

**UNIVERSITY STAFF SENATE REGULAR MEETING**  
**Maple/Dogwood Room, Morris University Center**  
**Zoom Meeting ID 924 7748 1076**  
**March 3, 2022 – 9:00am**  
**Approved Minutes**

The regular meeting of the University Staff Senate was called to order at 9:00am on Thursday, March 3, 2022 via Zoom by President Keith Becherer.

**Present:** Keith Becherer, David Balai, Angie White, Cindy Cobetto, Denyse Anderson, Darryl Cherry, Mike Hamil, Jan Caban, Anthony Fearon, Jackie Hayes, Kelly Jo Hendricks, Doug James, Dusty Rhodes, Emily Skowron, Collin Van Meter, Anne Hunter (ex officio)

**Absent:** Jared Loyd

**Excused:** Carolyn Jason, John Caupert, Shane Kessinger, Nicole Robinson

**Guests:** Angie Barclay, Monica Brooks, Jennifer, Cottingham, Riane Greenwalt, Lavontas Harriston, Ashley Jeffers, Lety Lara-Cassen, Jessica McCawley, Patricia Merritt, James Minor, Tammi O'Neill, Jeanette Parmenter, Theresa Rohrbach, Mike Schultz, Stephanie Stookey, Deb Talbot, Morris, Taylor, Ian Toberman, Dylan Webb

**GUEST:**

Dr. James Minor was a guest at the meeting. Becherer introduced the new Chancellor, providing his credentials. Minor recognized the value and importance of staff. Introductions were made via Zoom and in the room.

Minor asked for priorities that are critical to staff. Becherer opened by noting issues with the Committee for Higher Administrator Performance Appraisal (CHAPA) process and the lack of transparency and accountability. Concerns about the growing wage gap were expressed along with issues brought up by the Policy Review Committee and a need for professional development. A suggestion was made to Dr. Minor to be cautious of what higher-level administrators and supervisors say is going on as it is not always reflective of what is going on with staff, noting that it is difficult to get those concerns heard at the highest level.

Minor stated that the current general operating budget is \$300 million, although it should be closer to \$400 million. Hiring people is expensive, so retaining talent matters. Student success is his top priority, and asked that everyone collectively prioritize the success of students.

**APPROVAL OF MINUTES:**

Minutes for the February 10, 2021 meeting were approved as written.

**PUBLIC COMMENT:**

There was no public comment.

**REPORTS:**

Cobetto shared financial information in Teams and noted a need to work on fundraising.

Becherer had a working lunch with Student President Hailee O'Dell and attended candidate presentations for the School of Dental Medicine search. The School of Business Dean evaluation committee is past 50% completion, so no new staff appointment will be made to that committee. Dr. Morris Taylor will attend the next Policy Review Committee. Lobby Day will not happen this year. A new House bill to extend COVID leave to vaccinated employees is expected to pass, and it would be retroactive to July 1, 2021. The system office is working on a climate survey starting on March 14. The next Board of Trustees meeting is scheduled for April in Carbondale.

The Public Relations Committee met on February 15 and discussed hosting a Social Security webinar in June. There was discussion about employee morale, but there is no money to do anything meaningful. Becherer will do a year-end report reviewing what the Staff Senate has accomplished over the past year.

The Human Relations Director Search has 11 candidates available and is narrowing down candidates for a further round of interviews. They hope to have someone ready to start on May 1.

There were no other reports.

**ACTION ITEMS:**

Doug James was appointed to the Faculty and Staff Appreciation Committee.

Chris Bray from Marketing & Communications was put forward by Becherer to serve on the System Staff Advisory Committee. There was a motion and second to approve the nomination (Anderson/Van Meter), and it was approved unanimously without discussion.

Natalie Rosalis-Hawkins was put forward by Becherer to serve on the Vice Chancellor for Advancement Search Committee. There was a motion and second to approve the nomination (Cobetto/White), and it was approved unanimously without discussion.

Phyleccia Reed Cole was put forward by Becherer to serve on the Dean of Students Search Committee. Kara Shustrin resigned from the University. There was a motion and second to approve the nomination (James/Hamil), and it was approved unanimously without further discussion.

Hamil made a motion to approve \$500 for the Summer Staff Senate Scholarship to be distributed at the discretion of the Scholarship Committee, and it was seconded by Caban. Anderson questioned the amount, noting that there is \$6000 available in the account, and the reasoning is that summer students typically do not have a full load of classes. Van Meter also noted that there has not been a fundraiser since the pandemic started. The motion was approved unanimously.

**UNFINISHED BUSINESS:**

There is a target date of April to offer professional development seminars, including management and leadership. It was suggested to make sure that there are topics included that are not exclusively geared toward supervisors as many staff are not in those kinds of roles. Hunter noted that the discussion topic

originated as a request for a survey by the Staff Senate to gauge employee morale and needs. Becherer stated that a system survey would be coming out later in the semester to address the other topics.

**NEW BUSINESS:**

Becherer would like to fill the President-Elect position next month.

There was a discussion about COVID policy changes and how they are enforced. It is unclear if testing will be continued by the University considering the removal of the mask mandate. Concerns about what will happen with the remote work policy were also discussed. Van Meter remarked that there are people who want to work remotely and suggested a Staff Senate opinion supporting it where it can be an option. Many prospective employees are looking for that type of job, and many current employees would like to continue it. Becherer stated that the Chancellor's focus on student success suggests that will take priority over allowing employees to work from home. Van Meter pointed out that the job of the Staff Senate is to represent staff. Hunter shared that the Policy Review Committee has not been able to get meetings with Human Resources, and the Work-From-Home Policy has not come to the Staff Senate. Not all jobs are student-facing, and many students prefer remote or virtual options in situations like advising. Hunter stated that the university could face a major loss of talent if work-from-home is not available where appropriate. Anderson noted that the previous Human Resources director was supportive of work-from-home options.

**ANNOUNCEMENTS:**

Announcements were reviewed as listed on the agenda.

**FUTURE AGENDA ITEMS:**

There were no future agenda items.

**ADJOURNMENT:**

The meeting adjourned at 10:40am.

Submitted by Anne Hunter, University Governance

**STAFF SENATE MEETING**  
**Mississippi/Illinois Room, Morris University Center**  
**Zoom Meeting ID: 924-7748-1076, Password: chimega**  
**March 3, 2022 – 9:00am**  
**AGENDA**

- I. CALL TO ORDER
- II. GUEST
  - a. Chancellor Dr. James T. Minor
- III. APPROVAL OF MINUTES
- IV. PUBLIC COMMENT
- V. MONTHLY REPORTS
  - a. Officers
  - b. Constituency Representatives
  - c. Staff Senate Committees
  - d. University Committees
  - e. Search Committees
  - f. Ex-Officio
- VI. ACTION ITEMS
  - a. Faculty & Staff Appreciation Event Committee Appointment -
  - b. School of Business Quadrennial Review Committee Appointment -
  - c. System Staff Advisory Committee Appointment -
  - d. Vice Chancellor for University Advancement Search Committee Appointment – Natalie Rosales-Hawkins
  - e. Dean of Students Search Committee Appointment – Phyleccia Reed Cole
  - f. Approval of Funds for Summer Staff Senate Scholarship
- VII. UNFINISHED BUSINESS
  - a. SIUE Employee Satisfaction Survey
- VIII. NEW BUSINESS
  - a. Nominations for President-Elect
  - b. COVID Policy Changes and Enforcement
- IX. ANNOUNCEMENTS
  - a. Illinois Secretary of State Mobile Services On Campus – March 15 and April 19
  - b. Staff Senate Summer Scholarship Applications Open April 1-30
  - c. Board of Trustees Meeting – April 28 in Carbondale
- X. FUTURE AGENDA ITEMS
- XI. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, March 17, 2022 at 9:00am  
Next regularly scheduled meeting will be Thursday, April 7, 2022 at 9:00am

# SIUEF Fund Activity Report

## Detail Fund Activity (without subtotals)

Account	Description	Date	Reference	Balance
<b>8102 - SIUE Faculty for Collective Bargaining Organization Scholars</b>				
			<i>Beginning Balance</i>	\$0.00
			<i>Adjustments to Balance</i>	\$0.00
24-8520	Scholarships	02/21/2022	Unposted Accounts Payable Invoice	(\$500.00)
			<i>Ending Balance</i>	(\$500.00)
<b>8715 - University Staff Senate Scholarship Endowment</b>				
			<i>Beginning Balance</i>	\$0.00
			<i>Adjustments to Balance</i>	\$0.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Fricke-Gretc--000214958	\$10.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	07/31/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Fricke-Gretc--000214958	\$10.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	08/31/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Fricke-Gretc--000214958	\$10.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	09/30/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	10/31/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	10/31/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	10/31/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	10/31/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	10/31/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Schoenborn-Melan-120121.O-000159117	\$200.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	11/30/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	12/31/2021	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	12/31/2021	Cash-Lesicko-Donna--000159388	\$2.00
20-7010	Additions to Permanent Endowm€	12/31/2021	Cash-Toberman-Ian--000257970	\$10.00
20-7010	Additions to Permanent Endowm€	12/31/2021	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	12/31/2021	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	01/31/2022	Cash-Rausch-Patri--000218808	\$2.00
20-7010	Additions to Permanent Endowm€	01/31/2022	Cash-Becherer-Keith--000196877	\$5.00
20-7010	Additions to Permanent Endowm€	01/31/2022	Cash-Field-Roxan--000161901	\$10.00
20-7010	Additions to Permanent Endowm€	01/31/2022	Cash-Hamil-Micha--000175651	\$4.00
20-7010	Additions to Permanent Endowm€	01/31/2022	Cash-Lesicko-Donna--000159388	\$2.00

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## SIUEF Fund Activity Report

### Detail Fund Activity (without subtotals)

Account	Description	Date	Reference	Balance
20-7010	Additions to Permanent Endowments	01/31/2022	Cash-Toberman-Ian--000257970	\$10.00
24-8520	Scholarships	10/28/2021	SIUE Student Financials-FA21 800702820 Williams, J	(\$250.00)
24-8520	Scholarships	10/28/2021	SIUE Student Financials-FA21 800660222 Deval, Daj	(\$250.00)
<i>Ending Balance</i>				<i>(\$69.00)</i>

## SIUEF Fund Activity Report

### Detail Fund Activity (without subtotals)

#### Criteria

Report name: SIUEF Activity Detail No Subtotals

Include these dates: <Specific fiscal periods> (7/1/2021 to 2/28/2022)

Include these Funds: 14, 24, 30, 40, 20, 18

Include all Account Attributes

Include these Account Codes: 7000 to 7000, 7005 to 8993

Include these Projects: 2004 to 8999

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include all Not Yet Posted Transactions

Include: Regular

Do not exclude projects with no activity

Exclude projects with zero beginning balances and no activity

User has limited access to projects. This report may not contain information for all requested projects.

Include all Event/Appeal(s)

Include all Investment(s)

Include all 990 Category Override(s)

Include all Budget Code(s)

Include all Grants

Include all Project Types

Include all Project Statuses

Include all Project Divisions

Include all Project Departments

Include all Project Locations

# SIUE Foundation

## Endowment Summary

Fund Description	Endowment Principal			Endowment Reserve		Spendable Endowment			Non-Spendable & Spendable Summary
	Endowment Valuation 02/28/2022	Pledge Bal 02/28/2022	Fund Balance 02/28/2022	Endowment Valuation 02/28/2022	Fund Balance 02/28/2022	Endowment Valuation 02/28/2022	Pledge Bal 02/28/2022	Fund Balance 02/28/2022	
8102 - SIUE Faculty for Collective Bargaining Organization Scholars	\$15,069.43	\$0.00	\$15,069.43	\$4,519.42	\$4,519.42	\$1,560.13	\$0.00	\$1,560.13	\$21,148.98
8188 - Dr. Elizabeth A. Tarpey and Dr. Jesse B. Harris Jr. Endowmen	\$29,030.00	\$0.00	\$29,030.00	\$5,669.10	\$5,669.10	\$399.26	\$0.00	\$399.26	\$35,098.36
8715 - University Staff Senate Scholarship Endowment	\$74,231.65	\$0.00	\$74,231.65	\$20,318.48	\$20,318.48	\$6,483.11	\$0.00	\$6,483.11	\$101,033.24
Total	\$118,331.08	\$0.00	\$118,331.08	\$30,507.00	\$30,507.00	\$8,442.50	\$0.00	\$8,442.50	\$157,280.58



## SIUE Foundation

### Fund Summary - Spendable Current FY22

	<b>Spendable Balance 06/30/2021</b>	<b>Revenue 07/01/2021 02/28/2022</b>	<b>Expenses 07/01/2021 02/28/2022</b>	<b>Transfers 07/01/2021 02/28/2022</b>	<b>Pledge + (-) 02/28/2022</b>	<b>Other Asset + (-) 02/28/2022</b>	<b>Spendable Balance 02/28/2022</b>
4016 - University Staff Senate Benefit	\$14,813.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,813.04
8102 - SIUE Faculty for Collective Bargaining Organization Scholars	\$2,060.13	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$1,560.13
8188 - Dr. Elizabeth A. Tarpey and Dr. Jesse B. Harris Jr. Endowmen	\$399.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$399.26
8715 - University Staff Senate Scholarship Endowment	\$6,983.11	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$6,483.11
<b>Total</b>	<b>\$24,255.54</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,255.54</b>

<h1 style="margin: 0;">UNIVERSITY STAFF SENATE</h1> <h2 style="margin: 0;">COMMITTEE QUARTERLY REPORT</h2>
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Committee Name	<b>Public Relations Committee</b>			
Report Submitted By	<b>Angie White</b>			
Role/Position	<b>Committee Chair</b>			
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input checked="" type="checkbox"/> Feb	<input type="checkbox"/> May

*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
Promoting the identity, achievements, and programs of the Staff Senate including the welcoming of new employees. It may create its own programs or work jointly with other committees to promote Senate programs and initiatives.

<b>Major Activities or Actions Since the Last Report</b>
<p>Committee met February 15, 2022.</p> <p>Discussion over ideas to improve employee morale. No funding available and the committee didn't think sending out a small thank you gift such as a pen/post-it pad would suffice or help with morale. Tabled for further discussion April 12th meeting.</p> <p>End of the year summary - Keith, Staff Senate President, will provide a summary of all activities completed by the Staff Senate. Looking at a possible date of June.</p> <p>Discussion for possibly a lunch bag seminar or zoominar, Understanding your Benefits. Ranging from what is FMLA, Extended Sick Leave parameters, how to log into your SURS account, etc. Will have to wait until the new HR Director is hired. Keith was also going to reach out to Morris Taylor, VCA to mention the importance of how a seminar on these topics would be beneficial to all university employees.</p> <p>A workshop on best practices in communicating with elected officials and legislators</p>

<b>Activities or Actions Under Consideration or In Development</b>
See Major Activities

Areas of Particular Concern or Interest Relevant to the Staff Senate
N/A

Questions, Challenges, and Resources Needed
N/A

Goals and Action Items
See major activities

Other Notes/Comments
Next meeting Tuesday, April 12, 2022 @ 10:00

<h1 style="margin: 0;">UNIVERSITY STAFF SENATE</h1> <h2 style="margin: 0;">COMMITTEE QUARTERLY REPORT</h2>
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Committee Name	<b>University Planning and Budget Council</b>		
Report Submitted By	<b>Jan Caban</b>		
Role/Position	<b>USS apointee/representative</b>		
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input checked="" type="checkbox"/> Feb
	<input type="checkbox"/> May		

*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
Responsible for advising the Chancellor concerning university planning

<b>Major Activities or Actions Since the Last Report</b>
<ul style="list-style-type: none"> <li>-Anticipate ground breaking for new Health Science Bldg in Dec. ; 18-24 months of construction</li> <li>-New Chancellor, Dr. Minor, ready to get started on transition</li> <li>-Heard report from Director of Housing, Mallory Sidarous in Dec. 2021 -10 yr. financial stability strategy, proposed rate increase</li> </ul>

<b>Activities or Actions Under Consideration or In Development</b>
<ul style="list-style-type: none"> <li>-The SIU Bd of Trustees will see an initial outline of the budget in Feb., with confirmation coming in April.</li> <li>-IBHE is recommending an increase of 5% state support to higher education, the Governor will make his recommendation this month</li> <li>-</li> </ul>

Areas of Particular Concern or Interest Relevant to the Staff Senate
-COVID rate is continuing to decline from 15% first week of spring semester

Questions, Challenges, and Resources Needed
N/A

Goals and Action Items
N/A

Other Notes/Comments

<b>UNIVERSITY STAFF SENATE</b>
<b>COMMITTEE QUARTERLY REPORT</b>

Committee Name	<b>CHAPA</b>			
Report Submitted By	<b>Deb Talbot</b>			
Role/Position				
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input type="checkbox"/> Feb	<input type="checkbox"/> May

*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
CHAPA is responsible for overseeing the conduction of performance reviews for the Chancellor, Provost and Vice Chancellors.

<b>Major Activities or Actions Since the Last Report</b>
The committee met on 2/8 and 2/22. Currently the committee is working on the schedule for the performance evaluations and the creation of the short form evaluation. The proposal from UPBC to CHAPA was that a short form evaluation is done before the long form evaluation is completed. The long form evaluation must be completed at least once every 6 years. Due to fact that CHAPA has been on pause for a couple of years and the fact that we have several newly hired employees that will need a review CHAPA might have to expand the number of members in order to complete the task in the required timeline. UPBC created the short form evaluation draft and submitted it to CHAPA. The committee reviewed at 2/22 meeting. There were multiple suggested changes. All suggested changes have to be submitted to CHAPA chair by March 4th.

<b>Activities or Actions Under Consideration or In Development</b>
Once the short form and schedule are finalized, the CHAPA committee is going to be broken up into sub committees to begin the revision of the policy to reflect the above changes.

<b>Areas of Particular Concern or Interest Relevant to the Staff Senate</b>
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<p>The proposed short form evaluation needs substantial changes in order to provide useful feedback. We need to make sure that the schedule is followed and Administration doesn't delay the reviews as some VCs have not been evaluated for a long time or not at all.</p>
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<b>Questions, Challenges, and Resources Needed</b>
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<b>Goals and Action Items</b>
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<b>Other Notes/Comments</b>
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<h1 style="margin: 0;">UNIVERSITY STAFF SENATE</h1> <h2 style="margin: 0;">COMMITTEE QUARTERLY REPORT</h2>
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Committee Name	<b>MUC Board</b>			
Report Submitted By	<b>Shane Kessinger</b>			
Role/Position	<b>Staff Senate Rep</b>			
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input checked="" type="checkbox"/> Feb	<input type="checkbox"/> May

*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
This board advises the MUC on it day to day activites and operations.

<b>Major Activities or Actions Since the Last Report</b>
<p>New dining chair - Hazel Tuana Cubukcu. New MUC phone number for Text Club - 618-228-4980. Talked about Covid updates. Net sales are up 59% form FY21 due to more traffic in the building and more in person sales. The MUC bonds were paid off last year which has resulted in a \$689,025 savings so far in FY22. They have updated Cougar Lanes with painted walls and are hiring extra help for Cougar Lanes. Piano has been painted. Paavos Cooler is being replaced. Minimum wage has increased to \$12.00 per hour.</p>

<b>Activities or Actions Under Consideration or In Development</b>
<p>Still waiting on new bank. Pushing for getting your degree for free around campus to create an opportunity for students to work full-time and get your tuition paid. Working on standard training for new UCB board members as they join. Dining is exploring Vegan options. All food options will be available on Nurtislice eventually. Looking for new Finance Chair. Meeting with MUC Marketiing Manager for updates to Text Club before promotions start.</p>



Areas of Particular Concern or Interest Relevant to the Staff Senate
Supply chain issues are still plaguing the dining area.

Questions, Challenges, and Resources Needed

Goals and Action Items

Other Notes/Comments

<h1 style="margin: 0;">UNIVERSITY STAFF SENATE</h1> <h2 style="margin: 0;">COMMITTEE QUARTERLY REPORT</h2>
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Committee Name	<b>Vice Chancellor for University Advancement search</b>			
Report Submitted By	Natalie Rosales-Hawkins			
Role/Position	Committee Member			
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input checked="" type="checkbox"/> Feb	<input type="checkbox"/> May

*If additional explanations for any section are necessary, please attach additional sheets.*

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
Identifying major key roles in the composition of the job description, strengths of an ideal candidate. Identifying list of job placement and advertisement locations.

<b>Major Activities or Actions Since the Last Report</b>
Search committee has recommended for hiring a search firm to help facilitate the search process. The search firm identified is WittKieffer

<b>Activities or Actions Under Consideration or In Development</b>
<p>The committee and the Deans council will meet to engage in dialogue with WittKieffer to provide input, ask questions, and supply information for the search firm to know for the scope of the work being conducted and to work with the search committee members.</p> <p>To ensure maximum speed and confidentiality, WittKieffer recommended that a subset of the full committee will work to assist WittKieffer to identify a list of finalist.</p>

Areas of Particular Concern or Interest Relevant to the Staff Senate
<p>Anonymity of candidates during the search process. Due to a very tight market, WittKieffer suggests the pool of candidates will likely be small. Recommendation that committee members signing a NDA for any information related to search process or candidate information. Throughout the entire process, absolute confidentiality is needed.</p> <p>Recommendation of the subset committee would be: Constituency Group member, (2) Foundation Staff member, Dean Member: Cem Karacal, Chancellor's Council member: Jessica Harris, Equity Office (ex-officio): Kim Kilgore and Chair: Tim Hall.</p>

Questions, Challenges, and Resources Needed
<p>NA</p>

Goals and Action Items
<p>NA</p>

Other Notes/Comments
<p>NA</p>

coming to SIUE



for your convenience



## Services Available

- Driver's License (renewal, replacement, corrections)
- State ID Card (renewal, replacement, corrections)
- Vehicle Sticker Sales
- Organ/Tissue Donor Registration

State law allows driver's license renewal up to one year in advance. Proper identification is required for new and duplicate driver's licenses and state ID cards.

For a complete list of acceptable forms of identification, visit [ilsos.gov](http://ilsos.gov).



## Secretary of State Mobile Services

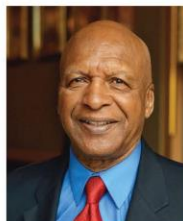
10 a.m. to 3 p.m.

Student Union

Morris University Center

Tuesday,  
March 15, 2022

Tuesday,  
April 19, 2022



**JESSE WHITE**  
SECRETARY OF STATE

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