The regular meeting of the Faculty Senate was called to order at 2:30pm on Thursday, September 5, 2019 in Mississippi/Illinois Room of the Morris University Center by President DeGroot Brown.


Absent: Undrah Baasanjav, Jeff Banker, Kim Carter, Richard Flight, Tom Foster, Jennifer Miller, Shadrack Msengi, Vince Rapini, Jeffrey Sabby, Bin Zhou

Excused: John Foster

Guest: Barb McCracken

Guest Speaker:
Representatives from Green Dot were present to provide information on the program and upcoming training sessions. A handout was provided and is attached. Green Dot is bystander intervention program focused on violence prevention by empowering bystanders. The program is intended to add “green dots” to the map, which are positive actions that discourage violent acts. Training sessions can be tailored to a particular need in a department, and they have a flexible schedule. The training is an hour and half long. The faculty and staff training is focused to those groups, but it is similar to the student training. A SignUp Genius link will be sent via the announce list and in the e-Today.

The floor was opened to questions. 40% of students experience violence, according to an anonymous climate survey of 600 students. There has been an increase in stalking incidents. Sexual assault was the highest reported on the climate survey, but it has since fallen behind stalking. The survey listed very specific behaviors and asked how long they had been an SIUE student. SIUE results were not out of line for college campuses, and the University is below the national average for sexual assault.

The program was created by faculty asking questions about why numbers were not going down and why programs were not working. The Air Force has adopted a version of the Green Dot program, and there
is now a K-12 setting program as well. While Green Dot is mainly gender based, there are intersections with racial-based violence. The training can apply to any kind of violence prevention.

**Faculty Senator Orientation:**
The Faculty Senator Orientation that was posted on the website and SharePoint was reviewed and is attached. Officers were introduced. There was an overview of the upcoming All Faculty Meeting scheduled for October 31, 2019, which will be a working session about the Faculty Senate Councils.

**Announcements:**
Announcements were reviewed as listed on the agenda.

**Consideration of Minutes:**
The minutes for the May 2, 2019 meeting were approved as written.

**Action Items:**
There were no action items.

**Unfinished Business:**
There was no unfinished business.

**New Business:**
The first reading of the Teaching Excellence Award Committee Operating Papers was tabled. The Chair of the committee left the University, and the committee needs to select a replacement.

**Reports from Standing Committees:**
A brief overview of the University Planning and Budget Council (UPBC) was provided. The committee is a group of faculty, staff, and students who serve as advisors to the Chancellor and acts as a brainstorming group. The composition has been updated this year to include representatives from the Faculty Association, the Graduate Council, and the Black Faculty and Staff Association (BFSA). The first meeting will be held on October 18, 2019. The Committee for Higher Administrator Performance Appraisal (CHAPA) will be reinstated, and the first appraisal will be the Chancellor. Five faculty members are needed to serve on that committee. Ann Popkess will be leading the CHAPA reviews in her role as Chair Elect.

The IBHE report was posted to SharePoint and is attached. The Faculty Advisory Council includes twelve community colleges, twelve private colleges, and the state universities. They meet once a month at different universities, and discuss what the IBHE wants input on or what the Council feels is important.

**Reports from Council Chairs:**
The Faculty Development Council has not met yet, however they are attempting to get the TEAC running again.
The Graduate Council posted their annual report to SharePoint, and it is attached.

The President-Elect reported that the SIU System President Search is moving forward and meeting next week.

The President reported that she meets with the Provost once a month, and asked that issues that need to be addressed be passed to her. There are four Dean Reviews coming this year, and Faculty Senate will be recommending appointments to those committees. There may be some new login procedures coming, and information will be shared as available. Pre-planning for a University capital campaign is beginning. Anyone interested in serving on University committees should let her know so that a pool of appointees can be available.

Faculty Senate travel mugs will be available at the next meeting for Senators.

**Public Comment:**
There was no public comment.

**Adjournment:**
The meeting adjourned at 3:05pm.

Submitted by Anne Hunter, University Governance
FACULTY SENATE MEETING
Mississippi/Illinois Rooms, Morris University Center
September 5, 2019 – 2:30 PM
AGENDA

I. CALL TO ORDER

II. GUESTS
   a. Green Dot representatives (comprehensive violence prevention program)

III. FACULTY SENATOR ORIENTATION

IV. ANNOUNCEMENTS
   a. Faculty Senate Guest Speakers
      i. October 3 – CIO Steve Huffstutler and Provost Denise Cobb (2:30 PM),
         Chancellor Randy Pembroke (3:00 PM)
      ii. November 7 – Provost Denise Cobb (2:30 PM), Vice Chancellor Rich Walker
         (3:30 PM)
   b. Faculty Senate Executive Committee Guest Speakers
      i. October 24 – Provost Denise Cobb
   c. Board of Trustee meetings:
      i. September 12 – SIUE
         Open meeting items begin at 1:30 PM in the Birger Hall Special Events Room
      ii. December 5 – SIUC
   d. Open Meetings Act training certificates to University Governance by September 15
      (new Senators, annual designee for Faculty Senate, annual designee for each Council)
   e. All Faculty Meeting – October 31
   f. 2019 Staff Senate Scholarship Banquet to be held October 10 (flyer on Sharepoint)

V. CONSIDERATION OF MINUTES
   a. May 2, 2019

VI. ACTION ITEMS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS
   a. First Reading – Teaching Excellence Award Committee Operating Papers

IX. REPORTS FROM STANDING COMMITTEES
   a. UPBC – Nancy Lutz
   b. IBHE Faculty Advisory Council – Susan Wiediger

X. REPORTS FROM COUNCIL CHAIRS
   a. Faculty Development Council – Marie Klopfenstein
   b. Curriculum Council – Faith Liebl
   d. Welfare Council – Stephen Kerber (Interim Chair)
   e. Graduate Council – Duff Wrobbel
   f. Past-President – Sorin Nastasia
   g. President-Elect – Laurie Rice
   h. President – Jocelyn DeGroot

XI. PUBLIC COMMENT

XII. ADJOURNMENT

The next Faculty Senate meeting will be Thursday, October 3, 2019, at 2:30 PM in the
Mississippi/Illinois Rooms, Morris University Center
Meet our Team!

- Samantha Dickens: Prevention Education and Advocacy Center (PEACE) Coordinator
- Tyler Manning: Assistant Director for Fraternity and Sorority Life
- Arielle Weaver: Assistant Director of Residence Life for Community Standards
- Domonique Crosby: Director of Residence Life First Year Experiences
- Katie Zingg: Assistant Athletic Director for Compliance
- Ryann Bohle: Academic Advisor in Prairie Hall

If you have questions, comments, or feedback, please email us at greendot@siue.edu or visit us at www.siue.edu/green-dot.

What is Green Dot?

Green Dot is a violence prevention program based on empowering bystanders. When people attend our trainings, they learn to recognize potentially harmful situations and how to safely intervene:

- A red dot is the choice to use words or actions to harm another person.
- A green dot is the single choice to use your words or actions to prevent someone from being harmed.

When the green dots start to outnumber the red dots, everyone on our campus will know:

- SIUE faculty, staff and students don’t tolerate power-based personal violence, and
- We are all willing to do our part to intervene.
FACULTY SENATOR ORIENTATION

http://www.siue.edu/ugov/faculty/

Faculty Senate 2019-2020

ORIENTATION OVERVIEW

- Faculty Senate Membership
- Council Information
- Meetings and attendance
- Open Meetings Act (OMA)
- Upcoming event
THE FACULTY SENATE CONSTITUTION:

The Faculty Senate is the body empowered to act as agent for the University Faculty with the delegated power to formulate policies in regard to all academic matters and other matters of faculty concern except those that are related to the Graduate School as set forth in the Bylaws and Statutes of the Board of Trustees.

FACULTY SENATE MEMBERSHIP

51 Faculty Senate members:

• 39 proportionally-elected members from the seven schools/college
  • Department/program representatives
  • At large school/college representatives
• 12 elected members of the Graduate Council
President:
Josie DeGroot

President Elect:
Laurie Rice

Past President:
Sorin Nastasia

Faculty Senate Officers (2019-2020)

FACULTY SENATE EXECUTIVE COMMITTEE (FSEC)

- The 3 Officers
- Council Chairs:
  - Curriculum – Faith Liebl
  - Faculty Development – Marie Klopfenstein
  - Rules and Procedures – Junvie Pailden
  - Welfare – TBD
  - Graduate – Duff Wrobbel
- **UPBC:** Nancy Lutz (non-voting)
FSEC ASSISTS FACULTY SENATE PRESIDENT IN:

- Setting the agenda for the Faculty Senate meetings
- Appointing Council members and Faculty Senate representatives to various university committees
- Acting for the Faculty Senate on matters of immediate importance

CURRICULUM COUNCIL

Focus is on undergraduate curriculum

Membership:
- 9-12 Faculty Senators (currently 12)
- 2 Student Senate representatives
- 8-9 ex officio members
  - 6 from Provost and Vice Chancellor for Academic Affairs
  - Director of Assessment Director of General Education
  - Chair of General Education Committee
CURRICULUM COUNCIL RESPONSIBILITIES:

1. Recommending policy on requirements for entrance, retention, and graduation for undergraduates.
2. Recommending policy on requirements for undergraduate majors and minors.
3. Recommending policy on adopting new programs or eliminating existing programs.
4. Recommending policy on grading students.
5. Recommending policy on accepting credit from other institutions or testing programs.
6. Recommending policy on advising undergraduates.
7. Recommending policy concerning the special problems that may arise with regard to teaching undergraduates at centers other than the main campus.
8. Maintaining a continuing review and evaluation of Continuing Education programs.
9. Maintaining a continuing review and evaluation of undergraduate programs and courses.
10. Recommending policy regarding the University’s Assessment Plan.

CURRICULUM COUNCIL STANDING COMMITTEES

- Undergraduate Programs Committee (UPC)
- Undergraduate Courses Committee (UCC)
- General Education Committee
- Graduation Appeals Committee
- Committee on Assessment (COA)
Programs regarding faculty teaching, scholarship, service

Membership:
- 7+ Faculty Senators (currently 8)
- 4 ex officio members
  - 1 from Provost and Vice Chancellor for Academic Affairs
  - 1 from Information Technology Services
  - 1 from Library and Information Services
  - EUE Coordinator

Faculty Development Council Responsibilities:

1. Work with Provost Office to develop and promote programs relating to faculty roles and responsibilities in the areas of teaching, scholarship, and service (symposium, workshops, Continuous Improvement Conference).

2. Serve as liaison to SIUE faculty to identify faculty development interests.

3. Coordinate the dissemination of information of campus, state, and national initiatives concerning faculty roles and responsibilities.

4. Encourage broad faculty involvement and open discussion of department, college/school, and university levels regarding faculty roles and responsibilities.

5. For the Excellence in Undergraduate Education (EUE) Program: provide oversight and assessment, support the program coordinator in developing and modifying program guidelines and review procedures, advise program coordinator on various matters, conduct review of proposals, make recommendations on allocation of funds.

6. For Teaching Excellence Awards: through Teaching Excellence Awards Committee, manage program, review applications, make recommendations.
FDC STANDING COMMITTEES, ACTIVITIES, EVENTS

- Teaching Excellence Awards Committee (TEAC)
- EUE oversight and review
- Event: Continuous Improvement Conference

RULES AND PROCEDURES COUNCIL

Membership:
- 6-12 Faculty Senators (currently 8)

Academic governance
RULES AND PROCEDURES
COUNCIL RESPONSIBILITIES

1. Reapportionment of Senate seats
2. Seating and unseating Senators
3. Election of Senate Officers
4. Examining the academic governance of the university, including name changes and/or the restructuring of departments and schools
5. Liaison with internal bodies, e.g., Student Senate, Staff Senate, and external bodies, e.g., SIUC, Board of Trustees
6. Evaluation of Chancellor, Provost
7. Recommending possible changes in the Board Statutes to the Board of Trustees
8. Reviewing current practices and policies in the area of academic governance and formulating guidelines for the administration and governance of all academic units

RULES AND PROCEDURES COUNCIL
STANDING COMMITTEES

- Constitution and Bylaws Committee
- Evaluation and Liaison Committee
- Personnel Committee
Faculty welfare and policies pertaining to:
- salary
- benefits
- evaluation
- tenure
- promotions
- leaves of absence
- recruitment
- employment
- retraining
- discipline
- severance
- general rights and responsibilities

Currently in transition due to new Faculty Associate functions and responsibilities

**Membership:**
- 9+ Faculty Senators (currently 11)

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**Welfare Council standing committees:**
- Faculty Status Committee
- Faculty Benefits and Facilities Committee
- Faculty Salary Equity Committee

**Coordination of additional activities:**
- Ombuds Service
- Faculty Friendly Leave Policy Committee
- Honorary Degree and Distinguished Service Award Committee
- Faculty Grievance Committee
STANDING COMMITTEES REPORTING TO FACULTY SENATE

- University Planning and Budget Committee (UPBC)
- IL Board of Higher Education Committee
- Intercollegiate Athletics Committee (ICAC)
- Academic Technology Steering and Implementation Committees

ADDITIONAL STANDING COMMITTEES INCLUDING FACULTY SENATE REPRESENTATIVES:

- President, Chancellor, Provost, Associate provost, Assistant Provost, Dean search committees
- University Quality Council (UQC)
- Diversity Council (representative: FS President)
- University Honors Advisory Council (UHAC)
- Suspension Appeals Committee
- University Center Advisory Board (UCAB)
- Parking and Traffic Committee
- Homecoming Committee
WORKING GROUPS AND AD HOC COMMITTEES

- Video Surveillance Working Group
- Strategic Planning Committee

MEMBERSHIP AND RESPONSIBILITIES

Three year term beginning in Fall

Attendance is expected at all Faculty Senate and assigned council meetings

- Alternate from same unit should be appointed if you cannot attend > 50% meetings
- Seat may be declared vacant if you attend < 50% of total senate & council meetings without an appointed alternate
PROCEDURES

- Quorum represented by presence of 50% of Faculty Senate membership
- Conducted under Roberts Rules of Order
- Each present senator or alternate has one vote
- Any senator may make a motion
- All meetings are open to the public
  - Non-senators may speak by majority vote
  - Meeting may be closed by majority vote
  - No final votes may take place in a closed meeting

MEETINGS

Faculty Senate meets on the 1st Thursday of every month during the 9 month academic year

- Location: MUC
- Time: 2:30-4:30 p.m.
- No meeting in January & August
- Special Sessions can be called by:
  - The Executive Committee
  - A written request of 5 or more Faculty Senators
MEETINGS

Councils meet on the 3rd Thursday of every month during the 9 month academic year
- Location: MUC, varies depending on council
- Time: 2:30-4:30 p.m.
- No meeting in August

Executive Committee meets on the 2nd and 4th Thursday of every month during the 9 month academic year
- Location: MUC (room varies)
- Time: 2:30-4:30 p.m.
- Meets in August as well as January

ILLINOIS OPEN MEETINGS ACT (OMA)

- We are elected/appointed members of a public body subject to OMA.
- We are required to complete OMA electronic training ONCE during our term of election/appointment.
  - If you are a continuing Faculty Senator, you should have already completed this requirement. You are not required to take this training again.
- New Faculty Senators MUST complete this requirement no later than the 90th day after assuming responsibilities as a member of the public body
  - (http://www.legis.state.il.us/pdfs/Open_Meeting_Act_Elected_Appointed_Member.pdf)
- Designees are selected annually and will complete OMA designee training (one person on each council, executive committee, and senate)
- Following successful completion of OMA training, please forward the electronic file to Anne Hunter in the University Governance office
ALL FACULTY MEETING

When? Thursday, October 31, 2019; tentatively 10 AM – 3 PM
Where? Conference Center, MUC (Hickory, Hackberry, Oak, Redbud rooms)

Agenda to be announced shortly
2019 SIUE Staff Senate Scholarship Banquet

Thursday, October 10th, 2019
5-8 p.m.
Conference Center, Morris University Center, Edwardsville Campus

- Social hour begins at 5 p.m.
- Buffet style dinner at 6 p.m., including stuffed pork chops and fried chicken with assorted cheesecake for dessert.
  - Please contact us if you have any special dietary needs.
- Open Bar throughout the event with wine, beer, and soda included.

Silent Auction * 50/50 Drawing * High Spirits Alcohol Package Drawing
Must be present to win.

All Proceeds Benefit the University Staff Senate Scholarship

Southern Illinois University
Edwardsville

Cost is $25 per person. No ticket sales at the door. All tickets are will call. Checks payable to SIUE Foundation. Registration deadline is October 2nd.

Return this portion with payment to the Staff Senate Scholarship Banquet Committee, Campus Box 1252 by October 2nd or visit http://www.siue.edu/ugov/staff/scholarship_banquet.shtml to purchase your tickets online.

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| Total Tickets | Questions! Call Anne Hunter at 650-2770 |
Faculty Development Council
Teaching Excellence Awards Committee

Operating Papers

Preamble: To recognize the central importance of teaching to the mission of Southern Illinois University Edwardsville (SIUE), the Provost and Vice Chancellor for Academic Affairs, with the assistance of the Faculty Senate, will offer the following awards annually: one Teaching Excellence Award ($2000) and up to two Teaching Distinction Awards ($500) to tenured track faculty, one Teaching Distinction Award ($1500) to faculty in the status of clinical faculty, instructors, lecturers, or part-time faculty as defined by University policy. In addition, $250 will be awarded to each unit’s official nominee who is nominated for but does not win any of the aforementioned awards. Nominations for the awards may be submitted by students and faculty, and are reviewed by the Teaching Excellence Awards Committee of eight faculty and three students. Those selected by the Committee as best qualified to receive awards are recommended to the Provost and Vice Chancellor for Academic Affairs.

I. Committee Guidelines and Procedures
a. The Teaching Excellence Awards recipients are selected by recommendation of the Teaching Excellence Awards Committee (TEAC) to the Provost and Vice Chancellor for Academic Affairs. TEAC is a standing subcommittee of the Faculty Development Council and its chair reports to the chair of the Faculty Development Council.

II. TEAC Membership and Procedures
a. The TEAC consists of eight full-time faculty representatives on continuing appointment elected by the faculty of their respective school/college, and three student representatives as selected in accordance with II c below.

b. Terms of Office: Faculty members serve two-year terms and students serve one-year terms.

c. Election of Faculty Representatives: In the spring semester of each year, the TEA chair will send notices to the appropriate Deans to fill vacancies for 2-year terms. The TEA chair should be notified of new representatives by September 15.

In even numbered years, the faculty of the Schools of Business, Engineering, Pharmacy, and the College of Arts and Sciences each elect one faculty member for a two-year term. In odd numbered years, the faculty of the Schools of Nursing, Education, the Library, and the College of Arts and Sciences each elect one faculty member for a two-year term.

In the fall semester of every year it will be requested that JPC Meridian scholars and one staff member from the Student Senate be selected to be a member of the TEA committee. The three students should represent three different schools/colleges of the university. The School of Dental Medicine, at its own request, is not represented on this committee. Dental School faculty are ineligible to receive this award.

d. Committee Chair: The Chair is a faculty member serving the second or subsequent year of his or her term. A Chair for the following academic year is nominated by agreement among the four faculty members whose terms continue into the following year. The Chair is then appointed by the Chair of the Faculty Development Council with the approval of the majority of the Council.

This selection process shall be conducted by the Committee immediately after the award winners have been selected for that year.
Immediately following Honors Day during Spring Semester, the new Chair shall notify the appropriate school/college faculty to elect representatives for TEAC. Names of representatives must be submitted to the TEAC Chair by mid-October. The out-going Chair should prepare and submit an annual report of the year’s activities to the Provost and Vice Chancellor for Academic Affairs and the Chair of the Faculty Development Council of the Faculty Senate by no later than September 1 of the following year.

a. Voting: Each member of TEAC, whether faculty or student, has one vote. Six members constitute a quorum, providing the committee is fully organized. In the event that the committee is not fully organized as specified in II.a, a quorum would be represented by one-half of the number of members plus one. The chair may vote and decisions are made by simple majority vote. Further voting procedures may be determined by TEAC.

III. Publicity

a. TEAC and the Faculty Development Council are responsible for making the SIUE community aware of the Teaching Excellence Awards.

b. In September, the TEAC Chair should send an e-mail to the SIUE community explaining the award and deadline for application.

c. In the spring, the chair is responsible for providing winners’ names to the Provost’s office for inclusion in a press release to the Alton Telegraph and other local media outlets.

IV. Nominations of Candidates for Awards

a. TEAC solicits nominations for the awards from the faculty members and students of the school/college eligible for the awards. Under mechanisms established by the faculty of that unit, which should include letters of support from students, faculty, colleagues, and student evaluations, the school/college may nominate one tenure/tenure-track faculty member each year with the exception of CAS which may nominate four faculty members. The school/college may also nominate one faculty member in the status of clinical faculty, instructor/lecturer, or part-time faculty for the Teaching Distinction Award. TEAC will accept nominations from within the college/school by the first week of November. Nominating procedures must be established by the faculty of each school/college and placed on file with the TEAC before nominations will be accepted.

Faculty members who are nominated for the Teaching Excellence Award must:

1. Be a tenure/tenure-track faculty
2. Must be an Assistant, Associate or Full Professor
3. Be on a full-time appointment
4. Have a minimum of three years as full-time tenure-track teaching experience at SIUE

Winners of the Teaching Excellence Award ($2000) are not eligible to receive the award for four years, and are not eligible for the Teaching Distinction Award ($500) for two years after receiving the $2000 award. Winners of the Teaching Distinction Award will be eligible for nomination for the Teaching Excellence Award after two years.

Clinical faculty, Instructor/Lecturer, and Part-Time Faculty are eligible for nomination for one $1500 Teaching Distinction Award and must meet the following criteria:

1. Have a minimum of three years teaching experience at SIU and have not received the award in the previous year teaching in an academic department.

V. Notification: The TEAC Chair

a. Notifies faculty members who have been nominated for any award.

b. Ascertain willingness of faculty to be nominated.
c. Requests permission from the nominated faculty member to obtain additional supporting information and material and for TEAC members to observe his or her teaching in the classroom.
d. Requests supporting information and material for the nominee's department Chair, if necessary.
e. Provides the Provost with information on the number and timing of nominations from each school.

VI. Supporting Information and Material: Each nominee is requested to provide the following information for the previous three semesters taught by the first week of December. The materials must be submitted electronically as a PDF document. Materials not following this format will not be accepted/considered.

1. A Philosophy of Teaching (3 page maximum).
2. Implementation and Outcomes of the Teaching Philosophy:
   a. Evidence of how you have acted on teaching evaluations, i.e., how feedback has been incorporated
   b. How your teaching philosophy is implemented in teaching and related activities.
   c. Evidence that demonstrates the effectiveness and excellence of your teaching.
   d. Course syllabi for classes taught in the last 3 semesters.
   e. List of courses taught, number of students in each course, and an explanation of grade distribution for each course taught in last 3 semesters.
3. Responsibilities and Accomplishments in Teaching
   Evidence could include summary/lists of:
   a. Courses taught (existing and new) in past three years.
   b. Curriculum development (initiatives, leadership, contributions).
   c. Grants, directly related to the enhancement of teaching and student learning at SIUE.
   d. Student supervision / Working with students (if applicable in your school). Could include independent studies, design projects, theses, graduate committees.
   e. Teaching awards or nominations.
4. Evaluations
   a. Student Evaluations on teaching (compare with department and school-wide average) with class size indicated for past three semesters. Report in summarized form.
   b. Two letters of support from colleagues familiar with your teaching methods.
   c. Departmental Peer Evaluations (if applicable in your department)
   d. Student Supervision Evaluations (if applicable in your school).
5. Professional Development
   This could include summaries/lists of:
   a. Attendance at workshops, seminars, directly related to the improvement of teaching at SIUE.
   b. Scholarly publications and presentations directly related to the teaching responsibilities at SIUE.

VI. Schedule and Selection
a. By the second week of Spring semester, the TEAC Chair makes available to TEAC members the information received from the nominees. Each member is responsible for carefully evaluating
the material and, as possible, for visiting classes to observe teaching. Each member then prepares a ranking of candidates with a rationale.

b. By the eighth week of Spring Semester, TEAC meets to select nominees to be recommended to the Provost as award recipients. Deliberations are totally confidential except for the final result. Open discussion of the qualifications of nominees is expected to occur. After the selections have been made, TEAC prepares a short statement explaining why the particular candidates were selected.

c. Immediately upon conclusion of deliberations and prior to notification of nominees, the Chair will forward to the Provost and Vice Chancellor for Academic Affairs a list of the names of those recommended by the Committee.

d. The TEAC Chair

1. Upon receipt of action taken by the Provost on committee recommendations, immediately notifies award recipients and reports their names to the Chair of the Faculty Development Council. The Chancellor nominates the recipient of the $2000 award to the Council for Advancement and Support of Education (CASE) for the National Professor of the Year Award.

2. Makes arrangements for publicity with the Office of the Provost and Vice Chancellor for Academic Affairs.

a. All candidates will be expected to attend Honor's Day to receive the monetary portion of the awards. The recipient of the $2000 award is also normally expected to attend Commencement to be recognized and to receive a plaque.

VIII. Records

a. The University Governance Office retains the nomination materials for six months under security. After this time, the materials will be destroyed. The TEAC Chair is responsible for placing a copy of all official letters, correspondence, and meeting minutes in a permanent file in the University Governance Office.

Revised April, 1995
Faculty Senate Action, August, 1995
Revised December, 1996
Revised April, 1997
Revised August, 1997
Faculty Senate Approved, October 1997
Amended and approved September, 1998
Amended and approved November 2001
Amended January 2006
Revised February 18, 2012 Approved by Welfare Council
WC004-11/12
Approved by the Faculty Senate May 3, 2012
Approved by the Chancellor June 14, 2012
Faculty Development Council
Teaching Excellence Awards Committee
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b. The Provost's office provides funding for the awards, publicity, and related expenses. Informational copies of all committee correspondence are sent to the Provost.

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a. TEAC and the Faculty Development Council are responsible for making the SIUE community aware of the Teaching Excellence Awards.

b. In September, the TEAC chair should send an e-mail to the SIUE community explaining the award and deadline for application.

c. In the spring, the chair is responsible for providing winners’ names to the Provost’s office for inclusion in a press release to the Aisle and other local media outlets.

IV. Nominations of Candidates for Awards

a. TEAC solicits nominations for the awards from the faculty members and students of the school/college eligible for the awards. Under mechanisms established by the faculty of that unit, (which should include letters of support from students, faculty, constituencies, and student evaluations), the school/college may nominate one tenured/tenure-track faculty member each year with the exception of CAS which may nominate four faculty members. The school/college may also nominate one faculty member in the status of clinical faculty, instructor/lecturer, or part-time faculty for the Teaching Distinction Award. TEAC will request nominations from within the college/schools by the first week of November. Nominating procedures must be established by the faculty of each school/college and placed on file with the TEAC before nominations will be accepted.

Faculty members who are nominated for the Teaching Excellence Award must:

1. Be a tenured/tenure track faculty
2. Must be an Assistant, Associate or Full Professor
3. Be on a full-time appointment
4. Be teaching during the spring semester so that they are available for observation.
5. Have a minimum of three years as full-time tenure-track teaching experience at SIUE

Winners of the Teaching Excellence Award ($2000) are not eligible to receive the award for four years, and are not eligible for the Teaching Distinction Award ($500) for two years after receiving the $2000 award. Winners of the Teaching Distinction Award will be eligible for nomination for the Teaching Excellence Award after two years.

Clinical faculty, Instructors/Lecturers, and Part-Time Faculty are eligible for nomination for one $1500 Teaching Distinction Award and must meet the following criteria: Have a minimum of three years teaching experience at SIUE and have not received the award in the previous year teaching in an academic department.

V. Notification: The TEAC Chair
a. Notifies faculty members who have been nominated for any award.
b. Ascertains willingness of faculty to be nominated.
c. Requests permission from the nominated faculty member to obtain additional supporting information and material and for TEAC members to observe his or her teaching in the classroom.
d. Requests supporting information and material for the nominee's department Chair, if necessary.
e. Provides the Provost with information on the number and timing of nominations from each school.

VI. Supporting Information and Material: Each nominee is requested to provide the following information for the previous three semesters taught by the first week of December. The materials must be submitted electronically as a PDF document. Materials not following this format will not be accepted/considered.
1. A Philosophy of Teaching (1 page maximum).
2. Implementation and Outcomes of the Teaching Philosophy.
   This could include:
   a. Evidence of how you have acted on teaching evaluations, i.e., how feedback has been incorporated
   b. How your teaching philosophy is implemented in teaching and related activities.
   c. Evidence that demonstrates the effectiveness and excellence of your teaching.
   d. Course syllabi for classes taught in the last 3 semesters.
   e. List of courses taught, number of students in each course, and an explanation of grade distribution for each course taught in last 3 semesters.

3. Responsibilities and Accomplishments in Teaching
   Evidence could include summaries/lists of:
   a. Courses taught (existing and new) in past three years.
   b. Curriculum development (initiatives, leadership, contributions).
   c. Grants, directly related to the enhancement of teaching and student learning at SIUE.
   d. Student supervision / Working with students (if applicable in your school). Could include independent studies, design projects, theses, graduate committees.
e. Teaching awards or nominations.

4. Evaluations
   a. Student Evaluations on teaching (compare with department and school wide average) with
class size indicated for past three semesters. Report in summarized form.
   b. Two letters of support from colleagues familiar with your teaching methods.
   c. Departmental Peer Evaluations (if applicable in your department)
   d. Student Supervision Evaluations (if applicable in your school).

5. Professional Development
   This could include summaries/lists of:
   a. Attendance at workshops, seminars, directly related to the improvement of teaching at
      SIUE.
   b. Scholarly publications and presentations directly related to the teaching responsibilities at
      SIUE.

VII. Schedule and Selection
a. By the second week of Spring semester, the TEAC Chair makes available to TEAC members
the information received from the nominees. Each member is responsible for carefully evaluating
the material and, insofar as possible, for visiting classes to observe teaching. Each member then
prepares a ranking of candidates with a rationale.

b. By the eighth week of Spring Semester, TEAC meets to select nominees to be recommended
to the Provost as award recipients. Deliberations are totally confidential except for the final
result. Open discussion of the qualifications of nominees is expected to occur. After the
selections have been made, TEAC prepares a short statement explaining why the particular
candidates were selected.

   c. Immediately upon conclusion of deliberations and prior to notification of nominees, the Chair
will forward to the Provost and Vice Chancellor for Academic Affairs a list of the names of
those recommended by the Committee.

d. The TEAC Chair
   1. Upon receipt of action taken by the Provost on committee recommendations, immediately
      notifies award recipients and reports their names to the Chair of the Faculty Development
      Council. The Chancellor nominates the recipient of the $2000 award to the Council for
      Advancement and Support of Education (CASE) for the National Professor of the Year
      Award.
   2. Makes arrangements for publicity with the Office of the Provost and Vice Chancellor for
      Academic Affairs.

   e. All candidates will be expected to attend Honor's Day to receive the monetary portion of the
      awards. The recipient of the $2000 award is also normally expected to attend Commencement to
      be recognized and to receive a plaque.

VIII. Records
a. The University Governance Office retains the nomination materials for six months under
security. After this time, the materials will be destroyed. The TEAC Chair is responsible for
placing a copy of all official letters, correspondence, and meeting minutes in a permanent file in the University Governance Office.
Revised April, 1995
Faculty Senate Action, August, 1995
Revised December, 1996
Revised April, 1997
Revised August, 1997
Faculty Senate Approved, October 1997
Amended and approved September, 1998
Amended and approved November 2001
Amended January 2006
Revised February 16, 2012 Approved by Welfare Council
WCR#04-11/12
Approved by the Faculty Senate May 3, 2012
Approved by the Chancellor June 14, 2012

Revised April 18, 2019
Faculty Senate approval------?
IBHE-FAC report for the SIUE Faculty Senate meeting on 5 September 2019

The Illinois Board of Higher Education – Faculty Advisory Council (IBHE-FAC) has met twice since the last Senate meeting in May.

The IBHE-FAC met on 17 May 2019 with IBHE staff at the Illinois Association of School Boards in Springfield, Illinois.

Nyle Robinson, Interim Executive Director, IBHE expressed hope about the proposed budget. Priorities ahead include reworking the master plan, rebuilding the coalition for higher education, and working with public institutions to improve recruitment, retention, and modernize delivery (including online and competency based education).

Stephanie Bernoite, Deputy Director of Academic Affairs, IBHE talked about the negotiated rule making process for DOE (federal level). Rules should be released this summer, with public comment to follow. DOE must respond to all comments, and implementation could be July or September of 2020. She also discussed issues around the higher education act, and more local bills about remediation and alternative credits. In conversation about competency based education, she mentioned the work being done in Illinois related to early childhood education (defining competencies, etc.).

FAC Working groups shared summaries of their work with the IBHE staff. Working groups met.

During lunch, Ray Schroeder of University of Illinois – Springfield joined the FAC for information conversation about online initiatives and educational technology. He maintains a curated reading list at his website, rayschroeder.com, which also includes a link to his legacy Google site where many presentations are accessible.

Malinda Aiello, Academic Affairs Associate Director, IBHE updated the FAC on the Transitional Math (TM) courses. Although high schools are not required to offer TM until fall 2020, some high schools will start offering TM courses in fall 2019. IBHE is working on formalizing acceptance of TM by four-year schools; work on Transitional English will being during summer and fall.

Sophia Gehlhausen Anderson, Academic Affairs Assistant Director, IBHE discussed responses to the Teach Illinois report.

Caucuses met. Marie Donovan (FAC Chair) discussed logistics for the June meeting, which coincides with an IBHE meeting. Shawn Schumacher (FAC Vice-Chair) shared details of next month’s meeting. Susan Wiediger (FAC Secretary) updated hosting status for next year. Minutes from April were approved. There was discussion of possible bylaws changes for the Private & Independent caucus and the Two-year caucus. Mike Philips (FAC Legislative Liaison) reviewed the conversations held yesterday with a range of legislators by FAC members; he was thanked for coordinating the scheduling. IASB was thanked for hosting.

The IBHE-FAC met on 4 June 2019 at Northern Illinois University in DeKalb, Illinois.

Marie Donovan (FAC Chair) summarized the year. Shawn Schumacher (FAC Vice-Chair) reported that next year’s FAC schedule is still tentative.
FAC Liaison, Gretchen Lohman, Senior Associate Director, Academic Affairs, IBHE (via phone) reported on staff changes at IBHE, changes to IBHE composition, and Reverse Transfer Administrative Rules (which are up for approval at the IBHE meeting). She provided a short legislative update.

Caucuses met. Privates focused on topics for next year: dual credit, mental health, MAP. Two-years discussed their rotation scheme and bylaws changes. Publics brainstormed topics for next year. Working groups reported on their current status and whether they need to continue their work next year.

Minutes from May were approved. Changes to membership rotation were approved for Two-year Caucus and the Private & Independent caucus.

The next IBHE-FAC meeting is 20 September 2019 at Illinois State University in Bloomington-Normal, Illinois.

With regards, Susan D. Wiediger, representative for SIUE to the IBHE-FAC. For more information about any of these items, please contact me at swiedig@siue.edu.
Graduate Council Annual Report
The following items were brought to the Graduate Council and approved during the 2018-2019 academic year.

Programs Committee

Accelerated Entry Program
Accelerated Entry Program is approved for Fall 2019 implementation.
The following Programs have approved Accelerated Entry offerings
School of Engineering Accelerated Entry Program Changes
  91A Mechanical Engineering – Undergraduate
  91A Baccalaureate Industrial Engineering
  Computer Science
  Civil Engineering
School of Nursing Accelerated Entry Program Changes
  91A Family Nurse Practitioner
  91A Healthcare & Nursing Administration
  91A Nurse Educator
  91A Nursing – Undergraduate
College of Arts & Sciences Accelerated Entry Program Changes
  91A Criminal Justice Studies – Undergraduate
  91A Environmental Sciences (BS & MS)
  91A English – Specialization in Literature
  91A English – Teaching English as a Second Language
  91A Mass Communications – Media Studies

Integrative Studies Masters degrees
M.S. of Integrative Studies in Pharmaceutical Fermentation Biochemistry for Jonathan Sedivy
  This is a request for an integrative studies track for a specific student.
M.S. of Integrative Studies in Sociological Communications
  Integrative Studies Post Baccalaureate Certificate in Biology and Geographic Information
  Systems

Forms 91 – new specializations and elimination of specializations
Form 91A – Applied Communication Studies – Health Communication
  The program would like to change ACS 573, which is currently an elective, to a required course and make ACS 571, which is currently a required course, to an elective. The program would also like to change the required course numbers to ACS 530, ACS 531, and ACS 533 to keep the course number sequencing in order.
Form 91A – English Language & Literature
  The department would like to eliminate two required categories of literary study to make the program more flexible and make it easier for students to graduate on time.
Form 91A – Accountancy •
  The program would like to change course requirements and add an addition course. The department is also making a couple of minor changes to circumstances for GMAT waivers.
Form 91A – Teaching & Learning •
The department would like to create the Master of Arts in Teaching as an alternative route to the special education specialization.

Form 91A – Integrative Studies
Currently, Mass Communications has 6 required courses for the Marketing Communications degree in integrative studies. The Mass Communications department has agreed to have a set 3 core course set, rather than 6, and allow 3 electives to make the program more flexible.

Form 91A – Doctor of Pharmacy and Master of Science in Health Informatics
Requesting to create a concurrent program that allows students to work on their Masters in Healthcare Informatics at the same time as their doctoral pharmacy program. The department believes this will be attractive to students and increase marketability as the Healthcare Informatics background can be useful to a practicing pharmacist.

Form 91A History
The department is revising the core methods course to allow students to begin their research earlier in the program. They are also changing the two year foreign language requirement to a general research tool requirement.

Form 91A – “Electrical Engineering” change to “Electrical and Computer Engineering”
The department would like to change the name of the program to reflect what courses are being taught. The name change will clarify what is actually being covered by the degree.
There will also be a couple of course changes.

Form 91A – Social Work
The program is combining both the micro and macro track into a more flexible offering. They are also creating a policy that requires students to retake a course if a C letter grade is received, so that they may continue with their studies rather than failing them from the program.

Form 91A – Computer Management & Information Systems – Project Management (CMIS), MS
The department is requesting to add a Project Management specialization.

Form 91A – Business Administration – Project Management (BSGN), MBA
The department is requesting to add a Project Management specialization.

Form 91A – College Student Personnel Administration, MSED
The department is requesting to add a retention policy to the program and to increase the programs credit hours from 36 to 39.

Form 91A – Nutrition and Dietetics, MS
The department is requesting to change the entrance GPA from 2.75 to a 3.0 and to change the enrollment admissions package to include a personal statement and a brief interview.

BUS 18-30 – Master of Business Administration
Adding management specialization.

Form 91B – Gerontology, Certificate of Completion
SHEHB would like to discontinue this certificate as there has not been students in this program for over a decade.

Forms 92 – creation or termination of programs
Request for new Academic Program – Criminal Justice Studies
Criminal Justice Studies is requesting to separate from Sociology and become its own department.

Form 92A – Post Graduate Certificate is Psychiatric Mental Health Nurse Practitioner
The form is requesting to add a Psychiatric Health specialization to the program to meet the demand in this field.

Form 92A – Post-Masters Doctor of Nursing Practice Psychiatric Mental Health Nurse Practitioner specialization
The form is requesting to add a Psychiatric Health specialization to the program to meet the demand in this field.

Form 92A – Doctor of Nursing Practice (DNP), Psychiatric Mental Health Nurse Practitioner Specialization
The form is requesting to add a Psychiatric Health specialization to the program to meet the demand in this field.

Form 92A – Industrial Engineering
Industrial Engineering is requesting to separate from the Mechanical Engineering department and become its own department.

Form 92A – Doctorate of Occupational Therapy
This is an entirely new program that was reviewed, voted on, and approved electronically by the Programs Committee.

Form 92A – Doctorate of Physical Therapy
This is an entirely new program that was reviewed, voted on, and approved electronically by the Programs Committee.

Form 92B: Program Termination of Family Nurse Practitioner
Form 92B: Program Termination of Family Nurse Practitioner (Post-Master’s Certificate)

Forms 95 – name changes
Form 95A – Mechanical and Mechatronics Engineering
Approval of a change of name for the department in anticipation of the splitting of the Industrial and Mechanical Engineering department (see Form 92A for Industrial Engineering)

Program Reviews
Program Review (interim) – Pharm D
Program Review (interim) – Environmental Science Professional Science Management
Program Review (interim) – Geographical Studies
Program Review (interim) – Educational Administration
Program Review (interim) – Educational Leadership
Program Review (interim) – Social Work
The department’s report of the program addressed several issues pertaining to developing a clear vision of the program, improving amount and clarity of communication, and re-visiting the curriculum. The program is currently developing an assessment plan, has recently completely revised their website, and has added more elective options. The programs committee accepted the report presented by the department.

Program Review (abbreviated) – Nursing
Masters and Post Master’s Certificate
DNP
(The Nursing review used the Program accreditation review documents with an abbreviated review by the Graduate Council)
The program is doing well and consistently growing. To manage the program growth, the department is in the process of hiring several tenure track positions and, if need be, they are able to hire part-time faculty fairly easily. The Programs Committee had voted that the program has overall Good Standing and the program enrollment is Sustainable at the present level.

Program Review – Chemistry
The review team for Chemistry gave a glowing report and stated that the program is doing outstanding. The Programs Committee had voted that the program has overall Good Standing and the program enrollment is Sustainable at the present level.

Educational Research Policy Committee
Operating Paper Revision
1. There were a few changes to the operating papers. Item I. A. 5. was edited to add the VC for Student Affairs: The Dean of the Graduate School, the Dean of Library and Information Services, the Assistant Vice Chancellor for Enrollment Management, the Executive Director of International Affairs, and the Vice Chancellor for Student affairs or their designees shall be non-voting ex officio members.
2. Additionally, I. B. added an item 4, which states: Two graduate students shall be selected as proxies by the Student Government.

GR1819-02 1P1 – Textbook Rental Policy
Graduate students can now use textbook rental services and it is included in their fees.
There was discussion during the ERP meeting on changes to the policy and practice. The policy was brought to Graduate Council as informative rather than a matter requiring a vote. Graduate Council requested to Dr. Jeff Waple that a Graduate Council representative be included in the Textbook Service Advisory Committee in the future.

Promotion Policy for Graduate School Research Center Research Faculty
The Policy was updated under regular review.
The council discussed removing “...including publications as the primary author” under Table 1. Rank – Research assistant professor, Scholarship Requirement. Duff Wrobbel motioned to approve the amendment, Mike Shaw seconded. The Amendment was approved.

Policy on Biohazardous Material Use – 1M3
Changed the policy to remove the title, “Dean of the Graduate School”.

Protection for Human Subjects – 1M9
Policy on Academic Integrity and Research Policies – 1Q5
Federal regulation requires that any university that receives funding from federal Public Health Services needs to have an academic integrity policy that aligns with their regulations. Jennifer Wagner, Tom Jordan, Susan Morgan, and Jerry Weinberg worked together to revise the policy to comply with this requirement. ERP thoroughly reviewed the policy and changes discussed were incorporated into the policy. Tom Jordan may be contacted if there are any additional concerns with the policy after Graduate Council approval.

Conflicts of Interest and Commitment – 1Q9
Student Academic Code – 3C2
The policy was edited to align with 1Q5, as it has the same language regarding which students actually fall under the policy.

Guidelines for Graduate Assistantships and Regulatory Policies – 4A3
After the ERP meeting there was a GPD meeting requesting to review the last bullet under “Eligibility of Appointment” limiting the number of assistantships students can hold. This point was rephrased to clarify that PhD students can have a more terms. Mike Shaw motioned to approve this amendment, Duff Wrobbel seconded. The Amendment was approved.

Plagiarism – 1H6
Revisions were made to align with 1Q5 and old references were removed.

University Admission Policies – 1E1
The instaging change for this policy was the PharmD and Healthcare Informatics concurrent degree. Some changes were made dealing with practice and procedures.

Procedures for Graduate Program and Policy Recommendations – 1L11
Rescinding this policy to combine it with policy 11.9.

Graduate Policy, Course, and Program Changes – 1L9
Combining this policy with 1L11 and updating the policy for the new electronic forms process.

Approval to Teach Courses Offered for Graduate Credit – 1C10
The major change in this policy is the wording of “should” to “is to be submitted”.

Graduation Requirements – 1F1
Minor changes were made to the policy to correct inconsistencies within the policy.

Elections for FY 20:
Duff Wrobbel was elected to serve as Chair-Elect for the current FY and Chair for FY 20.

Nominations & Elections of FY 20 Programs Committee & ERP Chairs
Laura Fowler was nominated to serve as Chair of ERP for FY 20.
Yuliang Liu was nominated to serve as Chair of the Programs Committee for FY 20.

R&D Nominees
The Graduate Council voted on the new R&D committee members with candidates that were approved by ERP. For Life Sciences and Biomedical Disciplines, Chaya Gopalak was voted for a three-year term and Kevin Rowland was voted for a two-year term. Yan Qi was voted on for Physical Sciences and Engineering.

RPAB Nominees
The Graduate council voted on the new RPAB committee members with candidates that were approved by ERP. Marken Tracey was voted on from School of Business, Huabo Xin was voted on from School of Education, Health and Human Behavior, and Sinan Onal was voted on for School of Engineering.
President’s Report to Faculty Senate
September 5, 2019

University Quality Council
August meeting cancelled

Standing Meeting with Provost Cobb
August 9, 2019
Four Quadrennial Dean Reviews will be conducted this year: Deans Budzban, Bernaix, Karacal, and Weinberg. Faculty Senate will recommend a representative for each of the four committees.

Attempts to restore all faculty files were still underway (at the time of the meeting) following the cyberattack this summer. To prevent a similar situation, additional security measures may be forthcoming.

New Faculty Orientation
August 12, 2019, Morris University Center
Provided a welcome to our new faculty colleagues on behalf of the Faculty Senate

Academic Convocation for first-year students
August 16, 2019, Vadalabene Center
Assisted, as representative of the Faculty Senate, with leading the faculty procession and recessions

Faculty Senate Executive Committee Meeting
August 22, 2019
Guest: Chancellor Randy Pembrook

SIUE Campaign Case Workshop
August 27, 2019, Birger Hall
Attended a workshop led by Campbell & Company, a national fundraising consulting firm, that SIUE has partnered with to help develop a strategy to increase philanthropic support to benefit our mission.