I. Review Minutes – March Minutes CM motion, CS second. Approved.

II. Old Business:
   • Update language of clinical faculty inclusion from FS some clerical errors to correct before the final vote - timing of this item
   • Review evaluation findings and proposed sample letter to Chancellor & Provost
     CM motion: Make a report with raw data in tables, and summarize the comments based on 4 major themes in qualitative data. Deadline 4/19/15 for draft of report.
     WF: second
     Aye:8, Opposed: 0
   • Vacant senate seats for 2015-2016 presented by Chair

III. New Business: Committee Reports – How is our workload proceeding?
    1. Constitution & Bylaws – no new business
    2. Evaluation & Liaison Review evaluations for final report-all discussed in new business
    3. Personnel – apportionment & elections process-no new business
    4. Chair Report-no new business

IV. Discussion-Cristina recommended better communication through “reply all” and keep each other informed of subcommittee work.

V. Adjournment-3:25pm
   • Motion-CS
   • Second-JP