The regular meeting of the Faculty Senate was called to order at 2:30pm on Thursday, March 5, 2020 in the Mississippi/Illinois Room by President DeGroot Brown.

Present: Jocelyn DeGroot Brown, Laurie Rice, Sorin Nastasia, Marcus Agustin (for Junvie Pailden), Undrah Baasanjav, Jeff Banker, Jane Barrow, Robert Bitter, Wai Cheah, John Foster, Tom Foster, Laura Fowler, Kay Gaehle, Chaya Gopalan, Lisa Green, James Hanlon, Keith Hecht, Jingyi Jia, Ariel Hooker Jones (for Kim Carter), Stephen Kerber, Erik Krag, Soondo Kweon, Faith Liebl, Yuliang Liu, Nancy Lutz, Adriana Martinez, Barb McCracken, Shadrack Msengi, Kate Newman, James Panico (for Kathryn Brady), Ann Popkess, Vince Rapini, Brad Reed, Geoff Schmidt (for Joshua Kryah), Dan Segrist, Michael Shaw, Jared Sheley, Walter Siganga, Ezra Temko, Emily Truckenbrod, Yadong Wang,


Guests: Dan Mahony, Denise Cobb

Guest:
Chancellor Randy Pembrook introduced the new SIU System President Dr. Dan Mahony. He was approved by the Board of Trustees in December, and his start date was March 1. Before arriving he put together focus groups to work on a system strategic plan, and that work is scheduled to be completed by fall. The Chancellor search at Carbondale will have finalists on campus after spring break, and Mahony shared that he is looking for stability in addition to collaboration, values, and someone who can bring in new ideas.

Several questions were provided to Mahony prior to the meeting, and he addressed those while accepting questions from the body.

In response to the question about the biggest challenges to SIUE’s growth, he cited that enrollment is challenging for every university. There are fewer students coming to college than in the past, and there is still a drop-off to come in 2025. Mahony will work with the Chancellors to help set goals and discuss strategies.

Mahony was asked what investments he is prepared to make at SIUE. The Board of Trustees came up with a temporary adjustment to the budget model, but he stated that the new model will not be a percentage split and has to evolve and change as the system changes. He wants the model to support the strategic plan and relate to activity across the system. Additional questions were asked and a
discussion of other budget models took place. The issue of equality was discussed. Mahony will be living in Springfield which changes the environment, and he stated that he wants to treat both Edwardsville and Carbondale equally and change the model of having a flagship in the system. There was a discussion about the challenges of a performance-based incentive, including inertia and the current unequal footing between campuses. Mahony acknowledged that there is a need for dramatic changes at Carbondale, and he expects the new Chancellor to look for greater efficiency and change the organizational structure.

Mahony was invited to visit the Alton campus where the School of Dental Medicine resides, and he acknowledged that Edwardsville is more than one location.

There was a discussion of international students and other ways of diversifying the student population. Mahony recognized a need to fund retention and transfer students as well as the need to develop programs for adult learners who started college but have not finished.

Investments in staff was discussed, and he stated that investments were not just for academic programs. Mahony shared experiences from Winthrop University where professional development monies covered both staff and faculty. Programs were enhanced and there was an increase in diverse applicants.

Campus roles in the system were discussed. The goal in higher education is to support students and have an impact on the community, and Mahony remarked that SIUE clearly does that and the same will be expected of SIUC. He stated that he wants to look for ways to support the system in alternative funding, and his priority will be to support what is going well.

Mahony affirmed that he felt that the Board will publicly support a change in the relationship and budget. He shared that Board discussions are very much about the System right now, and they do not talk about one campus being elevated over the other. He has been tasked with coming up with the funding formula for the system.

He spoke about the challenges of coming from a smaller university to a system with two universities that have disagreed, and shared his experiences at Kent State that has regional campuses. He remarked that he would like to see something like SIUE’s Innovation Grants at a system level on projects that requires collaboration between campuses.

Mahony will be teaching at SIUC in the fall semester and at SIUE in Spring 2021.

Provost Denise Cobb also spoke at the meeting.

The College of Arts and Sciences Dean search is well underway as is the Dean of Library and Information search. Recommendations have been submitted for the Director of Outreach, and a search will be launching for a permanent Assistant Provost.
Online degree completion programs are being worked on for the Fall semester. The Chancellor is investing marketing dollars to promote these programs, and the University is working with a call center to help make initial calls.

Graduate and international student enrollment has been up, but overall enrollment is still down. She expressed cautious optimism for Fall as SIUE has more applications than the university has ever had at the end of the application cycle. Springboard deposits are up and will continue to be monitored. Over 3000 financial aid award letters have been sent out, which is more than two times what was sent out last year.

The Continuous Improvement Conference will take place on March 27 from 9am-12pm with a focus on research and scholarship support. Registration is encouraged.

SIUE received an NSF Advance Grant about broadening participation. There are many activities coming out from that grant, and it is being used to leverage conversations throughout the University.

There was a discussion of planning surrounding the coronavirus and influenza-like illnesses in general. A University planning group was established, and units that already had plans in place for continuity of operations are refreshing those. Guidance has been issued to start thinking about continuity of instruction, and the Faculty Senate and Faculty Association have been asked to review it since it varies from normal practices. An FAQ is available and will be updated as needed. All faculty are encouraged to utilize Blackboard to make information available so that students and colleagues can access material if needed. She recommended that strict attendance policies be amended as they create conditions where students are more likely to come in sick and expose other students. Programs with internships, medical components, lab time, studio time, and other things that cannot be moved online will need to be carefully considered. Students have been encouraged to think about their travel plans.

**Announcements:**
Announcements were reviewed as listed on the agenda. A group is planning on attending the Board of Trustees meeting, and attendees who wish to speak should sign-up as spots fill up quickly.

**Consideration of Minutes:**
The minutes for the February 6, 2020 meeting were approved as written.

**Action Items:**
Revisions to the Curriculum Council Operating Papers were posted on SharePoint and are attached. There is a minor change concerning the duties of the Director of Assessment as there is not one in place. Revisions were proposed to better fill those duties. The floor was opened to questions, and there were none.

Amendments to the Faculty Grievance Procedures was tabled pending review by Tom Jordan.
There was a motion and second to approve the following appointments, and it was adopted unanimously: Allison Sauerwein from Applied Health to the Director of Retention and Student Success Search Committee, Alex Leith from Mass Communications to the Director of Student Financial Aid Search Committee, Kimberly Carter from Social Work to the Academic Affairs Diversity and Inclusion Committee, and Kathy Mora from Applied Health to the Assistant Provost for Academic Equity and Inclusive Excellence Search Committee.

The Faculty Senate Executive Committee unanimously approved a resolution regarding the SIU System allocation and was brought to the Faculty Senate for consideration. There was discussion, and a motion to amend was seconded and adopted unanimously after the question was called. The question was called, and a motion and second to approve the resolution as amended was adopted unanimously. The amended statement is attached. The President was authorized to communicate with the SIU system, University leadership, and others regarding the resolution and related topics.

Duff Wrobbel received 93% of the votes for President-Elect and was declared the winner.

**Unfinished Business:**
There was no unfinished business.

**New Business:**
There was no new business.

**Reports from Standing Committees:**
The Committee for Higher Administrator Performance Appraisals (CHAPA) is on track to meet the original deadline.

The IBHE report was posted to SharePoint and is attached.

**Reports from Council Chairs:**
The Faculty Development Council is working on Excellence in Undergraduate Education (EUE) proposals. Attendance at the Continuous Improvement Conference is encouraged.

The Curriculum Council report was posted to SharePoint and is attached.

Rules and Procedures Council reported that the evaluation of the Chancellor report has been submitted. There were 140 responses for a 27% response rate, up 5% over last year. Concerns about the budget allocation were expressed as well as a need to improve faculty morale and salary. Overall the Chancellor’s efforts are supported. Once the Chancellor has responded, the final report will be presented to the Faculty Senate. The evaluation of the Provost has closed, and the Council is waiting on the raw data.
The revised Grievance Policy will be presented by the Welfare Council once it has been reviewed by Tom Jordan.

The Graduate Council reported that the Carnegie Committee has asked to push back the deadline, and the request was approved by the Provost. More specifics should be available in May.

The Past President reported that the Meridian Scholar Selection Committee proposed 23 students for full funding with another 15 on a wait list.

The President-Elect had no report.

The President shared the policy on Expressive Activity to SharePoint and is attached. Feedback on the policy can be sent through her, and she noted that the policy was received late. The Faculty and Staff Appreciation will take place on April 15. A clarification to the support animal policy defines only dogs and mini horses as support animals.

**Public Comment:**
There was no public comment.

**Adjournment:**
The meeting adjourned at 4:31pm.

Submitted by Anne Hunter, University Governance
FACULTY SENATE MEETING - AGENDA
Mississippi/Illinois Room, Morris University Center
March 5, 2020 – 2:30 PM

I. CALL TO ORDER

II. GUESTS
   a. SIU System President Dan Mahony – 2:30pm
   b. Provost Denise Cobb – 3:00pm

III. ANNOUNCEMENTS
   a. Upcoming Guest Speakers to Faculty Senate
      i. April 2 – Jeffrey Waple, Vice Chancellor for Student Affairs
      ii. May 7 – Tim Hall, Athletics Director
   b. Upcoming Guest Speakers to FSEC
      i. March 26 – Matt Schunke (discussing potential changes to FST 101)
      ii. April 23 – Provost Cobb
   c. Board of Trustees Meeting April 30 at SIUC

IV. CONSIDERATION OF MINUTES
   a. February 6, 2020

V. ACTION ITEMS
   a. First Read – Curriculum Council Operating Papers
   b. First Read – Faculty Grievance Procedures
   c. Faculty Senate Representatives on Committees
      i. Director of Retention and Student Success search committee member:
         Allison Sauerwein (Applied Health)
      ii. Director of Student Financial Aid search committee member: Alex Leith
         (Mass Comm)
      iii. Academic Affairs Diversity & Inclusion Committee member: Kimberly
           Carter (Social Work)
      iv. Assistant Provost for Academic Equity and Inclusive Excellence search
          committee member: Kathy Mora (Applied Health)
   d. Resolution regarding SIU system reallocation
   e. Results of President election

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. REPORTS FROM STANDING COMMITTEES
    a. UPBC – Nancy Lutz
    b. IBHE Faculty Advisory Council – Susan Wiediger

IX. REPORTS FROM COUNCIL CHAIRS
    a. Faculty Development Council – Marie Klopfenstein
    b. Curriculum Council – Faith Liebl
c. Rules & Procedures Council – Wai Cheah

d. Welfare Council – Stephen Kerber

e. Graduate Council – Duff Wrobbel

f. Past-President – Sorin Nastasia

g. President-Elect – Laurie Rice

h. President – Jocelyn DeGroot

X. PUBLIC COMMENT

XI. ADJOURNMENT

The next Faculty Senate meeting will be Thursday, April 2, 2020, at 2:30 PM in the Mississippi/Illinois Room, MUC
The following was emailed to President Mahony to help frame his visit to Faculty Senate:

SIUE’s Faculty Senate Executive Committee (FSEC) met today and came up with some broad questions to guide President Mahony’s visit to our Faculty Senate meeting next Thursday:

- What do you see as being the biggest challenge(s) to SIUE’s growth?
- What investments are you prepared to make at SIUE?
- Faculty and staff morale is low — with inflation and stagnant salaries, many employees feel underpaid and undervalued. How will you help improve University morale?
- How will you go about supporting and rewarding a record of efficient academic programs?
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
FACULTY SENATE

RESOLUTION IN SUPPORT OF A REDEFINITION OF THE SIU SYSTEM AND REALLOCATION OF FUNDING

WHEREAS, over the last 47 years, the percentage of Southern Illinois University Carbondale’s state allocation and Southern Illinois University Edwardsville’s state allocation have remained unchanged with SIUC (SIU Medical School not included) receiving 50.16% of the allocation and SIUE receiving 29.5% of the allocation; and

WHEREAS, we acknowledge that the decision to equally split the new state appropriated money in FY20 between SIUE and SIUC (amounting to 4,559,300 for each University; FY20 Operating Budget) is a temporary gesture that insufficiently addresses the inequities between the Universities; and

WHEREAS, the overall SIU system tax allocation for FY19 was $185,781,000; 50.16% of that is $93,192,900, and 29.5% is $54,848,300 (FY19 Operating Budget); and

WHEREAS, Carbondale had an enrollment of 11,254 students and Edwardsville had 13,061 in Fall 2019 (SIU System Dashboard); and

WHEREAS, of the allocated state funds for FY2019, the Board of Trustees spent $8280 per year on each Carbondale (non-med) student and $4199 on each Edwardsville student, representing a difference of an additional $4081 spent on every SIUC student per year as compared to each SIUE student; and

WHEREAS, of the allocated state funds, SIUC and SIUE account for $148,041,200 (79.69%) of the total SIU system budget (FY19 Operating Budget); and

THEREFORE BE IT RESOLVED THAT, in order for the SIU system to continue to exist, equality must be established between the two universities, specifically, the state budget allocation for the two universities in the SIU system must be divided equally into two identical portions with SIUE and SIUC each receiving one half of the current combined SIUE/SIUC state funding of the total state allocation for the SIU system until such time that a more permanent and equitable funding model has been developed and implemented; and

BE IT FURTHER RESOLVED THAT, we, the Faculty Senate, call upon President Mahony, Chancellor Pembrook, Chancellor Dunn, and the Board of Trustees to be deliberate in their communications about the SIU system: Conversations and decisions must be data-driven, must be transparent, must be based on cost-effectiveness for the taxpayers, must focus on the present and the future, and must not be based on past circumstances and assumptions or outdated thinking; and
BE IT FURTHER RESOLVED THAT, we, the Faculty Senate, call upon President Mahony, Chancellor Pembroke, Chancellor Dunn, and the Board of Trustees to notify the SIUE Faculty Senate Executive Committee no later than July 31, 2020, that meaningful discussions concerning system reapportionment have begun and will be vigorously pursued with the intent to achieve a fair and equitable reapportionment of state appropriated funds that reflects the changing nature of the SIU System; and

FINALLY, BE IT RESOLVED THAT, we, the Faculty Senate, call upon President Mahony, Chancellor Pembroke, Chancellor Dunn, and the Board of Trustees to formally recognize that the two universities are equal partners.

Mover: Faculty Senate Executive Committee, Dr. Jocelyn DeGroot, President
Seconder: Dr. E. DufT Wrobbel
Approved Unanimously March 5, 2020

Dr. Jocelyn DeGroot
Faculty Senate President
Faculty Senate

Curriculum Council Operating Papers

I. Membership

The membership of the Curriculum Council will be determined in accord with the Constitution and Bylaws of the Faculty Senate (Bylaws VI, Section C).

A. The Curriculum Council shall have representation distributed as follows:

1. Faculty Representation: The Executive Committee shall appoint to the Council a minimum of nine to twelve faculty (as defined by the Faculty Senate) representatives from among those elected by academic units. Terms of office shall be for one year, with annual reappointment by the Executive Committee.

2. Student Representation: Two students shall be appointed to the Council by the Student Senate for annual terms. Students must qualify for membership in the Student Senate. These representatives shall be voting members of the Council.

3. The following shall be ex-officio, voting members of the Council: the Vice Chancellor for Enrollment Management, the University Registrar, the Director of Educational Outreach, the Director of Academic Advising, the Director of Learning Support Services, the Director of Assessment, the Director of General Education or their designated representatives, and the Chair of the General Education Committee. The following shall be ex-officio, non-voting member of the Council: Director of the Honors Program.

II. Officers

A. The Chairperson of the Curriculum Council for the coming year shall be appointed by the Faculty Senate Past-President, President, and President-Elect in accord with Faculty Senate Bylaws V, Section B. This appointment shall be submitted to the Faculty Senate for approval at the May meeting.

B. The Chairperson of the Curriculum Council shall have the following duties and responsibilities:

1. Convene and facilitate regular meetings of the Council

2. Appoint Chairs of the Academic Standards and Policies Committee, Undergraduate Courses Committee, Undergraduate Programs Committee, and ad hoc Committees with Council approval, appoint a Secretary of the Council and other officers, with approval of the Council.

3. With the Chair of the General Education Committee, identify and present to the Curriculum Council membership recommendations for this Committee.

4. Serve as member of the Faculty Senate Executive Committee.
Faculty Senate

5. Serve as liaison for the Council to the University Governance Office, for purposes of monitoring the progress of course/program change requests through the review and approval process; maintaining up to date Curriculum Council minutes and other documents on-line.

6. Attend and report regularly to the Faculty Senate on the work of the Council, including any items needing Senate review and/or action.

7. Maintain Curriculum Council records of course/program approval actions; amendments to Operating Papers; and other actions of Curriculum Council Committees.

8. Provide leadership to the Council in matters relevant to the Council’s charge, consistent with the Council’s powers and functions, described in Section III of the Curriculum Council Operating Papers.

C. The Secretary of the Council shall take minutes at all meetings of the Council and submit these minutes to the Chairperson for review.

III. Powers and Functions

A. The powers and functions of the Curriculum Council are those established by the Constitution and Bylaws of the Faculty Senate (Bylaws V, Section G). The Curriculum Council is responsible to the Faculty Senate for formulating and recommending policy on undergraduate curriculum (instructional programs, courses of study, definitions of certificates, diplomas, degrees, student entrance, retention and exit), for formulating and reviewing undergraduate curriculum policy proposals, for reviewing the administration of all undergraduate curricular matters, and for conducting undergraduate program reviews. “Undergraduate” shall be defined as including both dental and continuing education students.

B. Illustrative of the matters within the jurisdiction of the Curriculum Council are the following:

1. Recommending policy on requirements for entrance, retention, and graduation for undergraduates.

2. Recommending policy on requirements for undergraduate majors and minors.

3. Recommending policy on adopting new programs or eliminating existing programs.

4. Recommending policy on grading students.

5. Recommending policy on accepting credit from other institutions or testing programs.

6. Recommending policy on advising undergraduates.

7. Recommending policy concerning the special problems that may arise with regard to teaching undergraduates at centers other than the main campus.
Faculty Senate

8. Maintaining a continuing review and evaluation of Continuing Education programs.

9. Maintaining a continuing review and evaluation of undergraduate programs and courses. The Curriculum Council shall review each program review committee's report. Once a committee report has been approved, the Council shall evaluate whether the program is in good standing, is flagged for priority review, or should have its enrollment suspended. A program is flagged for priority review when it has substantial areas of concern. The priority review will occur in a time and manner as determined by Illinois Board of Higher Education regulations. If the priority review does not show substantial improvement in the program, the Curriculum Council, in consultation with the Provost, can suspend enrollment.

10. Recommending policy regarding the University's Assessment Plan.

11. Participating in the selection of the Director of Assessment when a vacancy occurs and when the term of office of the incumbent Director is expiring.

12. Participating in the selection of the Director of General Education when a vacancy occurs and when the term of office of the incumbent Director is expiring.

IV. Meetings

A. The Curriculum Council shall normally meet the third Thursday of each month at 2:30 p.m. Special meetings will be called by the chairperson when deemed necessary.

B. A quorum shall consist of the physical presence of at least half of the total number of voting members of Curriculum Council. Members of the Curriculum Council who wish to remotely attend Council meetings (e.g., by telephone or electronically) can only do so in a manner consistent with the Illinois Open Meetings Act, and with consent of the Chairperson.

C. Agenda of Meetings

1. The chairperson shall prepare the agenda of meetings.

2. Council members may place items on the agenda by request to the chairperson.

3. Notice of the time, place and agenda of all meetings of the Council shall be delivered to all members of the Council, and in compliance with the Illinois Open Meetings Act, made available to the public at least 48 hours in advance of the meeting.

4. A maximum of 15 minutes shall be allotted at the end of the meeting for public comment. No individual speaker shall be allowed to speak for more than 5 minutes.

V. Standing Committees and Operations

A. Undergraduate Programs Committee (UPC)
Faculty Senate

1. The Chairperson of the Undergraduate Programs Committee shall be appointed from among the members of the Council by the Council Chairperson with the approval of a majority of the Council. The term of office shall be one year; the same chairperson may not serve more than three successive terms.

2. The Chairperson of the Undergraduate Programs Committee shall appoint at least five additional members to the Committee, ensuring a simple majority of faculty is always present. These appointments shall be approved by a majority of the Council. The term of Committee members shall be one year; they may succeed themselves, but cannot hold more than three consecutive terms. However, a representative of the Registrar’s Office shall serve as an ex-officio member.

3. The Undergraduate Programs Committee has the responsibility to review proposals for modifications, additions, or terminations of programs. The Committee shall forward such proposals to the Council, recommending either approval or disapproval. All proposals for changes in programs approved by the Council shall be forwarded to the Faculty Senate Executive Committee as policy recommendations.

4. The Undergraduate Programs Committee shall meet at the call of the Committee Chairperson.

5. Procedure of the Undergraduate Programs Committee shall be as follows:
   a. University proposals related to curriculum changes that come to the Undergraduate Programs Committee shall be divided by the Chairperson into the following three classes:
      (1) Class 1 - proposals for program modification that involve only minor changes such as wording of program titles or program description.
      (2) Class 2 - proposals that request substantive changes in programs already in existence. Substantive changes include changes in credit hours, program content, and program requirements.
      (3) Class 3 - proposals that request new programs, propose elimination of existing programs, and all proposals concerning additions or modifications that seem significantly to involve more than one College or School of the University, including interdisciplinary minors whose program requirements draw from more than one College/School.
   b. The various classes shall then be handled as follows:
      (1) Class 1 - The Committee Chairperson may approve them, or submit them to the Undergraduate Programs Committee for action.
Faculty Senate

(2) Class 2 - The Committee Chairperson may use campus mail, e-mail, and/or telephone conversations to determine whether a majority of the Committee approves the proposal in question, or submit such proposals at a meeting of the Undergraduate Programs Committee.

(3) Class 3 - The Committee Chairperson must submit such proposals to the Undergraduate Programs Committee at a meeting open to all University students, staff, and faculty. Whenever such a proposal is to be considered by the Undergraduate Programs Committee, the Chairperson shall give advance notice to Chairpersons of those departments whose proposals are to be considered.

6. Proposals that concern the addition of undergraduate programs shall be routed as follows:

   a. Originated by the individual faculty members who desire to offer the program;
   b. Approved by the Curriculum Committee of the Department;
   c. Approved by the Curriculum Committee of the College or School;
   d. Reviewed and approved by the Undergraduate Programs Committee of the Curriculum Council, as appropriate;
   e. Reported to the Curriculum Council;
   f. Reported to the Faculty Senate;
   g. Forwarded to the Office of the Provost to be reviewed for conformance to institutional priorities and mission.

7. Justification for new programs: The proposal for each new program shall include the Form 92 and the New Program Request Form (required format for submission to Illinois Board of Higher Education) with statements providing rationale for the program, evidence of communication with other Departments, Colleges, or Schools that might be interested in the program, and evidence of collaboration or consultation with any other Colleges or Schools with which the program subject matter overlaps.

8. Proposals that concern the modification or termination of undergraduate programs shall be routed as follows:

   a. Originated by the individual faculty members or department concerned;
   b. Approved by the Curriculum Committee of the Department;
   c. Approved by the Curriculum Committee of the College or School;
Faculty Senate

d. Reviewed and approved by the Undergraduate Programs Committee of the Curriculum Council, as appropriate;

e. Reported to the Curriculum Council;

f. Reported to the Faculty Senate;

g. Forwarded to the Office of the Provost for further review.

9. Justification for modified or terminated program: The proposal for each modified or terminated program should include the proper form, a Reasonable and Moderate Extension (RME) if necessary, a description of the program as modified, a listing of all changes, a list of associated Forms 90, and a rationale for the changes.

B. Undergraduate Courses Committee (UCC)

1. The Chairperson of the Undergraduate Courses Committee shall be appointed from the Council members by the Council Chairperson with the approval of a majority of the Council. The term of office shall be one year; the same chairperson may not serve more than three successive terms.

2. The Chairperson of the Undergraduate Courses Committee shall appoint at least five additional members to the Committee, ensuring a simple majority of faculty is always present. Appointed faculty members need not be on the Curriculum Council. These appointments shall be approved by a majority of the Council. The term of Committee members shall be one year; they may succeed themselves, but cannot hold more than three consecutive terms. However, a representative of the Registrar’s Office shall serve as an ex-officio member.

3. The Undergraduate Courses Committee has the responsibility to review proposals for revision, additions, and terminations of undergraduate courses. The Committee shall act on these matters with the approval of the Curriculum Council, and call to the attention of the Council any proposed changes.

4. The Undergraduate Courses Committee shall meet at the call of the Committee Chair.

5. Procedures of the Undergraduate Courses Committee shall be as follows:

   a. The primary responsibility of the Undergraduate Courses Committee is to review proposals for new courses (Form 90A) or experimental courses.

   (1) Major modifications to courses (Form 90C), which require Undergraduate Courses Committee approval, include major change in course description, level of instruction, change in pre-or co-requisites, cross-listed course status, or other modifications that the Undergraduate Courses Committee Chair determines substantially change the course.
(2) Modifications to courses (Form 90C) that impact the status of the course with respect to the General Education requirements shall be forwarded to the General Education Committee.

(3) Modifications to courses (Form 90C) that impact a department's senior assignment shall be forwarded to the Committee on Assessment.

(4) Elimination of courses (Form 90B) requires consideration by the Undergraduate Courses Committee.

b. The Committee Chairperson may call a meeting or may use campus mail, email, and/or telephone conversations to determine whether a majority of the committee approves the proposal in question.

6. Proposals that concern the addition, modification, or elimination of undergraduate courses shall be routed as follows:

a. Originated by the individual faculty member or department concerned;

b. Approved by the Curriculum Committee of the Department;

c. Approved by the Curriculum Committee of the College or School;

d. Reviewed and approved by the Undergraduate Courses Committee of the Curriculum Council, as appropriate;

e. Reported to the Curriculum Council;

f. Reported to the Faculty Senate;

g. Forwarded to the Office of the Provost for further review.

7. Justification for new courses:

a. The application for each new course shall include the Form 90A, a syllabus for the course, a short statement concerning the need for the course, evidence of communication with members of any other departments who might be interested in the course, and evidence of completion or consultation, if the course is crosslisted or if the subject matter is similar to, or possibly overlaps, that of another discipline.

b. Applications for course modifications require only the Form 90C, a syllabus for the course, and a brief statement justifying the change.
Faculty Senate

c. Applications to change an experimental course to a regular course must be accompanied by a brief statement concerning the success of the course and a description of the process used to evaluate it.

C. The General Education Committee

1. The voting members of the Committee shall be as follows: Nine faculty members, four from CAS, one from each of the other schools with a baccalaureate program, and one faculty member from Library and Information Services (staggered three-year terms). Two undergraduate students (one-year term), appointed by the Student Senate. The Director of General Education (or designated representative).

2. The non-voting members of the Committee (with indefinite terms) shall be as follows: the Provost and Vice Chancellor for Academic Affairs (or delegated representative), the Director of Academic Advising (or delegated representative), the University Registrar (or delegated representative), the Director of Assessment (or delegated representative), the Associate Dean of CAS in charge of scheduling.

3. The method of selection of the faculty members of the Committee shall be as follows:

   a. During the Spring term, the Dean of each School or College will appoint the required number of members and alternates.

   b. The candidates shall be presented for confirmation by the Curriculum Council and the Senate at their April meetings.

   c. For all faculty members, service on General Education Committee is for a three-year term commencing August 15th. Vacancies created in the middle of a term by resignation or inability to serve shall be filled by appointment of one of the designated alternates of the General Education Committee by the Chair of the General Education Committee until the following Spring Semester, at which time the vacancy shall be filled according to the procedure in 3. a.

4. During the Spring term, a voting member on the General Education Committee shall be designated Chair by the President of the Faculty Senate and the Chair of the Curriculum Council (whose terms begin in April of that Spring term). This selection shall be presented for confirmation by the Curriculum Council and the Senate at the same time as the slate of proposed new members of the General Education Committee. The Chair shall serve for one year and may succeed him/herself twice.

5. In meetings of the General Education Committee, the Chair shall only vote in case of a tie. The responsibilities of the Chair shall be as follows:

   a. To serve as the official representative of General Education Committee as a voting member of the Curriculum Council,
b. To call meetings of the Committee (at least once per term) for the timely consideration of such matters as shall have been submitted to it;

c. To enact the Committee’s oversight (see below) of the General Education Program,

6. A Secretary of the General Education Committee shall be appointed by the Chair from among the membership of the General Education Committee. The secretary shall serve for one year, and shall have the following responsibilities:

a. To keep accurate minutes of all meetings of the General Education Committee;

b. To assist the Governance Office in the maintenance of the records of the General Education Committee’s activities.

7. The General Education Committee shall meet at the call of its Chairperson. A quorum of the Committee shall be six (6)-voting members, including the Chairperson.

8. The General Education Committee bears the primary responsibility for maintaining and developing the General Education Program at Southern Illinois University Edwardsville. Its responsibilities include the following:

a. To review proposals for additions, terminations, and modification of all general education courses and requirements.

b. To review proposed modifications in the General Education program and/or requirements, and to recommend them as appropriate.

c. To advise the Director of General Education concerning scheduling and content of General Education courses, and to recommend changes in the scheduling or content of courses where appropriate.

d. To advise the Director of General Education about the need for additional courses.

e. To consider requests from students concerning general education requirements.

f. To consider any other matters that the General Education Committee believes essential to the continued success of General Education at the University, and to recommend appropriate actions.

g. To place any General Education course or requirements that the General Education Committee deems deficient in satisfying the goals established for the relevant General Education components on probationary status for one year. If the department or unit is unable to make satisfactory amendments to the course, project, or activity, the General Education Committee, in consultation with the
Faculty Senate

Provision and Director of General Education has the authority to remove the course, project, or activity from the General Education Program.

9. All decisions of the General Education Committee are subject to review and approval by the Curriculum Council.

10. Procedures of the General Education Committee shall be as follows:

a. All proposals for the addition of general education courses shall be circulated to members one week prior to the meeting at which it is considered.

b. Representatives of the proposing Department(s), College or School(s) shall be invited to meet with the General Education Committee during the discussion portion of deliberations relating to their proposal and respond to proposed modifications.

11. Requests to propose, modify, or delete general education courses shall be routed in the following sequence:

a. Originated by the individual faculty members who desire to teach the course (or by departments in cases where the General Education Committee has requested the course);

b. Approved by the Curriculum Committee(s) of the Department(s) involved;

c. Approved by the Curriculum Committee(s) of the College or School(s) involved;

d. Reviewed and approved by the General Education Committee, as appropriate (If courses cannot be considered by the General Education Committee until the course is approved by at least two different departments within the College of Arts and Sciences, by CAS and one other School, or by two different Schools);

e. Reported to the Curriculum Council;

f. Reported to the Faculty Senate;

g. Forwarded to the Office of the Provost for further review.

12. The General Education Committee shall have responsibility for the continuing review of the General Education Program. Responsibilities include:

a. To begin a continuous review of the General Education program starting three years after students matriculate under any requirement of the new General Education program approved by the Faculty Senate in 2007-2008. The review
Faculty Senate

shall be done annually in such a way that it is completed at the end of five years, when the review process shall begin again.

b. To review, in a manner determined by the Curriculum Council, the General Education program on an annual basis, with “Foundations” courses to be reviewed in the first year, “Breadth” courses in the second and third years, and “Interdisciplinary Studies” courses along with other general education requirements in the fourth year. The fifth year in the cycle shall be devoted to reviewing the entire program from a holistic and comprehensive perspective. Each year, the Committee may be augmented with additional members as needed to help with the review. These members shall be eligible to vote on Committee decisions and will serve one-year terms. They may succeed themselves, but cannot hold more than three consecutive terms.

c. To place all courses that are not re-approved in the General Education Committee’s annual review on probationary status. Departments will have one year to address satisfactorily the Committee’s concerns; otherwise, such courses will be removed from the lists of courses approved for General Education credit.

d. To prepare materials in support of both the annual review of undergraduate education reported through the Resource Allocation and Management Program (RAMP) process and any special reviews of General Education that the University shall undertake.

e. To participate with the Office of Institutional Research and Studies in any regular inventories it conducts that shall result in data pertinent to the evaluation of the General Education Program.

D. Academic Standards and Policies Committee

1. The Chairperson of the Academic Standards and Policies Committee shall be appointed from the Council members by the Council Chairperson with the approval of the majority of the Council. The term of office shall be for one year; Chairpersons may succeed themselves, but cannot serve more than three successive terms.

2. The Chairperson of Academic Standards and Policies Committee shall appoint at least three additional members to the Committee, ensuring a simple majority of faculty is always present. These appointments shall be approved by a majority of the Council. The term of office shall be one year; the same member may not serve more than three successive terms. However, a representative of the Registrar’s Office shall serve as an ex officio member.

3. The Chairperson of the Academic Standards and Policies Committee shall serve as a liaison to other committees within the University, which deal with academic standards and policies (for example, Graduate Council, Special Task Forces, Textbook Services Advisory Committee).
Faculty Senate

4. The Academic Standards and Policies Committee has the following responsibilities: to review existing standards and policies (such as grading, suspension, admission, adding and dropping classes); to recommend changes in existing standards and policies for the purpose of improving the quality of instruction.

E. Graduation Appeals Committee (GA)

1. A member of the University Registrar's staff shall serve as the non-voting Chairperson of the Graduation Appeals Committee.

2. In addition to the Chairperson, the Committee shall include three members of the faculty appointed annually by the Committee Chairperson and approved by the Curriculum Council. Committee members may succeed themselves, but may not serve for more than three consecutive terms.

3. For liaison purposes, a member of the Curriculum Council shall be appointed by the Chair of the Curriculum Council to serve as a non-voting member of the Graduation Appeals Committee. This appointment is for three years; reappointment is permitted.

4. The Graduation Appeals Committee shall hear appeals from undergraduate students who seek exceptions to the University general graduation requirements in order to graduate, and shall render decisions in such cases.

5. The Graduation Appeals Committee shall report to the Curriculum Council annually, via the Curriculum Council liaison.

F. Director of Assessment

1. The Director of Assessment shall be selected and approved by the Provost, only from among those names submitted by a Search Advisory Committee. The Search Advisory Committee shall consist of five faculty members, including the Committee Chairperson, appointed by the Curriculum Council in consultation with the Provost. The Search Advisory Committee shall submit the names of at least two acceptable applicants to the Provost, or meet with the Provost to determine that fewer than two applicants are acceptable to the Committee. The term of office of the Director of Assessment shall be three years and the Director may serve no more than three successive terms. The Director is eligible for reappointment by the Provost pending recommendation from the Curriculum Council.

2. The Director shall serve as an ad hoc member of the Curriculum Council and shall be a voting member of the Council.

3. The Director is responsible for serving as a liaison with departments and programs that seek and maintain specialized accreditation, overseeing, guiding and facilitating the annual assessment reporting process, managing and maintaining a record of current assessment plans for undergraduate and graduate programs, and offering faculty development training on assessment processes as well as assessment reporting workshops for new program directors and chairs. The
Faculty Senate

Director is responsible for making recommendations to the Curriculum Council on the basis of these duties. The Director is also responsible for assisting the Committee on Assessment in implementing the Assessment Plan.

4. Regarding the program review process, the duties of the Director shall be:

a. Direct program review for the purpose of assessing program quality and identifying areas that need improvement.

b. Prepare the necessary instruments for obtaining data from the program director, the faculty, current students, and recent graduates.

c. Set the timetable and deadlines for completion of reviews.

d. Select members for review committees.

e. Conduct orientation meetings for program review committees.

f. Meet with program director and faculty of departments being reviewed to discuss review process and outline steps for completing a self-study.

g. Work closely with program directors to ensure maximum departmental involvement in the review process.

h. Screen and hire applicants for graduate assistants and/or student workers.

i. Supervise activities of graduate assistants and/or student workers.

j. Serve as a liaison between reviewers and programs under review.

k. Set up schedule for interviews of faculty and students in cooperation with the program director.

l. Reproduce and distribute completed departmental self-studies to review committees.

m. Direct the completion of program review reports from the review committees.

n. Present completed reports to the Curriculum Council for approval.

o. Submit reports to the Provost for review and action, as necessary.

p. Serve as liaison to the Office of the Provost.
Faculty Senate

q. Work in consultation with the Curriculum Council, the Committee on Assessment, the General Education Committee, and the Director of General Education to coordinate the assessment of the General Education Program.

5. The Director is responsible for assisting the Committee on Assessment in implementing the SUER Assessment Plan. The duties of the Director shall be to serve as an ex-officio member of the Committee on Assessment, and to assist the Committee on Assessment in its charge.

G. Committee on Assessment

1. The functions of the Committee on Assessment include:

a. Implementing the University Assessment Plan.

b. Making further policy recommendations that may arise in the implementation process to the Curriculum Council.

c. Maintaining the Assessment and Senior Assignment Programs.

d. Approving undergraduate program assessment plans.

e. Approving changes to undergraduate program assessment plans and/or related courses.

f. Making recommendations to the Curriculum Council as warranted by the findings of assessment activities.

g. Consulting with the Director of General Education, Director of Assessment, and the Office of the Provost regarding general education assessment.

2. Membership

a. Members of the Committee on Assessment shall be appointed by the Faculty Senate in consultation with the Provost.

b. The Committee on Assessment shall be constituted of eight faculty members, one of whom will be a liaison from the Curriculum Council; two undergraduate students, and one representative from each of the following: the Office of Institutional Research, the Director of Assessment, the Associate Provost for Academic Planning, Assessment, and Accreditation, Learning Support Services, and the Academic Deans.

c. Appointments to the Committee shall normally be for three-year terms; reappointment is permitted for a maximum of three successive terms. All members of the Committee are voting members.
Faculty Senate

d. The Chairperson of the Committee shall be appointed from among the Committee membership, by the Faculty Senate President in consultation with the Provost. The term of office as Chairperson shall be one year; reappointment of the same individual to additional terms is permitted indefinitely.

H. Director of General Education

1. The Director of General Education shall be selected and approved by the Provost, only from among those names submitted by a Search Advisory Committee. The Search Advisory Committee shall consist of five faculty members, including the Committee Chairperson, appointed by the Curriculum Council in consultation with the Provost. The Search Advisory Committee shall submit the names of at least two acceptable applicants to the Provost, or meet with the Provost if it determines that fewer than two applicants are acceptable to the Committee. The term of office of the Director of General Education shall be three years and the Director may serve no more than three successive terms. The Director is eligible for reappointment by the Provost pending recommendation from the Curriculum Council.

2. The Director shall serve as a voting member of the Curriculum Council and the General Education Committee.

3. The Director has administrative responsibility for the effective functioning of the General Education program, including the First Semester Transition Course and IS courses, to ensure high quality offerings and achievement of purpose.

4. The Director shall communicate to departments the need for additional courses deemed necessary to the General Education curriculum.

5. The Director shall assist and advise the General Education Committee in their work.

6. The Director will work, in consultation with the Curriculum Council, the Committee on Assessment, the General Education Committee, and the Director of Assessment, to coordinate the assessment of the General Education program.

VI. Ad Hoc Committees

The Chair of the Council may from time to time create ad hoc committees with the approval of the Council. The nature of the Committees, their duties, estimated life, and the voting status of the Chairpersons of these committees shall all be subject to approval by the Council.

VII. Amendment Recommendations

Recommended amendments to the Operating Papers may be made by two-thirds of Council members present and are subject to approval by the Faculty Senate. Previous notice of the proposed amendment(s) must have been circulated to members one week prior to the meeting at which it is considered.
Faculty Senate

Approved by the Interim Chancellor November 20, 2015
Approved by Faculty Senate October 1, 2015 (CC#01-15/16)

Approved by the Chancellor December 16, 2013
Approved by Faculty Senate November 7, 2013 (CC#20-13/14)
Approved by the Chancellor January 24, 2013
Approved by Faculty Senate December 6, 2012 (CC#11-12/13)

Approved by Curriculum Council 01/20/11
Approved by Faculty Senate 03/05/11
Approved by the Chancellor 05/20/11
The IBHE-FAC met on 21 February 2019 at DeVry University’s Loop Campus in Chicago, Illinois.

IBHE Executive Director Ginger Ostro talked with the FAC. Her background includes finance and policy topics at several K-12 and higher ed institutions. She talked about the master planning process that is underway and asked about concerns or aspirational topics. Among the issues brought up: dual credit; student mobility and program consolidations; undocumented students; outmigration; mental health; coordinating higher ed resources for common problems; performance based funding; vision of what a university is; and need for a good strategic plan to guide decisions. The FAC may assist with leading faculty sessions for broader input.

A panel of DeVry administration talked about DeVry’s history and initiatives. Of particular interest are: a philanthropic venture called the Advantage Academy that supports a dual degree program – Chicago Public School students earn an Associates Degree from DeVry free of charge while they are still in high school; On-Live Modality, which is a flex connect aspect of all their courses that provides live on-site lectures that are synchronously available to remote locations and individual login, but also recorded and posted automatically to be asynchronously available; and DeVry Works, in which partnerships with companies provide training and workforce benefits to the companies while providing jobs for students.

Jonathan Rosenthal, chair of the Statewide Transfer Working Group reviewed that group’s work; their report was also provided via email. Tasks include: systematic review of IAI; gauge compliance with statutes and joint resolutions; identify areas for improvement; and recommend appropriate policies. A key issue is that Illinois ranks first among the states in bachelor’s degree completion for those transferring with a completed AA or AS degree. There is a need to educate legislators and parents about the distinction between “transferable” and “applicable”. Areas identified for improvement: improving transparency to improve advising and maximize student success; refining processes and strategies; creating and improving pathways; ensuring appropriate resources to maximize transfer student success.

Marie Donovan, FAC Chair reviewed upcoming meetings and discussed some resolutions for the next meeting and caucus charges. Mike Philips, FAC Legislative Liaison, reviewed preparations for the day before the May meeting. Gretchen Lohman, suggested contacts in IBHE staff for messaging. Steve DePasquale, chair of the Nominations Committee, talked about the upcoming election process.

Margaret Martin, Chicago School of Professional Psychology, talked about a recent grant from SAMHSA that will fund offering Mental Health First Aid training on our campuses for free. For information, contact Kate Mahoney: kmahoney@thechicagoschool.edu.

Caucuses met: during caucus report-out, all caucuses identified a point person for Ginger Ostro to contact for any faculty sessions held for the master planning process. Community Colleges and Privates discussed member rotations. There was discussion about how information from the FAC, such as opinion pieces or letters to the editor, should be signed.
Working groups met. Illinois Articulation Initiative talked about dual credit, integrity in online courses, and equity grading. This We Believe is continuing to work on disseminating their letter; they need to share their distribution plan with Marie. Performance Based Funding is reviewing available information from various states that using PBF, looking at research articles, and plan to produce an annotated list of metrics in use with commentary about effects. P20 is moving forward with their web project. Policies, Procedures, and Bylaws will distribute a draft before March for discussion at that meeting; then they will work on a separate procedural document. Mental Health has been gathering some data and discussed structure for a document discussing ambiguities and issues; rationale and illustrations; and suggestions.

January minutes were approved. Shawn and DeVry were thanked for hosting.

The next IBHE-FAC meeting will be Friday, 20 March 2020 at the Illinois Association of School Boards Offices in Springfield, Illinois, with caucus meetings in the afternoon.

With regards, Susan D. Wiediger, representative for SIUE to the IBHE-FAC. For more information about any of these items, please contact me at swiedig@siue.edu.
Curriculum Council Report, February 2020


The Council heard proposed changes to University Admission Policy 1E1, specifically policies pertaining to international Students. The proposed changes include lowering the required test scores needed to demonstrate sufficient English Proficiency for undergraduate students only. (Requirements for new graduate students would remain the same.) This change was based on admission requirements for other Illinois Universities and peer institutions. The second change is to allow for students to be admitted to the university for the purpose of enrolling in the intensive English Language Program on the SIUE campus, which was recently approved by U.S. Immigration and Customs Enforcement under the U.S. Department of Homeland Security. There was some discussion of the changes. The Council will vote on these changes during the March meeting.

Program reviews included additional discussion of Public Health and Speech Language Pathology and Audiology. Both were unanimously rated in Good Standing with enrollments Sustainable at Current Levels. There was more extensive discussion during the Computer Science program review. The program was voted in Good Standing with enrollments Sustainable at Current Levels but the latter was not unanimous. Finally, Mechanical Engineering was unanimously voted in Good Standing with enrollments Sustainable at Current Levels.
Constituency Heads Meeting
1/30/2020
Student Government end-of-year report is coming out soon
State of the Black Union is February 6 (all day)
Black Excellence Gala is March 7
We discussed the “2 click” rule for faculty senate representation on hiring committees and will
work to identify additional positions that faculty have a vested interest in and would like
representation for those positions.
BOT requested a proposal using a zero increase in tuition fees for 2020-2021

Standing Meeting with Provost Cobb
2/6/2020
We discussed the backlog of proposals that occur in the summer. Provost will look into exactly
what is the cause before we go forward with a proposal for holding some faculty senate meetings
over the summer.
The results of the service survey were briefly identified. Provost just received it and will look at
it before the next meeting.

UQC Meeting
2/6/2020
Discussed the QI and the call for proposals. Innovation Grants are due soon and will be posted to
SharePoint for review. Ratings should be submitted by 5/2 and discussions will take place at the
meeting on 3/5.

Diversity Council
2/12/2020
Council met while I was teaching a class.

Meridian Day
2/14/2020
I was a faculty interviewer for the Meridian scholar interviews.

Faculty Staff Appreciation Committee
1/31/2020, 2/7/2020, and 2/21/2020
Discussed the upcoming event for Faculty and Staff appreciation. It will be held April 15 from
1:30-5:30 PM (time change for ESL campus). Will have “yard games” and “tailgate” type of
foods. Each attendee will get an SIUE Tshirt. Prizes to be donated by each Vice Chancellor’s
unit.

Constituency Heads Meeting
2/24/2020
Budget is contingent upon election outcome. We have been asked to have budgets for a scenario
of 0% increase in funding as well as one for a 5% increase in funding. As a result, we are waiting
to make large purchases.
We discussed service animals on campus – only dogs and horses are considered service animals.
We will have additional conversations about our policies.
President Mahony is coming March 4 and 5 to SIUE.
Student government developed an employment policy proposal that would allow student workers to work at SIUE in the summer without having to also take classes.
Trustee Simmons is coming to speak at the Student Government meeting March 30.
BFSA will have some action items at the next meeting that resulted from the State of the Black Union.
Staff Senate said Meridian Day was a successful event.
Policies & Procedures

Expressive Activity

Policy on Expressive Activity - 6E1

I. Policy on Expressive Activity

This Policy applies to all buildings, grounds, and other spaces owned or controlled by Southern Illinois University Edwardsville (SIUE). The term "Expressive Activity" includes:

1. Meetings and other group activities of students and student organizations;
2. Speeches, performances, demonstrations, rallies, vigils, and other events by members of the University community, including students, student organizations, and outside groups invited by student organizations;
3. Distributions of literature, such as leafleting and pamphleting; and
4. Any other expression protected by the First Amendment to the U.S. Constitution.

II. Policy Statement

SIUE property is primarily dedicated to academic, student life and administrative functions. But it also represents the "marketplace of ideas," and especially for students, many areas of campus represent a public forum for speech and other Expressive Activities. For members of the University community, including students and student organizations, the outdoor areas of campus are venues for free expression, including speeches, demonstrations, and the distribution of literature.

SIUE shall not consider the content or viewpoint of the expression or the possible reaction to that expression in applying this policy. SIUE shall not impose restrictions on students, student organizations, or University employees due to the content or viewpoint of their expression or the possible reaction to that expression. In the event that other persons react negatively to a student's, student organization's, or University employee's expression, SIUE (including University police) shall take necessary steps to ensure public safety while allowing the Expressive Activity to continue.

No event or Expressive Activity shall be permitted to violate or hinder the rights of others within the campus community.

SIUE does not assume any obligation or responsibility for the content of statements or materials distributed.

Draft February 26, 2020
III. Rules and Regulations

1. General Rules

Subject to the additional rules set forth herein, members of the University community, including students and student organizations shall be allowed to conduct Expressive Activities on SIUE property as long as such activity:

1. Does not block access to campus buildings.
2. Does not obstruct vehicular or pedestrian traffic.
3. Does not constitute unlawful activity.
4. Does not create a clear and present threat to public safety.
5. Does not take place in a location that has been previously reserved by another individual or group.
6. Is conducted by a non-commercial entity.
7. Does not disrupt the conduct of University business, including educational instruction, due to excessive noise.
8. Ensures distribution of printed materials must be done in person. At least one member from each registered student organization must be present to distribute the printed materials.
9. Ensures individuals and/or groups engaged in Expressive Activity are responsible for picking up any printed materials dropped on the ground around the areas of distribution. SIUE may charge such individuals and/or groups a reasonable clean up fee if they fail to do so.
10. Ensures individuals and/or groups engaging in Expressive Activity agree to pay for any damages to SIUE property that is caused by their use of such property.

This policy shall not apply to any person or organizations desiring to sell merchandise or services on campus. Such activities are governed by the SIUE Solicitation Policy, which can be found at https://www.siue.edu/policies/6a4.shtml.

2. Spontaneous Activities in Outdoor Locations

For outdoor campus facilities and areas, members of the University community, including students, student organizations, and their sponsored guests may freely engage in spontaneous Expressive Activities provided that such activities are in compliance with all other provisions of this Policy, and the Kimmel Student Involvement Center Student Organization Handbook, if applicable, which may be found at http://www.siue.edu/kimmel/organizations/index.shtml.

3. Spontaneous Activities in Indoor Locations

Draft February 26, 2020
For indoor campus facilities and areas, members of the University community, including students, student organizations, and their sponsored guests may freely engage in spontaneous Expressive Activities subject to the following conditions:

1. Expressive Activities may only be conducted in locations that do not interfere with the educational mission of the university, or other University business, as determined by the University.
2. The Expressive Activities are in compliance with all other provisions of this policy.

4. Reserving Campus Facilities for Expressive Activities

1. If students, student organizations, or University employees desire to reserve indoor or outdoor campus facilities, they shall submit their application for reservation to the Office of the Vice Chancellor for Administration (or the Morris University Center (MUC) Event Services Office for reservation of space within the MUC) at least three business days prior to the reservation date. SIUE will respond to the reservation application within two business days.

2. If individuals or organizations who are not members of the university community (i.e., not students, student organizations, or university employees) desire to reserve campus facilities, they shall submit their application for reservation to the Office of the Vice Chancellor for Administration, (or the Morris University Center (MUC) Event Services Office for reservation of space within the MUC) at least three business days prior to the reservation date. SIUE will respond to the reservation application within two business days. Reservations can be made up to 30 days in advance in order to allow priority reservations for students, student organizations, employees, and University sponsored activities.

3. If applicable, information regarding the cost of indoor facilities will be provided to the requestor.

4. Reservation requests for outdoor locations shall identify the specific location in the application, and not include more than a 50 feet radius, without an explanation justifying why additional space is needed.

5. Reservation requests will be processed and granted on a first-come, first-served basis. These requests may be denied for the following reasons only:

   1. The request conflicts with restrictions enacted pursuant to this Policy (denial must specify);
   2. The venue is already reserved for another event;
   3. The activity will attract a crowd larger than the venue can safely contain;
   4. The activity is a clear and present threat to public safety, according to University Police;

Draft February 26, 2020
5. The activity is unlawful;

6. The activity is inherently likely to provoke a violent response towards another person, encourage others to commit criminal acts, or constitutes harassment, defined by law as unwelcome conduct that targets individuals based on a protected characteristic and which substantially interferes with that individual’s access to educational opportunities or their employment environment;

7. The requestor, and/or a member of the requestor’s group, has previously violated this Policy in past activities; or

8. If spaces previously reserved pursuant to this Policy have gone unused (intended to prevent individuals from reserving space for the sole purpose of denying the availability of space for others).

6. During an event, the student, student organization, University employee or sponsor requesting the reservation is responsible for the conduct of any co-presenter(s) and for preserving and maintaining the facility it reserved. If it causes any damage to those facilities, the person(s) or organization (and its officers, if applicable) shall assume responsibility.

[1] In the event that multiple individuals or organizations submit conflicting reservation requests, the following order of precedence shall govern, on a first-come, first-served basis: (1) official university sponsored activities and events; (2) recognized student organization activities and events; (3) student activities and events; and (4) all other activities and events.

5. Amplification

1. The compact nature of the University core necessitates a general policy of sound control, that (1) protects academic programs and the conduct of other University business from the intrusion of sound created outside University structures, and (2) provides the opportunity for the appropriate use of amplification for activities in outdoor areas of the campus.

2. It shall be the general policy of the University that the academic programs and learning spaces be given maximum protection from intrusion of sound created outside University structures. Therefore, amplification of any type which interferes with classroom instruction, student learning, or normal University operations will not be allowed in outdoor areas of the campus when classes are in session.

3. To avoid interference with the conduct of University business, the decibel level of the amplification should not exceed 70 dBs (within 10 feet from the source of sound), and the use of a siren or similar emergency sounds
in amplification equipment used in activities is prohibited at all times except by University police.

4. Exceptions to the decibel level are allowed for University sponsored activities.

6. Reporting
   Any suspected violations of this policy should be reported to the Office of the Vice Chancellor for Administration at 618-650-2536 or University Police at 618-650-3324. The SIUE Police Department should be contacted for any immediate threat.