business:**

Catherine shared a “Thank You” letter from Foundations for the donation to the Staff Senate Scholarship Fund that she coordinated from the OIT offices with candy sales. A copy will be filed with the minutes.
Mike Hamil reported information he learned from a staff representative of the union that in the State University Civil Service System there is some planning of rules and procedures for possible furlough days.

Brian Lotz called a 10 minute break at 9:50 a.m.
Brian Lotz called the meeting back to order at 10:00 a.m.

**Other New Business:**
Melanie is putting together a nomination of Jesse B. Harris, Jr. for the Dr. Martin Luther King, Jr. Humanitarian Award. She will be asking for help as she is gathering and compiling information. Everyone was in agreement. Jesse B. Harris, Jr. is very appreciative of the nomination.

**Reports**
**Ex-Officio Reports**
**Personnel** – no report
**SURS** – no report
**SUCSAC** – Linda Wense reminded everyone that EAC will be meeting on October 21 at 1:00 pm and October 22 at 9:00 am in the Mississippi Illinois room for anyone that wants to attend. EAC invited all the Council of Councils attendees to dinner on the same dates; Wednesday evening at “Lotta Watta” Restaurant in Fairview Heights and Thursday evening at Buffet City in Edwardsville. Linda also reported that she will be the SUCSAC representative again, since no one ran against her. The following term someone else will need to step up.

**Panel Reports**
**Negotiated and Prevailing** – Jeff Hicks reported a job listing of an Architect Trainee that is similar to a position that was eliminated. He provided both job descriptions. The new position requires a degree in Architecture. No news on the questions that were brought to Kenn Neher and James Pennekamp regarding University Park at a Staff Senate Executive Committee meeting. Jesse Harris asked who placed various advertising signs in the ground between the Success Center and the School of Engineering. Mike Hamil will check if they are approved or why they are there.

**Open Range** – no report
**Professional Staff** – Jesse Harris reported that Bill Misiak submitted a Grievance Procedure regarding the non represented professional staff to the Chancellor, and it is now with a working committee. The professional staff will be given the opportunity for involvement.

**Satellite Campus Reports**
**Alton** – Jackie Candela reported the construction is continuous at Alton now with a new roof on the gym and the library. The SMILE committee had their “Welcome Back” for the students.
**E. St. Louis** – Janina Turley reported about the upcoming Annual Staff Training Day – all staff at East St. Louis will come together for a big training day.
**UPBC** – no report
**Policy Review Committee** – Since Joe Loring is no longer Chair, Greg Herbeck volunteered to be Chair, and Brian agreed. He reported that the policies are up on the Human Resources Web Site. The current committee members are: Jesse Harris, Kyle Stunkel, Linda Wense, and Terry Downey along with Greg. Jeff Hicks and Cindy Gorsage volunteered to be on the committee. There was a question about having input as the policies are revised or rewritten. Brian is to check with Human Resources Director Sherrie Senk for and Chancellor Vaughn Vandegrift.

**Scholarship Committee** – Melanie Schoenborn reported the date of the 2009 Civil Service Banquet and that proceeds will benefit the University Staff Senate Scholarship Fund. The date is Thursday, October 22.

The Faculty for Collective Bargaining Scholarship Calendar is set. The deadline to submit an application is October 30, by 4:30 pm.

**Fundraising Committee** – Jesse Harris reported about the Valentine dinner theater fundraiser. Lana Hagan and Kerry Shaul from Theater and Dance are interested in having a group for entertainment. Some other fundraising ideas were expressed including a wine tasting and/or cookbook of the University Staff Senate. Catherine Miller will coordinate requesting gifts and items for a table at the Craft Fair which is held the first part of December. Jesse Harris will ask Tom Ostresh about printing the cook books and information about the renting a table at the fair.

**Goals Committee** – Kyle Stunkel will have the committee meet sometime after the Council of Councils is over.

**Newsletter** – Mike Hamil reported the next newsletter will be sent out in December. Mike thanked the governance secretary for labeling the Fall newsletters. Melanie requested the newsletter to come out in a timely manner to include the Faculty for Collective Bargaining Scholarship Awardee and to publicize the cookbook before Christmas. Any ideas for the newsletter can be emailed to Mike Hamil at [www.mhamil@siue.edu](mailto:www.mhamil@siue.edu).

**Council of Councils:** Cindy Gorsage reported in Michael Pulley’s absence. Plans are being finalized and there is a tentative agenda. At the present, 55 people have registered. Cindy thanked everyone for pitching in while Mike is gone. Three more topics are needed for the Round Tables in addition to these:

1. Generic Classifications - Executive Director Tom Morelock, SUCSS
2. Political Action and Ms. Linda Brookhart, SUAA.
   Added:
4. Newsletter/Awareness/Fundraising.
5. Healthcare.
6. Roles of Council/Talking to Administration.

Volunteers are needed for each of these tables and questions for each table to help keep the topics moving.

**Other Reports** – Brian requested suggestions to take to the Chancellor for approval for an appointment to the formation of the 4 year review committee for the Dean of the School of Pharmacy Dr. Phillip Medon.

The Governance Secretary will contact everyone for an available time to take your picture for the Web Site.
The next meeting is at the East St. Louis Campus on November 5. A sign-up sheet for transportation is being passed around.

**Adjournment:** Kyle Stunkel motioned to adjourn and Jeff Hicks seconded. The meeting was adjourned at 11:30 a.m.

*November 5, 2009 Approved as written by the Staff Senate*

_Vicki Kruse_

*University Governance*