

FACULTY SENATE MEETING

SEPTEMBER 1, 2016

APPROVED MINUTES

The regular meeting of the Faculty Senate was called to order at 2:31 p.m. on September 1, 2016 in the Mississippi Illinois Rooms, Morris University Center by Jeffrey Sabby, president.

PRESENT: Agustin, Banker, Brown, Butler, Cali, Carter, Crk, Darabi, DeMeo, Essner, Fowler, Gaehle, Gross, Jain, Jenkins, Kerber, Kerr, Kirk, Klein, Logue, Love, Lueck, Lutz, Lyerla, Mann, Nastasia, O'Brien, Osouli, Pailden, Pettibone, Rehg, Rice, Sabby, Shavezipur, Siganga, Sokolowski, Spurgas, Linda Forbringer for Van Tuyle, Webb, Williams, Wrobbel, Yousef, Zeng

EXCUSED: Anop, Taylor, Thornton, Wiediger

ABSENT: Bimpasis, Cho, Huyck, Jack, James, Madupalli, Mishra, Navarre, Wulfsong

GUESTS: Randall Pembroke, David Heth, Tim Engelman

Jeffrey Sabby introduced the new Chancellor Randall Pembroke.

GUEST SPEAKER: Chancellor Randall Pembroke began his introduction by saying he was a student here from 1976-1980 when the university was only eleven years old. Chancellor Pembroke expressed his appreciation for all the work that has gone into the University to receive all the awards and recognition that it has over the years. Pembroke summarized his career path that led him back to SIUE. He talked about his experience and believes in faculty governance. He has previously served on a faculty senate. He welcomes invitations to the Faculty Senate meetings. He understands that the 2015/2016 year was challenging but the stop-gap 1 helped and stop-gap 2 will get the Science East construction in motion. SIUE is presenting to Board of Trustees for expansion of Engineering space and dental clinic on September 8th. Looks like retention level will be about 73%.

High impact community engagement: faculty can have partnerships and get students involved.

The question and answer session, below, are meeting notes and not direct quotes or verbatim statements from the Chancellor unless quotations are included.

Q. Would there be a need for faculty to have concerns with changes in how they would teach when having partnerships with the private business sector and would we be alienating other groups?

A. In getting that equipment, are the concepts in your field generic so that you can use that to teach the basics so that they can go two or three different directions and within a week of training and ethically not having a problem that you are not teaching something that is important to people in your field. If there is an ethical conundrum then have to talk to others. Have to be careful and aware of business,

Q. What can be done to adjust the system arrangements so that SIUE gets an appropriate share of the system budget?

A. Chancellor: highlighted that Dr. Dunn was asked about the flagship campus and was quoted in an article in a Carbondale publication that "...there is no flagship campus". The Chancellor thought it noteworthy that Dr. Dunn said this in a public setting in Carbondale.

"I think Enrollment will continue to tell a tale and will have consequences... Let's just keep enrolling students, let's keep retaining students, and let's keep growing, let's keep enhancing our profile and I think the result will be inevitable."

(Pembrook)

Chancellor's questions to the Faculty Senate:

Q. Prioritization within the concept of not knowing the bottom line: If you have a budget model and you know what the target is you can take steps. If you don't know the bottom line or the idea of prioritization, have conversation within department, here are priorities let's focus on this one first. What do you think about as you reflect on that? It's an equation that has lots of unknown variables and we are trying to get to a number but we have two or three moving pieces. Do you think we should be focusing on prioritization because we should be doing that or does that take us somewhere where there is a lot of hand ringing?

Faculty: When we need to cut 3% we cut that or find 2.7% and cut that. Let's talk about what do we care the most about? Take money out of the conversation. If this represents 20% of budget does it equal 20% of concerns? ...This would probably allow for more creative thinking rather than accounting thinking.

Chancellor: Student tuition, online student enrollment, should it be a priority because it is steadily increasing?

Faculty: Discussion at Congress last year was more about investing not so much about cutting. ...There needs to be a discussion about values independent of where to cut and that could be potentially useful.

Q. *Chancellor Pembrook gave a scenario and asked the faculty some related questions, "As I think about SIUE and the 30% growth in the last 15 years; I think about the concept of momentum."* As related to stream of consciousness: If I said to you your perception or the public's perception of SIUE really has it going. This trend line is like wow; what are the things that to you represent this is evidence that things are really happening here or it went the other way what do you think people would say? Is it stalling, slowing down, etc. What are the metrics that people notice? SIUE really on the edge and will be as amazing as the last 15?

Faculty: Affordable, competitive programs with smaller class sizes and access to faculty.

Faculty: Community engagement, non-profit organization where students are wearing SIUE shirts, students working as interns, the University is everywhere, community means momentum, keeping our students out there.

Chancellor: Great marketing campaign: all these students out in the community very engaged and opposite picture of a lecture hall of 400 students. Which do you want to be?

Faculty: Welcome. It is interesting that I have been here long enough now that I think you might be my fourth Chancellor and I like the fact that you are asking us first—Two chancellors ago it was about grow, grow, grow even if at some point we might have been bursting at the seams. What can we do well with the resources that we have? That is a very different set of metrics and a very different conversation as opposed to garner more market share. School of Business appreciates market share but we also appreciate saturation point. That kind of growth numbers are amazing but can we grow another 30% in 15 years? It would be interesting to talk about where and what depth can we grow? I appreciate that. Thank you.

Chancellor: Has to be incentive and change as it relates to growth. ...Growth implies that people benefit. University creates the spaces so those things can happen. It means we need new faculty if you're going to teach. If someone has an idea (top of sheet), what do you want out of it (bottom of sheet). That would be fair and balanced. Is this a place we want to go as opposed to let's just grow no matter what.

Thanked Jeffrey for all his work. If I can be of help ask me to come back.

ANNOUNCEMENTS

The All Faculty Meeting is scheduled for September 20, 2016 with the theme "Faculty, It's All About You". It will be set up like the SIUE Congress meetings with speakers and discussions. The Chancellor and Provost will be there. There will be discussions like the University Congress. Please, invite your colleagues. Jeffrey Sabby will introduce six resolutions: emergency declaration if it would come to be; faculty salaries; inequality of state funds to both institutions; Intellectual Property Policy; and the final two will be announced at the All Faculty Meeting. There will be food.

Jeffrey expressed his appreciation for the Provost Search feedback. The names have been sent to the Chancellor's Office.

Honors Council needs a name of a faculty who is willing to serve on the Council. The UPBC Chair Designate is Nancy Lutz. Please turn your OMA training certificates in to Vicki, governance secretary. Designees need to take annual training otherwise the training is good indefinitely.

Interim Provost and Vice Chancellor for Academic Affairs Denise Cobb will visit at the October 6 Faculty Senate meeting as well as the Student Government and Staff Senate Presidents.

APPROVAL OF MINUTES: A correction was made to the May 6, 2016 minutes. The minutes were approved as amended.

FACULTY SENATOR ORIENTATION

Jeffrey presented information to new senators. A handout of the Faculty Senate roster listed by council was provided. If there are any corrections, please send to Vicki. In addition, two orientation handouts were provided.

Introductions of the Council Chairs were made.

Jeffrey introduced David Heth, chair of the Space Rental Task Force, guest speaker. David Heth gave some history on the task force. It originated from the University Congress to find ways to replace some of the fund cuts and monetize physical assets. They are proposing a pilot program and want feedback from the Faculty Senate. The presentation is filed with the minutes.

The following comments and questions Dave will take back to the task force:

1. Finder's fee should be 50/50
2. Has there been any discussion about research on animals and accountability?
3. What, how and who gives access to labs, equipment? (Research labs are excluded)
4. Will the small conference rooms in departments be included?
5. Will there be any concerns in saying no to a group and not others?
6. Software training?

No one will be forced to do this; it's an opportunity only. If you want a lab to be off limits, that is fine.

Jeffrey emphasized that the information needs to be taken back to departments for other feedback.

UNFINISHED BUSINESS

Jeffrey reported that Jennifer Rehg will speak at the Board of Trustees meeting on September 8 about the Intellectual Property Policy regarding its passage during the summer.

NEW BUSINESS

None

REPORTS FROM STANDING COMMITTEES

UPBC: Nancy Lutz gave a brief description of the UPBC and how it operates. She reported that she will move as an ex officio position this year as chair designate. Faculty Senate Past President Stacie Kirk will serve a one year term while newly appointed Anne Popkess and reappointed Rakesh Bharati will serve three year terms. The next meeting is Friday at 10:30 to 12:00 in the Chancellor's conference room and the meeting announcement is always posted outside the Chancellor's Suite.

IBHE: In the absence of Sue Wiediger, Jeffrey referred to the report prepared by Sue to answer a question asked earlier about the faculty appointment made to IBHE by the Governor last spring. The question was about if anyone had heard anything back from the Governor about the letter the Faculty Senate Executive Committee wrote him last spring. The report from the IBHE-FAC on 20 May 2016 at Southwestern Illinois College, Belleville, IL stated:

In addition to reviewing the history and purpose of the IBHE-FAC and summarizing our year, she also discussed the meeting that she and Shawn Schumacher (Vice-Chair) had with John Bambanek a few weeks ago. As a result of that meeting, the suggestion was forwarded to Governor Rauner that Mr. Bambanek could be moved to the empty public seat on the IBHE and a full-time faculty member appointed to the faculty seat; no reply has yet been received from the Governor.

The IBHE-FAC report is filed with the minutes.

REPORTS FROM COUNCIL CHAIRS

Faculty Development Council: Jennifer Logue reported the first meeting is next week.

Graduate Council: No report.

Curriculum Council: No report.

Rules & Procedures Council: Jonathan Pettibone reported that the Grievance Committee needs to be reapportioned.

Welfare Council: No report.

Past President: No report.

President Elect: Marcus Agustin reported that the UQC (University Quality Council) met this morning.

Jeffrey Sabby also reported that they held a few emergency meetings this summer and it was decided to hold off on the prioritization until the Chancellor was here for a while.

Jeffrey also received a letter from a representative from the UCB (University Center Advisory Board). They have made a request for a faculty to serve for a two year term on the board. They meet at 7:30 am on the first Wednesday of the month. Please, send Jeffrey any names of faculty who are interested.

President's Report: Jeffrey talked about his belief of some concerns of faculty unionization. Union representatives were outside where the new faculty orientation was held possibly to recruit new faculty. No union can fix Springfield. Shared governance may change if union goes through. The union will supersede University policy to school, college and departments adding a whole new layer of bureaucracy in getting things done. Jeffrey will consult with the executive committee.

There was a discussion and likely more questions will need to be answered about the unionization, soon.

PUBLIC COMMENT: None

ADJOURNMENT: With no more business, the meeting was adjourned at 4:22 pm.

Approved as submitted October 6, 2016
Vicki Kruse/University Governance

Draft Guidelines for Space Rental Pilot Program

August 24, 2016

Tim Engelman
Dave Heth
Erik Kirk
Todd Wakeland

Why Are We Here?

- **History**
 - SIUE Congress suggested monetizing university assets
 - Chancellor Hansen appointed Space Rental Task Force
 - Task Force consulted colleagues and drafted guidelines for pilot program
 - Chancellor's Council and Deans' Council reviewed
- **Purpose of Today's Meeting**
 - Gather feedback on proposed guidelines

Purpose of Pilot Program

- Test feasibility of monetizing university assets
- Offset state budget cuts; supplement departmental budgets
- Contribute to recruiting, research, public service, and community relations
- Minimize university liability

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Exclusions from Space Rental Guidelines

- **Leases** (where tenant has exclusive use of SIUE property)
- **Rental of University-Related Organization (URO) facilities:**
 - Foundation
 - Alumni Association
 - University Park
 - Charter School
- **Rental of Auxiliary (bond-financed) facilities:**
 - MUC
 - Housing
 - Student Fitness Center
 - Student Success Center
 - Parking
- **Rental of Student Fee-constructed/maintained facilities:**
 - RecPlex

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Pilot Program Scope Limitation

- Pilot program applies only to academic buildings
 - Classrooms
 - Laboratories
 - Other space
- Academic mission has first dibs on space
 - So we will focus on short-term rentals, not long-term commitments
 - Fridays and weekends may be exceptions
 - No 24/7/365 rental of academic space
 - All contracts must be approved by Provost or designee

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Support for Departments

- Ed Outreach will:
 - Maintain master schedule of facility rentals
 - Review tenant requests—for appropriateness and availability
 - Coordinate with all departments involved
 - Help departments with:
 - Rate setting and negotiation
 - Facility Use License Agreement
 - Insurance requirements
 - Needed services: Parking, food, alcohol, set-up, custodial, audio-visual, technology, security, access
 - Billing and collection
 - Compute distribution of profit

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Pricing Guidelines

- **Flexible:** Every rental situation can be different
- **Equipment, labs, and other specialized facilities:** Landlord department and Ed Outreach may set standard rates or may negotiate with each tenant
- **Classrooms:** Ed Outreach will update standard rental rates based on room size
- **In general:** Charge what the market will bear
 - But rent may be reduced or waived based on:
 - Tenant type or purpose
 - Benefit to students or university

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Free Use of Space in Academic Buildings

- When rent is waived
- For academic conferences organized and run by SIUE units
- For youth camps organized and run by SIUE units
- By SIUE departments and student organizations for meetings
 - But not for “events” where money is collected or where attendees are primarily non-SIUE

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Calculation of Profit on a Rental Agreement

- Total Rental Revenue
- Less marginal out-of-pocket expenses, if any—
e.g.:
 - Facilities Management (FM) set-up
 - FM custodial
 - Police overtime
 - Parking
 - Optional: Salaries of on-site SIUE personnel
- Equals Profit to be distributed

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Distribution of Profit

| | <u>Today</u> | <u>Proposed</u> |
|-----------------|--------------|-----------------|
| ▪ Department* | 0% | 90% |
| ▪ Income Fund** | 100% | 10% |

* Profit assigned to Academic Departments will be in the form of ICR (“local” money). Departments will get 90% of the profit from renting departmental labs and other specialized facilities, and from bringing in tenants who rent general facilities such as classrooms.

** Income Fund will get 100% of the profit from renting general facilities to other tenants. Profit sent to Income Fund will be partially used to fund Ed Outreach support, with the remainder allocated to academic and administrative units through the normal UPBC process.

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Rationale for Profit Distribution

- Why 90% to **departments**?
 - Incentivize departments to find tenants
 - Departments equipped their specialized space
 - Replace some of their budget cuts
- Why 10% to **Income Fund**?
 - Fund Ed Outreach support
 - Buildings were built with State funds
 - Maintenance and utilities are paid with State funds

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Next Steps

- VCA:
 - Ask Parking Services to work with academic units to develop more welcoming parking procedures and rates
- Task Force:
 - Vet draft guidelines with Executive Committee of Faculty Senate, Staff Senate, UPBC, and Athletics
 - Present feedback regarding Pilot Program Guidelines to Chancellor
- Chancellor:
 - Determine final guidelines for pilot program
 - Ask Marketing, Ed Outreach, and academic personnel to develop marketing plan and to inform campus community

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IBHE-FAC report for the SIUE Faculty Senate meeting on 1 September 2016

The IBHE-FAC has met twice since the last Senate meeting in May.

The IBHE-FAC met on 20 May 2016 at Southwestern Illinois College, Belleville, IL

The following information is based on the minutes, as I did not attend this IBHE-FAC meeting.

Updates on the budget (still stalled), the faculty nominee to the IBHE (not confirmed yet, and probably not until November), and the upcoming university dialog with the Association of American Publishers. CAEL has received a grant to inform and engage faculty to learn about prior learning assessment issues, focused on the undergraduate level; CAEL has reached out to the IBHE-FAC for input on the two workshops planned.

The primary topic of discussion was planning for the upcoming lunch meeting with the IBHE, which is part of the June meeting.

The IBHE-FAC met on 21 June 2016 at Illinois State University, Normal, IL

The Executive Committee will be meeting in August to plan for the upcoming academic year. The hosting schedule for next year was announced. New FAC members are being appointed; outgoing members were recognized.

There was some discussion about low enrollment programs. Reporting and reviewing is required of IBHE by legislation, but how the General Assembly will respond to the reports is unknown.

The September IBHE-FAC meeting will include a two hour University Dialog with the Association of American Publishers. A very limited number of Student Advisory Council members, campus librarians, bookstore folks, General Assembly members, and IBHE Action team members will be invited to participate.

During lunch with IBHE members, tables discussed one of the following topics: student exodus from Illinois, FAC and IBHE interaction, Interaction between the state education agencies, and IBHE's role in higher education (regulatory or advocacy?). The main focus was to see how the IBHE and the FAC can work together to understand and perhaps improve work in these areas.

At the IBHE meeting (agenda at <http://www.ibhe.org/Board/agendas/2016/June/Default.htm...> note SIU President Randy Dunn's participation in the panel on budget issues), Chairman Marie Donovan provided a report to the board. In addition to reviewing the history and purpose of the IBHE-FAC and summarizing our year, she also discussed the meeting that she and Shawn Schumacher (Vice-Chair) had with John Bambanek a few weeks ago. As a result of that meeting, the suggestion was forwarded to Governor Rauner that Mr. Bambanek could be moved to the empty public seat on the IBHE and a full-time faculty member appointed to the faculty seat; no reply has yet been received from the Governor.

The next IBHE-FAC meeting is 9 September 2016 at Northeastern Illinois University in Chicago, Illinois.

With regards, Susan D. Wiediger, representative for SIUE to the IBHE-FAC

For more information about any of these items, please contact me at swiedig@siue.edu.