Faculty Welfare Council Meeting Minutes

March 17, 2016

Members Present: Bryan Lueck; Susan Hume; Jeff Banker; Ken Moffett; Andrew Gross; Stacey Brown for Mark Hildebrandt; Chris Durbin, scribe; Steve Kerber, chair.


Meeting called to order at 2:30 PM.

I. Motion made and seconded to approve the minutes of February 18, 2016.

II. New Business. Faculty Ombuds Survey Review.

The survey instrument was distributed among Committee members for review. Suggested change:

“#5. If ‘No’ is selected on question 5, then skip to question 13.”

Survey with noted change was approved by consensus of those present.

III. Unfinished Business.

A. Promotion and Tenure Policy (Status).

P & T policy with tracked changes from Tom Jordan was distributed among Committee members. Comments from Interim Provost were recognized. Discussion topics included:

2. Criteria (excellent) in all three areas of evaluation.
3. Years at rank at SIUE should be considered.
4. Bryan will draft language related to faculty negotiating a shortened probationary period and four years rank at SIUE. Tom Jordan will be asked to review this draft language.
5. Committee voted (1st, Ken; 2nd Jeff) to approve the Promotion and Tenure Policy with noted corrections and additions. Vote was unanimous. The policy will be sent to Faculty Senate for a first read at the April meeting.

B. Sabbatical Leave Policy.

Policy was distributed to Committee with written comments from Tom Jordan from the October, 2015 meeting of Faculty Welfare Council. Discussion topics included:

1. If sabbatical application is not approved by the department chair, add the following:
   “Applicant may apply in the following year for a sabbatical leave.”
2. “Previous Sabbatical Activity.” “Attach a copy of the written report of the most recent sabbatical and a summary of the last two previous sabbaticals including dates and outcomes met.”
3. “Failure to apply for the requisite approvals prior to beginning the sabbatical leave is grounds for disciplinary action short of dismissal pursuant to the Policy of Discipline and Dismissal of a Tenured Faculty Member.”
4. Sabbatical Review guidelines. Change the dates for submitting written reports so that the sentence reads: “Written reports shall be submitted to the Provost by October 1 for spring or summer . . . and March 1 for fall . . . “
5. Committee voted (1st, Jeff; 2nd, Stacy) unanimously to approve the corrections and additions as noted to the Sabbatical Leave Policy.

IV. Meeting adjourned, 3:40 PM, upon the motion by Stacy.