

# **Minutes of the 9/17/20**

## **Meeting of the SIUE Faculty Senate Rules and Procedures Council (RPC)**

**Date and time:** September 17, 2020; 2:30pm

**Physical meeting space:** Willow Room, Morris University Center

**Virtual meeting space:** Zoom Meeting ID: 954 2209 6231; Password: chimega

### **1. Check-ins and introductions**

Present: Ezra Temko, Vince Rapini, Kamran Shaveszipur, Yun Lu, James Hanlon

Absent: Carole Frick

Excused: Jared Sheley

### **2. Public comment**

No members of the public were present in-person or on Zoom.

### **3. Consideration of February 20, 2020 minutes**

No corrections to the minutes. Minutes stand as drafted.

### **4. RPC overview and tasks**

According to the Faculty Senate bylaws, “The Rules and Procedures Council is charged with recommendations pertaining to structuring the Faculty Senate, specifically the reapportionment of Senate seats, seating and unseating Senators, and the election of Senate Officers; examining the academic governance of the University per se including name changes and/or the restructuring of departments and schools; liaison with internal bodies , e.g. Student Senate, University Staff Senate, etc.; evaluation of the Chancellor and the Provost and Vice Chancellor; recommending possible changes in the Board Statutes to the Board of Trustees; reviewing current practices and policies in the area of academic governance and formulating guidelines for the administration and governance of all academic units.”

RPC needs four of our seven members present to have a quorum, so reach out to the chair in advance if you cannot attend a meeting.

We have three committees. According to our council’s operating papers, these committees do the following:

“The Constitution and Bylaws Committee shall be responsible for examining the academic governance of the University, including name changes and/or restructuring of departments and schools; it shall review all suggested amendments and recommend appropriate action....

The Evaluation and Liaison Committee shall concern itself with the evaluation of the Chancellor and of the Provost and Vice Chancellor by the faculty (cf. Appendix # 2), with recommending possible changes in the Board of Statutes, with reviewing current practices and policies in the

area of academic governance, and with formulating and recommending guidelines for the governance of all academic units.... The Committee shall concern itself with acting as liaison with internal bodies (Student Senate, University Staff Senate) and external bodies (SIUC and the Board of Trustees).

The Personnel Committee shall concern itself with eligibility for membership of the Faculty Senate..., reapportionment of Senate seats, the seating and unseating of Senators, and the election of Senate officers.”

There is a document with deadlines/timelines on Sharepoint that may be useful to committees. Ezra Temko is also working on a what-to-do guide for RPC for the chair and asks each committee chair to also work on their own guide that committees can use in the future with relevant information on how to complete their tasks.

#### **AY 2020/2021 task of Faculty Senate Reorganization/Restructuring:**

This is a special task this year that falls under our purview to coordinate. We will have a working group that facilitates Faculty Senate reorganization that falls under the Constitution and Bylaws Committee. This month the committee will revise/refine the process/timeline and also put together the working group’s membership. The working group’s membership should include people who have served/serve on and have knowledge of what each council currently does. Duff Wroebbel has volunteered to be on the working group (president-elect who has been on Curriculum Committee).

#### **5. Position assignments: Chair-elect, Open Meeting Act (OMA) designee, and committee appointments (members, chairs, and chairs-elect for the Constitution and Bylaws Committee, Evaluation and Liaison Committee, and Personnel Committee)**

Ezra Temko (chair) will assume the secretarial duties of the council.

The following positions were unanimously approved by those present:

- Vince Rapini as OMA Designee. (Vince Rapini will need to get the appropriate certificate and send it to Anne Hunter.)
- Constitution & Bylaws Committee membership: Vince Rapini (as chair), Carole Frick (as chair-elect), Ezra Temko (as member)
- Evaluation and Liaison Committee: Jared Sheley (as chair), Kamran Shaveszipur (as chair-elect), Ezra Temko (as member)
- Personnel Committee: James Hanlon (as chair), Yun Lu (as chair-elect), Ezra Temko (as member)

We postponed voting on an RPC Chair-Elect to the October meeting. Ezra Temko will ask Carole Frick about this position and if Carole Frick is not interested than Kamran Shaveszipur will volunteer.

#### **6. Discussion of Student Senate and University Staff Senate liaison role / consideration regarding external/additional members from Student Senate and University Staff Senate**

Ezra Temko will reach out to these two groups to see if they want to have a member on RPC.

### **7. Faculty Senate representation on search committees**

The Evaluation and Liaison Committee will take a look at and revise the draft language as well as look into whether there are other committees/positions we want input/representation on. The Faculty Senate president will bring up our proposed language and requests and make it clear what we want to do with formal language proceeding as part of the larger Faculty Senate reorganization.

### **8. Continuing instructor voting on curricular matters at the departmental level**

The Evaluation and Liaison Committee will find out what other schools/colleges operating papers do or do not say regarding continuing instructor voting and report back to RPC.

### **9. Breakout committee meetings**

Ezra Temko shared that committees should look later at the deadlines document and their charges in the operating papers, and discuss the next steps as assigned to their committee.

Vince Rapini and Ezra Temko, as two of the three present members of the Constitution and Bylaws Committee, discussed the Department of Geography proposal. They unanimously recommended approval to RPC.

### **10. Request for Name Change for the Department of Geography (proposed to become Department of Geography and Geographic Information Sciences)**

The five present members of RPC unanimously approved the Department of Geography's request to change their name to Department of Geography and Geographic Information Sciences.

### **11. Other Business**

None.

### **12. Check-outs and evaluations**

Our next meeting will be on October 15, 2020 at 2:30pm. Meeting documents will be in SharePoint. Committees should do any required work between these meetings. Thanks to everyone for their service.