RULES AND PROCEDURES COUNCIL
Willow Room, Morris University Center
September 20, 2018 – 2:30 p.m.
MINUTES

Present: Wai Hsien Cheah, Andrzej Lozowski, Junvie Pailden, Jonathan Pettibone, & Chin-Chuan Wei

Excused: Vincent Rapini & Jared Shelley

I. CALL TO ORDER – The meeting was called to order at 2:30 p.m.

II. INTRODUCTION BY MEMBERS – Members in attendance each gave a brief introduction about themselves.

III. ANNOUNCEMENTS

   a. Salary increase (1%) – The Chancellor made this announcement at the FSEC meeting on Sept. 13, 2018.
   b. Dr. David Laude, UT Austin is scheduled to speak on Oct. 5, 2018. Members were encouraged to attend the talk.
   c. Open Meeting Act (OMA) Training – New members on the council were reminded about this. Certificate of completion should be forwarded to Ms. Anne Hunter.
   d. CAS at-large membership election (2 positions) will be held shortly.

IV. UNFINISHED BUSINESS -- None

V. NEW BUSINESS

   a. Secretary for 2018-19: Wai Hsien Cheah

   b. Chair-Elect for 2018-19: Junvie Pailden. We also briefly discussed the Chancellor’s 4th Year Review. Jonathan Pettibone suggested that we find out more about the process, and we all agreed that we should give ourselves a sufficient amount of time to prepare for this. The Provost’s 4th Year Review may happen at the same time, but Wai Hsien Cheah will find out more about this.
c. Standing Committees Membership

i. Constitution and Bylaws Committee: Vincent Rapini, Jared Sheley, & Wai Hsien Cheah

ii. Evaluation and Liaison Committee: Junvie Pailden, Jonathan Pettibone, & Wai Hsien Cheah

iii. Personnel Committee: Chin-Chuan Wei (Fall 2018), Cristina DeMeo (Spring 2019), Adrzej Lozowski, & Wai Hsien Cheah

d. OMA Designee for R&P Council: Jared Sheley

VI. PUBLIC COMMENT – None

VII. ADJOURNMENT – Junvie Pailden made the motion to adjourn, and this was seconded by Jonathan Pettibone. We adjourned at 2:50 p.m.

The next R&P Council meeting will be Thursday, October 18 at 2:30 p.m. in the Willow Room, Morris University Center.