

UNIVERSITY STAFF SENATE REGULAR MEETING

Zoom Meeting ID 924 7748 1076

January 6, 2022 – 9:00am

Approved Minutes

The regular meeting of the University Staff Senate was called to order at 9:00am on Thursday, January 6, 2022 via Zoom by President Mark Ferrell.

Present: Mark Ferrell, Keith Becherer, David Balai, Angie White, Denyse Anderson, Mike Hamil, Carolyn Jason, Jan Caban, John Caupert, Anne Cavanaugh, Anthony Fearon, Kelly Jo Hendricks, Doug James, Shane Kessinger, Emily Skowron, Collin Van Meter, Anne Hunter (ex officio)

Excused: Cindy Cobetto, Dusty Rhodes

Absent: Darryl Cherry, Jared Loyd, Nicole Robinson

Guests: Angie Barclay, Amy Bodenshtab, Kathy Carr, John Evans, Cheryl Jordan, Katherine Ledford, Alene Mossa, T. J. Riggs, Bill Wiedler, Bill Winter

GUEST:

Budget Director Bill Winter was a guest at the meeting and gave a budget presentation to the Senate, which is attached. After the presentation, he answered questions that had been provided in advance as well as questions from the floor.

The main factor leading to the University requesting contingency funds from units is that there are fewer undergraduate students than previous years. The University is trying to supplement with part-time graduate students, but not all student head counts are equal as it depends on their credit load. While it is roughly flat at SIUE, it is still a concern. Additional contingency funds help to address the issue of lower head counts.

Concerns about salary compression is a big concern for many employees and supervisors, and minimum wage increases continue to contribute to the issue. Salary increases are dependent on funding from the State. The Board of Trustees implemented a freeze on tuition and fee increases, and this is the fourth year of the same undergraduate tuition rate with decreasing enrollment. It is hoped that the Board of Trustees will approve an increase in spring and that the State appropriation will be higher.

Recommendations from the fall University ad hoc working group will be presented to incoming Chancellor Dr. James Minor for next steps.

Decisions on how money is allocated is ultimately up to the Chancellor and Chancellor's Council, but it is based on available funding. The University Planning and Budget Council (UPBC) looks at projections of available funding and then advise the Chancellor. There is less money available than in the past, and things would have to be cut in order to reallocate money to salaries.

Almost all states in the Midwest have decreasing student populations, and the University has been trying to attract students from other states. Students from all U.S. states are offered the in-state rate;

however, all universities are competing in similar ways. There have been attempts to attract non-traditional students, but it is very competitive.

Many grants have different restrictions on them, so using alternative funding sources to boost salaries for grant-funded positions is a challenge. A lack of discretionary funding and multiple fixed-costs means there is not a part of the budget that has extra money.

The University received \$28-29 million over three rounds of funding. Most has been spent, and the remaining is set aside for specific costs. Refunds had to be issued to students, and housing went from 90-95% capacity to 65% capacity. The money has been helpful to get through the past two years in ways that would have been catastrophic otherwise.

APPROVAL OF MINUTES:

Minutes for the November 4, 2021 meeting were approved as written.

PUBLIC COMMENT:

There was no public comment.

REPORTS:

Becherer thanked those who were able to attend the Meet and Greet on December 8. He attended another new employee orientation for Student Affairs and provided information on the Staff Senate. Discussions about a Lobby Day continued, and depending on guidance for COVID precautions there may be something ready to go in late March.

Balai shared that data is back from the system survey, but the committee still needs to meet to discuss. Anderson noted that the timing of the survey was poor as some staff were already out on vacation, and it was easy to miss.

President Ferrell met with the Chancellor in a discussion about constituency groups, and Dr. Minor attended the constituency heads meeting.

There were no other reports.

ACTION ITEMS:

Angie White was recommended to fill the CSOR 6 vacancy due to a change in her constituency group. It was adopted unanimously with no discussion.

Mike Hamil was recommended to fill a vacancy on the Intercollegiate Athletics Committee (ICAC) created when an employee left the University. There was a motion and second (Anderson/White) to adopt the recommendation, and it was approved unanimously with no discussion.

UNFINISHED BUSINESS:

The system working group survey addressed some of the questions that would be addressed in an employee satisfaction survey.

NEW BUSINESS:

There was no new business.

ANNOUNCEMENTS:

Announcements were reviewed as listed on the agenda.

FUTURE AGENDA ITEMS:

There was a discussion about changes to the University's COVID policy for the spring semester. It was noted that there are whole departments in Facilities Management who should not be on campus under the new rules. All current testing is still being managed by Mike Schultz, but if there is a close contact it is up to the employee to disclose that information. There were questions about who would enforce the new policy and follow up with departments as no one is currently enforcing it. Kessinger noted that it would have been more beneficial to test everyone before they returned to campus and exposed others, and Hunter reiterated that many staff do not have the option to work remotely due to the nature of their work. Staff are again being asked to bear the burden and sacrifice of COVID protection, but many do not have leave time to take for isolation and quarantine. Schools are going remote, and the Madison County COVID numbers are starting to trend worse than they were at the beginning of the pandemic. Concerns about the timing of the email regarding testing, which came out at 4:02pm on the last day before the holiday break, were also discussed.

ADJOURNMENT:

The meeting adjourned at 10:07am.

Submitted by Anne Hunter, University Governance

STAFF SENATE MEETING
Zoom Meeting ID: 924-7748-1076, Password: chimega
January 6, 2022 – 9:00am
AGENDA

- I. CALL TO ORDER
- II. GUEST
 - a. Bill Winter, Budget Director
- III. APPROVAL OF MINUTES
- IV. PUBLIC COMMENT
- V. MONTHLY REPORTS
 - a. Officers
 - b. Constituency Representatives
 - c. Staff Senate Committees
 - d. University Committees
 - e. Search Committees
 - f. Ex-Officio
- VI. ACTION ITEMS
 - a. CSOR 6 Vacancy – Angie White
 - b. Intercollegiate Athletics Committee Appointment – Mike Hamil
- VII. UNFINISHED BUSINESS
 - a. SIUE Employee Satisfaction Survey
- VIII. NEW BUSINESS
- IX. ANNOUNCEMENTS
 - a. Board of Trustees Meeting – February 10 in Edwardsville
- X. FUTURE AGENDA ITEMS
- XI. ADJOURNMENT

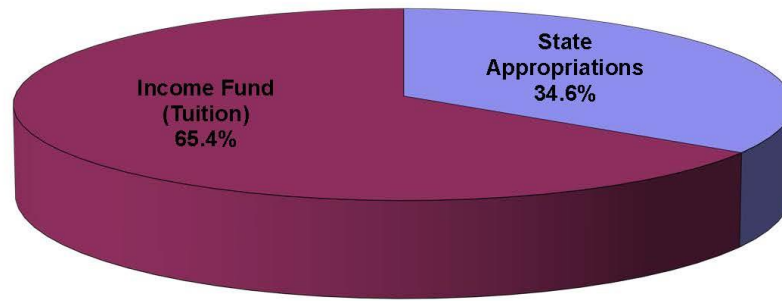
Next meeting of the Staff Senate Executive Committee will be Thursday, January 20, 2022 at 9:00am
Next regularly scheduled meeting will be Thursday, February 3, 2022 at 9:00am

SIUE Staff Senate

FY 2022 Budget Overview

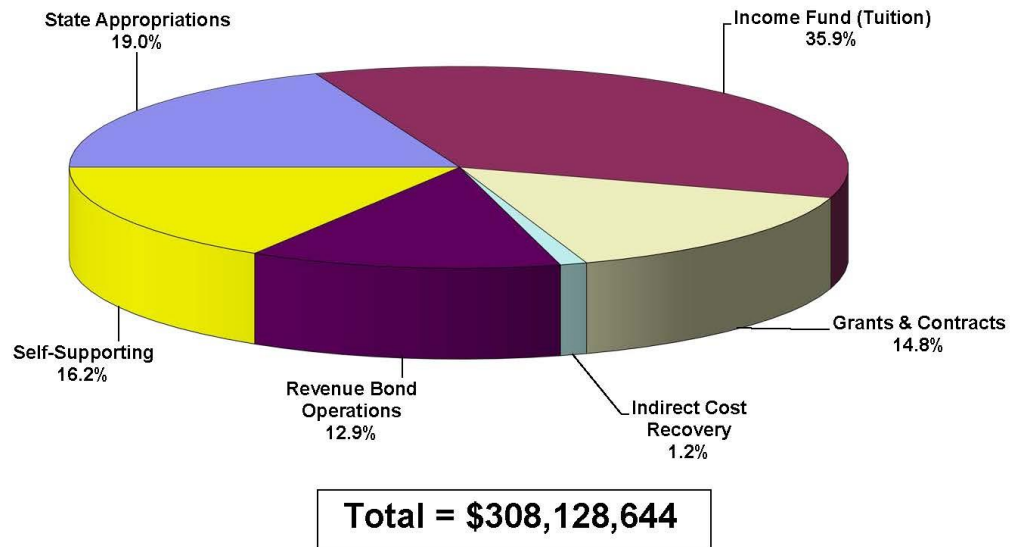
January 6, 2022

FY 2022 General Operating (GO) Budget



Total = \$169,190,600

SIUE FY 2022 Total All Funds Expenditure Budget by Fund Group



Description of Major Fund Groups

General Operating (GO) State Budget:

Appropriated Funds

State appropriated funds include General Revenue Funds which come from Illinois tax dollars.

Income Funds

Income Fund revenue includes:

- **Tuition revenue**

Tuition revenue is a direct result of student enrollment, student residency, credit hours, and tuition rates and is the largest component of the Income Fund.

- **Off-campus program revenue**

Off-campus program revenue is based on charges sufficient to cover all instructional and administrative costs of the programs.

- **Interest earnings on income fund deposits**

- **Certain miscellaneous fee revenue**

The State of Illinois Legislative Audit Commission (LAC) guidelines require that certain fee revenues such as application fees, course-specific fees, and graduation fees be deposited into the income fund.

Non-State Operating Budget:

Grants and Contracts

Grants and contracts include funds received from governmental entities and private foundations and corporations for the support of various research projects, instructional and training programs, public service activities, student financial aid, and other programs. The specific use of these funds is restricted by contractual agreement with the sponsoring agency. Generally, revenues will equal expenditures over the life of the grant or contract.

Indirect Cost Recovery

Indirect cost funds are recovered as overhead allowances on grants and contracts. They are used to help cover a share of expenses for such items as operation and maintenance, library services, sponsored project administration, and general administration.

Revenue Bond Operations

Operations of revenue bond financed facilities are reported in this fund group. Revenue Bond enterprises are funded primarily from student fees, operating charges, and sales and services of various activities and include such facilities as residence halls, student centers, and student recreation centers. At SIUE, the Revenue Bond units include: University Housing, Morris University Center, Student Success Center, Student Fitness Center, and Parking and Traffic.

Self-Supporting Activities

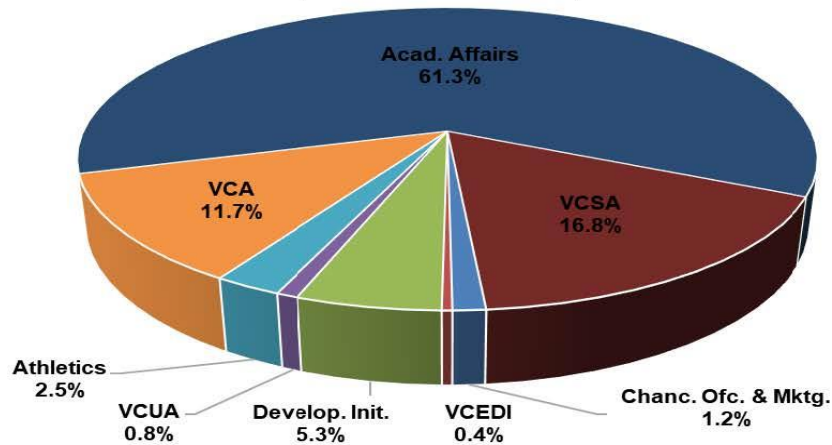
Self-Supporting Activities include a wide range of operations which are directly related to Instructional, Research, or Public Service units or support the overall objectives of the University. They may be Self-Supporting in whole or in part. Revenue is generally derived through student fees or sales of services. Examples at SIUE include the Dental Clinic, textbook services, and athletic fees.

Service Departments

Service Departments provide specific types of services to University departments and are supported by internal charges to using departments. Such services might be purchased from outside sources but for reasons of convenience, costs, or control are often provided more effectively by an in-house service department. Examples at SIUE include Facilities Management and Transportation Services.

SIUE FY22 Total Expense Budget by Vice Chancellor Area

Total = \$308,128,644



SIUE FY22 Total GO Budget Expense by Vice Chancellor Area

Total = \$169,190,600

