UNIVERSITY STAFF SENATE MEETING
OCTOBER 9, 2008
MUC INTERNATIONAL ROOM
APPROVED MINUTES

Announcements: none

The regular meeting of the Staff Senate was called to order on October 9, 2008 9:05 am in the MUC International Room by Brian Lotz, President.

Present: Bartholomew, Downey, Dusenbery, Erb, Fetters, Gorsage, Hamil, Harris, Herbeck, Hicks, Kremer, Lotz, Miller, Pulley, Schoenborn, Stunkel, Candela
Excused: Wense
Not Present: Robinson, Senkfor, Turley

Approval of September 4, 2008 Minutes: Corrections were made to the minutes. Greg Herbeck made a motion to accept the minutes as corrected. It was seconded by Mike Hamil. The minutes were approved as corrected.

ICAC Appointment: Brian and the Staff Senate studied the list of eligible people who showed interest for the ICAC vacant seat. Bill Dusenbery made a motion to appoint Eric Barnett, Art Museum Director, as the Staff Senate representative to the Intercollegiate Athletic Committee to fill the vacancy. Jackie Candela seconded. There was a discussion. The motion carried.
Brian will contact the Chair of the committee with the Staff Senate’s appointment of Eric Barnett to the ICAC.

Treasurer’s Report: Jesse Harris reported that the Ice Cream Cabaret deposited funds are $539.00 with more money coming in. $5.00 was turned in at the meeting. Jesse reported the balances of the scholarship accounts as of the 8-31-2008 statement: Benefit Account 6,949.52, Scholarship Account 246.46 disbursements. Endowment Account – 33,992.97 - Reserve - 798.98 - Total – 34,791.16, Faculty for Collective Bargaining Scholarship Account – 14,418.00, Faculty for Collective Bargaining Scholarship Account - 1979.43
Rich Hampton from Foundations will be able to come to a meeting and explain accounting procedures and how investments are distributed
Jesse Harris made a motion to form a committee to do a feasibility study of establishing a University Staff Foundation with the purpose of managing the scholarship funds for the University Staff Senate. It was seconded by Terry Downey. There was a discussion. The motion carried.

Ice Cream Cabaret: Jesse Harris reported that Thank You letters have been sent out to participants. Thank you cards are being developed by Brian Lotz, President.

New Business:
Faculty for Collective Bargaining Scholarship Notice has been posted to the Announce Listserv. The calendar has been set with the application deadline of October 17, 2008 at
NOON. Chair of the Scholarship Committee Melanie Schoenborn announced that Treasurer Jesse Harris recommends that $500.00 is available for the SPRING 2009 FOCS.

Bill Dusenbery made a motion that we make $500.00 available for the Faculty for Collective Bargaining Scholarship Spring 2009, and the distribution of the funds to be at the discretion of the awards committee. It was seconded by Todd Bartholomew. The motion carried.

Other New Business:
Brian reported that he and Mike Pulley will work with the Graphics Department in refining the appearance of the USS logo.
Brian reported that he met with the Faculty Staff President Duff Wrobbel and had a discussion about revamping the University Governance Office.
Brian named Kyle Stunkel to the Search Committee for the Dean of the College of Arts and Sciences.

Ex-Officio Reports:
Personnel – Brian is meeting with Sherrie Senkfor in the near future to talk about a representative coming to Staff Senate meetings. Brian gave an update on the Council of Councils that the Staff Senate will host next year.
SOURS – Bill Dusenbery recommended the members to stay informed about the Constitutional Convention that will be on the ballots November 4.
SUCSAC – no report

Panel Reports: Brian reported that Human Resources provide information so that each panel can build a Listserv.
Negotiated and Prevailing- no report.
Open Range – no report
Professional Staff – no report

Satellite Campus Reports
Alton – Jackie Candela reported that the Clinic dispensing remodel is complete. The elevator work is complete in Building 280. The side road is closed to outside traffic. The new fitness equipment is ready for use.
E. St. Louis – Bill Dusenbery reported that everything is the same.

UPBC – They will meet tomorrow.

Scholarship Committee – Melanie Schoenborn reported that the calendar has been set for the Faculty for Collective Bargaining Scholarship. Melanie read the list of committee members. Melanie went over the application form regarding that it needs to be typed. The calendar is attached.

Policy Review Committee – no report

Fundraising Committee – Jesse reported that a certificate was sent to the Carpenter’s Union Local 295 for their donation of $500.00 to the scholarship fund. Terry Downey encouraged all the union members to request for donations.

Goals Committee – Brian will be in contact with the Chancellor about the Staff Appreciation at their next meeting. Jesse mentioned another goal that is being worked on is the WEP brown bag workshops. The Social Security Office in Alton has been called for a representative to speak. A date is being worked out.
Melanie announced that the Civil Service Dinner was supporting the Staff Senate Scholarship Fund with their event on Oct 16.

Newsletter – Mike Hamil needs ideas. There was a discussion about what happened to the ‘Name the Newsletter’ contest.

Other reports – Bill Dusenbery made a motion that we ask the President, Brian to investigate and proceed if it is acceptable with an informational FORUM on the issue of the Constitutional Convention. It was seconded by Greg Herbeck. There was a discussion. The motion carried.

Bill Dusenbery gave an update on Parking Services and pay parking lot and gate.

Next meeting is at East St. Louis, November 6. A transportation sign up sheet was passed around for the meeting. Meet in the metered parking lot by the Starbucks entrance.

Adjournment – Bill Dusenbery made a motion to adjourn. The meeting was adjourned at 10:18am.

Faculty for Collective Bargaining Scholarship Calendar

It is time to set the FOCSSC Scholarship Calendar. Having heard from most, we have now gone ahead. A room has been reserved for 8:00 am, October 28, 2008 in The Shen Conference Room, inside the Dean’s Suite, FH 3307. I also laid out the rest of the schedule so that everyone involved will have plenty of time to complete their part.

OCTOBER 06, 2008    Vicki Kruse, the Governance Secretary, will post the scholarship availability with the deadline of October 17, 2008.

OCTOBER 15, 2008    Reminder sent by Vicki Kruse about the deadline for USS Fall Scholarship

OCTOBER 17, 2008    Deadline for scholarship applications NOON of business day

OCTOBER 23, 2008    Packets brought to the FOCSSC members by Vicki and Melanie

OCTOBER 28, 2008    Meeting day for SPRING Scholarship Selection Awardees decision

OCTOBER 29, 2008    Governance Secretary prepares paperwork for signatures to go to Foundation, Awardees, Non-Awardees and send the signed letters
Governance Secretary prepares certificates for award presentation for a date to be determined and USS meeting and makes calls to set-up picture taking

OCTOBER 3 or NOVEMBER 3, 2008    Tentative date for picture taking of the SPRING Scholarship Awardees (in order to make it in the newsletter)