FACULTY SENATE MEETING
LB3021, Lovejoy Library
November 7, 2019 – 2:30pm
APPROVED MINUTES

The regular meeting of the Faculty Senate was called to order at 2:30pm on Thursday, November 7, 2019 in Lovejoy Library Room 3021 by President DeGroot Brown.


Absent: Jane Barrow, Richard Flight, Laura Fowler, James Hanlon, Andy Lozowski, Barb McCracken, Jennifer Miller, Vince Rapini, Jeffrey Sabby, James Wulfsong, Bin Zhou

Excused: Kay Gaehle, Shadrack Msengi

Guest: Craig Holan, Rich Walker

Announcements:
Announcements were reviewed as listed on the agenda.

Consideration of Minutes:
The minutes for the October 3, 2019 meeting were approved as written.

Action Items:
There were no action items.

Unfinished Business:
CHAPA now has a full committee and has a meeting with the Chancellor on November 14.

The second read of the Teaching Excellence Award Committee Operating Papers was heard, and changes were reviewed. Changes to accommodate more student representation were made, and the definition of teaching was opened up to be “observable teaching” to accommodate faculty who do not have face-to-face classes in the spring semesters. A motion was made and seconded to approve the Operating Papers as amended, and it was approved unanimously.
New Business:
The All Faculty Meeting had good discussions, but attendance was lower than desired. The Provost spoke about having faculty involvement year-round instead of just 6-7 months a year, and the FSEC has had discussions on the topic as well. The tasks of the Faculty Senate were reviewed at the meeting, and suggestions on tasks that needed to be added were discussed. A proposal was made to reorganize into five Councils, each with 8 Faculty Senators plus one “other” member. There was a discussion of NTT faculty, and a suggestion was made for the FSEC to create a committee to work on a more concrete proposal. A Qualtrics survey will be sent out to get specific feedback. There was a brainstorming discussion on ways to get faculty more involved and energized for Senate activities.

Guest:
Vice Chancellor for Administration Rich Walker attended with Director Craig Holan to discuss Facilities projects.

Several parking projects have been completed including Korte Stadium and Lot A, and the roundabout seems to be working well. The skylights in Lovejoy Library were completed after years of leaking and patching, and the Fitness Center will need similar treatment. People will be moving back from the swing space over the summer. Asphalt on campus has been replaced as money is available, and both safety and aesthetic needs are being addressed. Many water valves and fire hydrants have been replaced, and the University will be able to finish the rest. SIUE is the only university in Illinois that operates a wastewater treatment plant, and it will be undergoing repairs. The Advanced Care Clinic at the Alton campus will be brought to the Board of Trustees for approval, and a new facility is planned next to the new lab. The Health Science Complex building has been appropriated from the state, and once money is released a design will be started. Infrastructure improvements were discussed, including the renovation of Alumni Hall and LEED certification for Science East.

The floor was opened for questions. Energy usage for the campus was discussed as well as alternative energy sources. When people have questions about Facilities, they can email directly. There are issues with elevators across campus, but there are significant costs involved due to code changes. Starbucks will be coming to the library in some capacity.

Reports from Standing Committees:
The next UPBC meeting is on November 15. CHAPA is working on a staggered timeline with a report due in May.

The IBHE report was posted to SharePoint and is attached. The FAC will be hosted on campus in January.

Reports from Council Chairs:
The Faculty Development Council is currently rating speakers for the Continuous Improvement Conference.
The Curriculum Council posted a report to SharePoint and is attached.

The Welfare Council is working on proposed changes for the grievance and a proposal for system relationships.

The Graduate Council heard several 91As, and the Carnegie classification ad hoc committee was formed. NTTs with terminal degrees being granted Graduate Faculty status is under consideration.

The Past President reported that 700 people applied for the Meridian Scholarship and selection will take place later in the year.

The President posted a report to SharePoint and is attached.

There were no other reports.

**Public Comment:**
There was no public comment.

**Adjournment:**
The meeting adjourned at 4:17pm.

Submitted by Anne Hunter, University Governance
FACULTY SENATE MEETING - AGENDA
LB 3021 Conference Room, Lovejoy Library
November 7, 2019 – 2:30 PM

I. CALL TO ORDER

II. GUESTS
   a. Vice Chancellor Rich Walker (3:30 PM)

III. FACULTY SENATOR ORIENTATION

IV. ANNOUNCEMENTS
   a. Faculty Senate Guest Speakers
      i. December 5 – Vice Chancellor Jeffrey Waple (3 PM) and Provost Denise Cobb (3:30 PM)
   b. Faculty Senate Executive Committee Guest Speakers
      i. November 14 – SIU System President Dorsey
   c. Board of Trustee meeting at SIUC – December 5

V. CONSIDERATION OF MINUTES
   a. October 3, 2019

VI. ACTION ITEMS

VII. UNFINISHED BUSINESS
   a. Faculty Senate Representatives for CHAPA
   b. Second Reading – Teaching Excellence Award Committee Operating Papers

VIII. NEW BUSINESS
   a. Information from discussions at the All Faculty Meeting

IX. REPORTS FROM STANDING COMMITTEES
   a. UPBC – Nancy Lutz
   b. IBHE Faculty Advisory Council – Susan Wiediger

X. REPORTS FROM COUNCIL CHAIRS
   a. Faculty Development Council – Marie Klopfenstein
   b. Curriculum Council – Faith Liebl
   d. Welfare Council – Stephen Kerber
   e. Graduate Council – Duff Wrobbel
   f. Past-President – Sorin Nastasia
   g. President-Elect – Laurie Rice
   h. President – Jocelyn DeGroot

XI. PUBLIC COMMENT

XII. ADJOURNMENT

The next Faculty Senate meeting will be Thursday, December 5, 2019, at 2:30 PM in the Mississippi/Illinois Room, MUC
Faculty Development Council

Teaching Excellence Awards Committee

Operating Papers

Preamble: To recognize the central importance of teaching to the mission of Southern Illinois University Edwardsville (SIUE), the Provost and Vice Chancellor for Academic Affairs, with the assistance of the Faculty Senate, will offer the following awards annually: one Teaching Excellence Award ($2,000) and up to two Teaching Distinction Awards ($500) to tenure-track faculty, one Teaching Distinction Award ($1,500) to faculty in the status of clinical faculty, instructors, lecturers, or part-time faculty as defined by University policy. In addition, $250 will be awarded to each unit’s official nominee who is nominated for but doesn’t win any of the aforementioned awards. Nominees must have some observable teaching activity during the spring semester so that they are available for observation/evaluation by TEAC.

Nominations for the awards may be submitted by students and faculty, and are reviewed by the Teaching Excellence Awards Committee of eight faculty and three students. Those selected by the Committee as best qualified to receive awards are recommended to the Provost and Vice Chancellor for Academic Affairs.

I. Committee Guidelines and Procedures

a. The Teaching Excellence Awards recipients are selected by recommendation of the Teaching Excellence Awards Committee (TEAC) to the Provost and Vice Chancellor for Academic Affairs. TEAC is a standing subcommittee of the Faculty Development Council and its chair reports to the chair of the Faculty Development Council.

b. The Provost’s office provides funding for the awards, publicity, and related expenses. Informational copies of all committee correspondence are sent to the Provost.

II. TEAC Membership and Procedures

a. The TEAC consists of eight full-time faculty representatives on continuing appointment elected by the faculty of their respective school/college. Three students selected by the Student Senate shall serve as representatives to the TEA committee.

b. Terms of Office: Faculty members serve two-year terms and students serve one-year terms.

c. Election of Faculty Representatives: In the spring semester of each year, the TEA chair will send notices to the appropriate Deans to fill vacancies for 2-year terms. The TEA chair should be notified of new representatives by September 15.

In even numbered years, the faculty of the Schools of Business, Engineering, Pharmacy, and the College of Arts and Sciences each elect one faculty member for a two-year term.
In odd numbered years, the faculty of the Schools of Nursing, Education, the Library, and the College of Arts and Sciences each elect one faculty member for a two-year term.

In the fall semester of every year it will be requested that three students comprised of two honors students and one student from selected by the Student Senate be selected to serve as members of the TEA committee. The three students should represent three different schools/colleges of the university.

The School of Dental Medicine, at its own request, is not represented on this committee. Dental school faculty are ineligible to receive this award.

d. Committee Chair: The Chair is a faculty member serving the second or subsequent year of his or her term. A Chair for the following academic year is nominated by agreement among the four faculty members whose terms continue into the following year. The Chair is then appointed by the Chair of the Faculty Development Council with the approval of the majority of the Council. This selection process shall be conducted by the Committee immediately after the award winners have been selected for that year.

Immediately following Honors Day during Spring Semester, the new Chair shall notify the appropriate school/college faculty to elect representatives for TEAC. Names of representatives must be submitted to the TEAC Chair by mid-October. The outgoing Chair should prepare and submit an annual report of the year’s activities to the Provost and Vice Chancellor for Academic Affairs and the Chair of the Faculty Development Council of the Faculty Senate by no later than September 1 of the following year.

e. Voting: Each member of TEAC, whether faculty or student, has one vote. Six members constitute a quorum, providing the committee is fully organized. In the event that the committee is not fully organized as specified in II.a, a quorum would be represented by one-half of the number of members plus one. The chair may vote and decisions are made by simple majority vote. Further voting procedures may be determined by TEAC.

III. Publicity

a. TEAC and the Faculty Development Council are responsible for making the SJUE community aware of the Teaching Excellence Awards.

b. In September, the TEAC chair should send an e-mail to the SJUE community explaining the award and deadlines for application.

c. In the spring, the chair is responsible for providing winners’ names to the Provost’s office for inclusion in a press release to the Alocile and other local media outlets.

IV. Nominations of Candidates for Awards

a. TEAC solicits nominations for the awards from the faculty members and students of the school/college eligible for the awards. TEAC will request nominations from within the
All Faculty Meeting – President Notes
10/31/2019

Provost Cobb again reiterated the importance of having FS operational more than 6-7 months out of the year to increase efficiency.

Gen ed courses should go through Faculty Senate for approval, but major courses shouldn’t need FS approval – we should trust each other that we know what’s best for our majors. Need some advisors on committees because they see the whole picture and what decisions affect others.

Question: Who owns the curriculum?
We need to collaborate rather than draw a line
Make approvals a more efficient process

Models for accommodating union and nonunion membership are already in place – refer to these models rather than creating our own.

Shared FS structures don’t match up with the SIUE structure. Can we match up councils with administrators in Chancellor/Provost offices?

Discussion of: Why don’t people participate more in FS?

Not worth the struggle

“Not a great pathway to making changes”

Suggestion to add staff, student senators, and NTFF to faculty senate membership
Decrease committees university-wide
Do fewer things, but do them well

We need to create a time, space, or make it a University priority to attend various meetings
Need better tracking of service work (rather than a “they showed up to meetings” checkbox)
More emphasis on service is needed – attitude starts higher up, and Deans are actively telling people not to participate in service

The Union makes FS less appealing – a lot of the people who would work in the FS are instead working in FA
One Proposal for Council Revision

Curriculum (UG)
Gen Ed
Honors
FDC

Assessment and Program Review
Student Success
TEAC

Non-Represented
Need CBA liaison
(mostly non-represented senators, but also some represented)

Rules and Procedures
Administrative Review oversight
Planning

Budget
Facilities
Grants
EUE

Grad Council
Programs
ERP

Each council would have 9 members. 8 Senate members and one NTT member.
<table>
<thead>
<tr>
<th>What tasks related to Teaching and Learning should be the responsibility of Faculty Senate?</th>
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<tbody>
<tr>
<td>Designating what authority deans/provost/others do and do not have relating to teaching and learning.</td>
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<td>Bringing together stakeholders to have a voice and for some (e.g. students) a vote on teaching and learning policies.</td>
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<td>Ensuring deans do not make new teaching and learning policies (including informally) that have not been vetted and approved by Faculty Senate.</td>
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<td>Allocating faculty lines</td>
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<td>Ensuring policies have flexibility to not get in the way of good teaching/learning.</td>
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<td>Eliminating redundancies.</td>
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<td>Making our processes efficient.</td>
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<tr>
<td>...&quot;In which the faculty senate should participate?&quot;</td>
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<td>Designating what issues departments and programs have autonomy over for decision-making.</td>
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<td>Adopting and approving all relevant SIUE-wide policies.</td>
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<td>Assessment used to be a senate function via Curriculum Council.</td>
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<td>Budgetary decisions</td>
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<td>Honors program</td>
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<td>Resources to deliver curriculum</td>
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<tr>
<td>Reviewing major changes to programs and/or curriculum</td>
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<td>Professional development supporting teaching</td>
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<tr>
<td>Oversight, not responsibility. All of it</td>
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<tr>
<td>Excellence in undergraduate education applications</td>
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<tr>
<td>Everything related to curriculum</td>
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<td>Curriculum</td>
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<td>Course approval</td>
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<td>Faculty development</td>
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<td>General education</td>
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<td>Eval of effectiveness</td>
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<td>GenEd</td>
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### What tasks related to governance processes and policies should be the responsibility of Faculty Senate?

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<thead>
<tr>
<th>Task</th>
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<tr>
<td>Evaluating administrators</td>
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<td>Oversight</td>
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<td>Undergraduate and graduate education</td>
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<td>All unless not our legal authority</td>
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<td>Policy review</td>
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<td>Representing clinical and Prof School Faculty</td>
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<td>BOT</td>
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<td>things beyond purview of CBA (both topical and: unrepresented faculty) maybe?</td>
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<tr>
<td>Curriculum process</td>
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<td>Board of trustees</td>
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<td>Senate elections</td>
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<td>What curriculum-based tasks should be the responsibility of Faculty Senate?</td>
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<td>Recommending policy on undergraduate major &amp; minors</td>
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<td>Program prioritization</td>
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<td>Program elimination</td>
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<td>review of major changes especially w/ impacts across multiple schools/college</td>
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<tr>
<td>Program review</td>
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<td>honors</td>
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<td>gen ed</td>
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<td>General Education program</td>
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<td>Program removal</td>
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<td>New program approval</td>
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<td>What tasks related to faculty welfare for UNREPRESENTED faculty should be the responsibility of Faculty Senate?</td>
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<tr>
<td>The FS should reapportion its numbers to reflect an increase responsibility to the unrepresented Faculty.</td>
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<td>We need a dedicated senate council, made up mostly of their faculty, to address all issues of unrepresented faculty.</td>
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<tr>
<td>Ask the unrepresented faculty what they want Faculty Senate to do in this area.</td>
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<tr>
<td>Only things related to the Pharmacy and Dental schools</td>
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IBHE-FAC report for the SIUE Faculty Senate meeting on 7 November 2019

The IBHE-FAC met in multiple locations as Caucus sub-groups on 18 October 2019.

The Public Caucus met via Zoom. The major topics of discussion were public caucus perspectives on this year’s working group topics and whether there are additional topics of interest specifically to the public universities. More complete reports from all three caucuses should be available after the November meeting.

SIUE will be hosting the FAC in January of 2020.

The next IBHE-FAC meeting is 14 November 2019 at Northern Illinois University in DeKalb, Illinois.

With regards, Susan D. Wiediger, representative for SIUE to the IBHE-FAC. For more information about any of these items, please contact me at swiedig@siue.edu.
Curriculum Council Report, October 2019

The Curriculum Council discussed the possibility of including the University Honors Advisory Council (UHAC) as a subcouncil. Eric Ruckh, Director of the Honors Program, offered the history of and overview of the Honors Program. UHAC is currently revising their Operating Papers and Dr. Ruckh would like input from the Curriculum Council on UHAC terms, membership, the role of the Honors Program Director in UHAC, and reporting procedures. These items will be discussed at the next Curriculum Council meeting.

The Undergraduate Programs Committee passed one proposal and asked for revisions on another proposal. The Undergraduate Courses Committee approved 61 course proposals or revisions and approved 41 of those.

Chris Leopold reported that the Fall 2020 Applications are up 16%. Maureen Bell-Werner reported that Summer and Fall 2020 schedules are currently being entered into CougarNet.

Associate Provost, Elza Ilрошева, reported that work on the Program Review Committees is underway. In addition, Academic Affairs is currently dealing with a query from the Undergraduate Program Committee concerning the number of transfer credit hours that can count as part of undergraduate requirements. They are investigating and will report back to the committee.
President’s Report to Faculty Senate
November 7, 2019

University Quality Council
October 3, 2019
We discussed various potential themes of QI projects and brainstormed best ways to solicit proposals.

Standing Meeting with Provost Cobb
October 3, 2019
Grad council will get the charge to conduct Dean Weinberg’s Quadrennial Review shortly. Dean Budzban’s Quadrennial Review is cancelled. We will instead form a Dean Search Advisory Committee and find members for that. Provost Cobb also indicated a great need to maintain Faculty Senate work throughout the year, as we currently only get 6-7 months of active Senate time, which slows down a lot of processes.

Constituency Heads Meeting
October 4, 2019
Strategic Plans Discussions will begin soon. Quality Initiative proposal information will get started soon.

Diversity Council
October meeting cancelled
Diversity Day was held October 15.

Student Government
October 21, 2019
Guest speaker at Student Government; informational regarding Faculty Senate’s structure and upcoming initiatives. The student senators were amazing. They were professional, attentive, and asked great questions of all 3 guest speakers that day.