RULES AND PROCEDURES COUNCIL
Willow Room, Morris University Center
February 20, 2019 – 2:30 p.m.

MINUTES

Present: Wai Hsien Cheah, Andrzej Lozowski, Junvie Pailden, Jonathan Pettibone, Cristina DeMeo, & Jared Shelley

Absent: Vincent Rapini

I. CALL TO ORDER – The meeting was called to order at 2:30 p.m.

II. ANNOUNCEMENTS

   a. A brief discussion regarding the FS President Election process was carried out. Cristina indicated that our main contact person in ITS, who could set up Qualtrics was Mr. Maracus Scott.
   b. Dr. Dan Segrist provided RPC the names of faculty members with expiring terms in the Faculty Grievance Committee. Election notices to the various units on campus would go out the following week.
   c. RPC was informed of Dr. Sorin Nastasia’s intent to add an addendum to the election notices to the various units on campus.
   d. After reviewing the operating papers of UPBC, it was clear that RPC role in the Chancellor’s fourth year review is just to provide a trend analysis (based on the annual evaluation reports).

III. UNFINISHED BUSINESS -- None

IV. NEW BUSINESS

   a. The issue of who could and could not review the Chancellor’s andProvost’s performance for academic calendar year 2018-19 was raised. Per Jonathan and Cristina, the NTT folks were not included in previous years. Wai Hsien would check and talk to the appropriate individuals on campus to find out more.
   b. The issue of attendance in full faculty senate and council meetings was brought up. Jonathan highlighted the expectations, and stated that if a Senator is absent without replacement for more than 50% of the Faculty Senate and council meetings during a single academic calendar year, his/her senate seat may be declared vacant, and an election will need be held immediately to fill the vacant seat. Wai Hsien would check with FSEC regarding the attendance expectations at the next meeting.
V. PUBLIC COMMENT – None

VI. ADJOURNMENT – Jonathan Pettibone made the motion to adjourn, and this was seconded by Junvie Pailden. We adjourned at 2:55 p.m.

The next R&P Council meeting will be Thursday, March 21, 2019 at 2:30 p.m. in the Willow Room, Morris University Center.