Faculty Development Council Meeting Minutes: January 15th, 2015

Present: Shadrack Msengi, Elza Ibroescheva, Jennifer Logue, Belinda Carstens-Wickham, Matt Schmitz, Wayne Nelson, Ann Powell, Jack Glassman
Absent: Serdar Celik, Lynn Bartel

Announcements: Elza briefed the council on the status of the Faculty Development Center. At this point, the Taskforce for the FDC has completed its work, and has drafted all necessary documents, including mission statements, director’s job responsibilities, advisory board and operating papers. The paperwork has been passed on to the Provost, who will begin moving towards the launching of the virtual branch of the FDC. Wayne Nelson informed the FDC that at this point, the status of the EUE application and the availability of funds for the same are uncertain. We will know more once there is also more clarity about the overall budget situation.

Consideration of Minutes: The November 20th, 2014 Meeting Minutes were approved.

Unfinished Business: The FDC voted to amend the operating papers of the Council to allow for a representative of the LIS to be an ex-officio member of the Council (with no voting power). The amendment was accepted by a unanimous vote. Elza will reach out to LIS to find out who is willing to serve in this capacity.

New Business:

1. Time change for the meeting: Due to a class conflict Elza request that the FDC meeting be moved from 2:30 p.m. to 2 p.m. The Council voted unanimously in support of the time change.
2. Travel Policy/Philosophy statement: The FDC discussed the idea of drafting a statement concerning the importance of travel to the teacher/scholar model at SIUE. The current SIUE travel policy is extremely brief and does not address this need. Elza informed the FDC that the Provost office and the Graduate Council have also expressed desire to be kept abreast of the progress of the drafting of this statement. The FDC agreed to begin by researching peer institutions and examine what kind of travel policies they have as well as solicit input from faculty members about the priorities they would like to see addressed in this statement. To simplify the process, the FDC agreed to generate a bulleted list of items, and then craft a statement based on it in a prioritized order.
3. Continuous Improvement Conference: The council continued planning the conference. Elza has designed a “save the date” poster, which will be distributed electronically once the formalities surrounding the paperwork of the keynote speaker and other sponsorship issues are cleared out. Lynn Bartel has offered to help with pre-registering attendants. The conference will be help from 9:30 a.m. to 12 p.m., with a breakfast at 9:00 a.m. The two panels scheduled right now will follow the keynote address and will focus on the importance of technological comfort for online education success as well as reflections on design, innovations and best practices from different schools, from students, and variety of faculty experiences, including potentially faculty who participated in the first of its kind winter session. Elza drafted a proposal, including rational and budget and delivered that to Denise Cobb, who will contact her once she discusses the idea with the Provost.

Adjournment: Meeting was adjourned at 3:30 p.m.