

UNIVERSITY STAFF SENATE REGULAR MEETING

Zoom Meeting ID 924 7748 1076

October 7, 2021 – 9:00am

Approved Minutes

The regular meeting of the University Staff Senate was called to order at 9:01am on Thursday, October 7, 2021 via Zoom by President Mark Ferrell.

Present: Mark Ferrell, Keith Becherer, David Balai, Angie White, Denyse Anderson, Jan Caban, John Caupert, Anne Cavanaugh, Anthony Fearon, Doug James, Shane Kessinger, Nicole Robinson (proxy for Cindy Cobetto), Emily Skowron, Collin Van Meter, Anne Hunter (ex officio)

Excused: Darryl Cherry, Mike Hamil, Carolyn Jason

Absent: Jared Loyd, Dusty Rhodes

Guests: Kelly Jo Hendricks, Marissa Steimel, Deb Talbot, Dennis Wobbe

GUEST:

Dennis Wobbe, Director of Dining Services, was a guest at the meeting. He shared information about his background. Dining Services is a self-sustaining program with no student fee income and provides 24-hour service.

The major challenges due to COVID are staffing and supply chain issues. Wholesale prices are going up 10-15%, and there is an increased demand for staples like paper goods and chemicals. They would normally get 10,000 cases a week, but they are typically missing about 2,000 of them now. Labor had to be adjusted, and many positions were left unfilled. They have started filling vacancies, but many have been internal hires so it leaves other vacancies. Some positions have zero applicants in the register, and the testing process for Civil Service and increased wages in the industry are barriers.

Chick-fil-A forced a switch to a made-to-order kiosk model, which made staffing issues worse. There have been many issues with the kiosks, and only a handful of other universities currently have the system. They have been working with Information Technology Services (ITS) and hope to have it fixed soon. They are also looking at adding GrubHub as an option.

Dining Services continues to monitor traffic counts to adjust service. Sales and customer counts are up from 2020, but compared to 2019 and 2018 it is down significantly. Starbucks used to see over 1000 customers a day, but they now have about 600-700 customers a day. Spring priorities are to increase Starbucks hours and be open 7 days a week, having later hours for Center Court, and adding hours for Starbucks in the library.

They are looking at adding an online system that will allow people to do online ordering and identify products with allergens/gluten. Their supplier does not have data on many of the food products to confirm allergen-free and gluten-free products, so it requires data entry to get the information into the system. They are hoping to start with Pavos in the spring.

The floor was opened to questions. The main issue with staffing is Civil Service positions, and there are about 20-30 vacancies. They are working on some contracts and recognize the wage compression, but there are many barriers to the hiring process right now. Their retention rate is not high compared to the industry, but there have been several retirements and the rate is higher than it would normally be.

APPROVAL OF MINUTES:

Minutes for the September 2, 2021 meeting were approved as written.

PUBLIC COMMENT:

There was no public comment.

UPDATES:

Becherer acknowledged the 20th anniversary of 9/11 and the impact on faculty and staff. He recognized Gretchen Fricke's service to the University and the Staff Senate. He would like to establish communications with other governance bodies across the state, specifically at public institutions. November is a quarterly reporting month, and he has reached out to Chairs to remind them. He attended Homecoming and the All Faculty Meeting. Student Affairs has initiated a new onboarding program for new employees, and he gave a brief introduction about the Staff Senate.

The Public Relations Committee met on September 14. A template is being worked on to create Senator slides to provide information to constituents. A Meet and Greet Lunch is scheduled for October 13 from 11:30am-1pm in the lower level of the Morris University Center. 17 padfolios were sent out to new employees last month, and there have been 40 distributed since March. White got pictures and thank you notes from scholarship awardees, and she is working on creating a press release.

The School of Nursing Dean Search Committee is starting to review candidates. There are 10 internal and external candidates. They are hopeful to have a name to submit to the Provost in December.

Ferrell was invited to participate in Homecoming and was a judge of the golf cart and chalk contests. He met with the Chancellor on September 21. The 2% increase for unrepresented staff was approved. 300 students and 50 staff and faculty were flagged as unvaccinated/untested, however there were some communication issues so the numbers may not actually be that high. 10-day enrollment is up 150, creating the largest freshman class since 2015. Spring applications for international students is significant. The campus has a 73% vaccination rate. The Every Campus Refuge initiative will make the State of Illinois and institutions in the state a place for refugees; more information will be shared as it becomes available.

Anderson is working with Cherry to fill vacancies at the Alton campus.

The Chancellor Search Committee had a full day of interviews with finalist candidates and has another day scheduled.

The Policy Review Committee meeting with Bob Thumith had to be rescheduled. A new date has not yet been set.

The School of Dental Medicine Dean Search closes on November 10. They are planning for campus interviews in spring.

Hunter reported that the Faculty Senate is looking to incorporate non-tenure track faculty into their representation. The All Faculty Meeting presented information on the constitutional amendment that would allow that as well as reviewed the proposed restructuring of the Faculty Senate to more accurately reflect current operations as well as spread out the workload more evenly.

The report from the Morris University Center (MUC) Board is attached.

There were no other updates.

ACTION ITEMS:

Five names have been submitted for the Executive Director of Marketing and Communications Search Committee, however since it will be several months before there is any movement on the committee Ferrell will wait to make a nomination.

VanMeter was put forward as the nomination for the Parking and Traffic Committee. There was no discussion, and the appointment was approved unanimously.

Terry Riggs was put forward as the nomination for the School of Business Dean's Quadrennial Review Committee. There was no discussion, and the appointment was approved unanimously.

There is a vacancy on the Committee for Higher Administrator Performance Appraisal (CHAPA) due to Gretchen Fricke leaving the University. Please send recommendations to Ferrell.

Kelly Jo Hendricks was recommended by Jason to fill the ASNR 3 vacancy, and it was seconded by White. There was no discussion, and the appointment was approved unanimously. Hendricks has been with SIUE for 9 years and oversees the MUC after serving in the Kimmel Student Involvement Center. She also serves as the advisor for Student Government.

There was a motion and second to approve up to \$500 for the Spring 2022 Faculty for Collective Bargaining Scholarship (Robinson/Fearon). There was no discussion, and the motion was adopted unanimously.

UNFINISHED BUSINESS:

Ferrell is working with Institutional Research and will also meet with Duff Wrobbel about the employee survey. The Chancellor wants it to be a faculty and staff survey, so he is working on a way to identify the difference between faculty and staff responses. It will likely be late spring or early summer before the survey is ready to distribute.

NEW BUSINESS:

There was no new business.

ANNOUNCEMENTS:

Announcements were reviewed as listed on the agenda. Open forums for the Chancellor Search will

take place on October 18, 21, 25, and 28 at 9am in the MUC Conference Center. Diversity Day will be online. The time for the next Staff Senate Executive Board meeting has been changed due to the Chancellor candidate open forum, and it will take place in-person and via Zoom. At this time Staff Senate meetings in spring will be in person with a Zoom option.

FUTURE AGENDA ITEMS:

There were no future agenda items.

ADJOURNMENT:

The meeting adjourned at 10:00 am.

Submitted by Anne Hunter, University Governance

STAFF SENATE MEETING
Zoom Meeting ID: 924-7748-1076, Password: chimega
October 7, 2021 – 9:00am
AGENDA

- I. CALL TO ORDER
- II. GUEST
 - a. Dennis Wobbe, Director of Dining Services
- III. APPROVAL OF MINUTES
- IV. PUBLIC COMMENT
- V. MONTHLY UPDATES
 - a. Officers
 - b. Constituency Representatives
 - c. Staff Senate Committees
 - d. University Committees
 - e. Search Committees
 - f. Ex-Officio
- VI. ACTION ITEMS
 - a. Executive Director of Marketing & Communications Search Committee Appointment
 - b. Parking and Traffic Committee Appointment
 - c. School of Business Dean's Quadrennial Review Committee Appointment
 - d. Committee for Higher Administrator Performance Appraisal (CHAPA) Appointment
 - e. Faculty & Staff Appreciation Committee Appointment
 - f. ASNR 3 Vacancy
 - g. Approval of Funds for FCB Spring 2022 Scholarship
- VII. UNFINISHED BUSINESS
 - a. SIUE Employee Satisfaction Survey
- VIII. NEW BUSINESS
- IX. ANNOUNCEMENTS
 - a. Chancellor Search Website – siue.edu/chancellor-search
 - b. Flu Shot Clinics – October 1-8 and October 12-14
 - c. Staff Senate Meet & Greet – October 13 from 11:30am-1pm
 - d. Diversity Day – October 21
 - e. Executive Board Meeting October 21 – Time Change to 10:00am
 - f. Spring FCB Scholarship Applications Open – November 1-30
- X. FUTURE AGENDA ITEMS
- XI. ADJOURNMENT

Next meeting of the Staff Senate Executive Committee will be Thursday, October 21, 2021 at 10:00am
Next regularly scheduled meeting will be Thursday, November 4, 2021 at 9:00am

UNIVERSITY STAFF SENATE
COMMITTEE QUARTERLY REPORT

Committee Name	MUC Board			
Report Submitted By	Shane Kessinger			
Role/Position	Staff Senate Rep			
Quarter Submission	<input type="checkbox"/> Aug	<input type="checkbox"/> Nov	<input type="checkbox"/> Feb	<input type="checkbox"/> May

If additional explanations for any section are necessary, please attach additional sheets.

What is the general charge of the committee on which you sit? (This can be repeated from report to report).
This board advises the Muc on its day to day activities and operation.

Major Activities or Actions Since the Last Report
Appointed new board members Gabe Comonal to the SSC chair and Dana Merritt to the housing chair. Student Government Rep resigned.

Activities or Actions Under Consideration or In Development
Working on new text club promos. CAB is putting on numerous events for the month of October including a family weekend and some Halloween events. Kaldi's is waiting on repairs before it can even possibly be reopened. New patio chairs and tables on the way for the MUC patio. Fixins is being changed into a usable meeting space. Chic-fil-a is still working on trying to get their touch screens up and running for ordering.

Areas of Particular Concern or Interest Relevant to the Staff Senate

Associate Director is working on a inclement weather schedule and hours. Muc says it is still having an hard time getting supplies to keep the shelves stocked. They also said they are still extremely short staffed and are having trouble getting employees. Busey Bank is leaving and they are looking into getting another bank or credit union in the space.

Questions, Challenges, and Resources Needed

Goals and Action Items

Other Notes/Comments