

Faculty Senate
May 7, 2015
Unapproved Minutes

The regular meeting of the Faculty Senate was called to order at 2:35 p.m. on May 7, 2015 in the Mississippi Illinois Rooms, Morris University Center by Tom Foster, president.

Present: Agustin, Anop, Banker, Chris Durbin for Rowbotham, Cairo, Huyck, Chleboun, Cho, DeMeo, Foster, Fuchs, Abdolreza Osouli for Fujinoki, Gaehle, Glassman, Goebel-Parker, Heil, Hester, Hildebrandt, Ibroscheva, Jack, Jain, James, Kerber, Kerr, Kirk, Leem, Moffett, Msengi, Nastasia, Nieto, G. O'Brien, L. O'Brien, Ozcan, Pailden, Powell, Rehg, Sabby, Santanello, Springer, Taylor, Thornton, Williams, Wiediger, Yager

Excused: Carstens-Wickham, Gillespie

Absent: Berger, Celik, Cummings, Ko, Logue, Lueck, Madupalli, Benjamin Webb for Pettibone, Wulfsong, Yu

Guests: Provost Parviz Ansari, Raphael Gonzales and S.J. Morrison

Changes were proposed to the agenda by Tom Foster: adding R. Gonzales from Madison County Transit to the Guest Speaker list, striking letter D from New Business. A motion and a second to accept the changes were made by Jessica Kerr and Ken Moffett. The motion carried.

Guest Speaker: Provost Parviz Ansari

Parviz Ansari, Provost and Vice Chancellor for Academic Affairs expressed appreciation to the faculty for a job well done this year in the face of the budget crisis. The Provost informed the faculty about the Public Act #97-0610 which includes some changes from the IBHE (Illinois Board of Higher Education). The changes are in regards to reporting of low performing programs. A document with a matrix will be posted on the Faculty Senate SharePoint and feedback is expected by May 22, 2015 in order to meet IBHE's deadline of June 30, 2015. The document went to all the deans last Wednesday. This is a mandate to report to IBHE annually. According to the document, a committee comprised of one Associate Provost, three faculty, one chair and one dean are to take-up the task force to review low performing degree programs. It will need to be done on an annual basis. This year, please, turn in feedback to Cheryl Hanvey and Denise Cobb by Friday, May 22, 2015.

- Process
- List of programs affected
- Number of programs (degree programs only)
- What is the meaning?
- Is it working for students?

Q. Is this bureaucratic action? IBHE has no authority to cut or choose a process. Legislators can defund anytime, process of elimination on the books already.

A. Academic Affairs is for the best interest of the students.

Q. What makes up the third piece: cost factor?

A. Tuition waivers, scholarships, equipment, conferences, cost versus revenue, service courses generate revenue, expenses.

Q. If a program is expensive, what does that mean?

A. No higher than a 3-3 teaching load, otherwise clarification is needed for an option of 4-4. Research should be 3-3. If no research - clarification is needed. Research, grant activities, scholarship. What about URCA? Or less than 3-3 load. Enhance environment of scholarly faculty, teacher scholar model.

Q. Concern regarding online courses and fees on campus, study abroad do not use facilities services here.

A. Should be happening at grassroots here in the Faculty Senate. Come to Coffee with the Provost, share information with colleagues. Send ideas forward to Tom Foster, also.

Guest Speaker: Raphael Gonzales and S.J. Morrison from MCT Ride Finders presented a new program for carpooling partnering with SIUE. When signed up for the new program you will have preferential parking, half price tag (one tag between carpoolers but each person pays half and will share the tag). The web site has a cost calculator for learning cost saving by carpooling versus not carpooling. Postings will be on social media. There will be a commuter profile available to learn who is going your route and who would be a good match for carpooling. There will be a presence on Google maps.

Speaker: Jeffrey Sabby, Chair of the E-textbook committee gave a status report. A written report will follow at a later date. The committee was charged in November, had eight separate meetings from December through April. A short survey was sent to forty three chairs and only 14 have responded so far. A verbal report was given to the Chancellor on solutions and recommendations. There would be annual training such as a two hour seminar for Open Access available for faculty. This would educate faculty on Open Access and let them determine on their own how they want to use it. Six forums were held with an attendance of forty three. Jeffrey will follow up with chairs on the survey. Jeffrey noted that publishers make their money from General Education programs. In addition to rental textbooks, there are a few other options for textbooks such as negotiating copyrights with Red Shell instead of Blackboard, Pearson leaves it up to the student to print on demand.

Action Items

1. Faculty Development Council brought forward the Travel Statement. The Travel Statement was **unanimously endorsed**.
2. Welfare Council brought forward revisions to the Teaching Load Policy. A **motion was made to send back to Committee** and seconded by Jeffrey Sabby. There was discussion. **The motion carried**.

3. Welfare Council brought forward the Ombuds Service Policy Revised. There was a discussion regarding language about mandated reporters. The revisions were **approved**.

UPBC: Morris Taylor reported that they were meeting Friday. UPBC will be ready for an emergency meeting this summer if necessary after State budget is approved. There will be one seat open and will be discussed in the August executive committee meeting.

IBHE-FAC: Sue Wiediger reported about underrepresented groups. The May meeting is here at SIUE next week. If anyone is interested in being an alternate please see Sue at the meeting next week and maybe see how the meeting is run to get an idea of the obligation.

Reports from Council Chairs

Faculty Development Council: Elza Ibroscheva submitted a report and it is filed with the minutes.

Graduate Council: Andrea Hester submitted a report and it is filed with the minutes.

Curriculum Council: Jeffrey Sabby submitted a report and it is filed with the minutes. Jeffrey added that they held an open hearing for the new Engineering Mechatronics program, approved around 32 programs and about 250 course forms so far this year.

Rules & Procedures Council: Shelly Goebel-Parker submitted a report and it is filed with the minutes. Shelly also reported that she is working on a final report and the vote on the clinical faculty to whole faculty will be administered with Qualtrics.

Welfare Council: Erin Heil and Tim Ozcan submitted a report and it is filed with the minutes.

Past President: Susan Yager reported that she attended the Enrollment Management Council meeting on April 24. Enrollment numbers for summer, fall and Springboard are up. Prior to President Dunn's budget update, the Council met with him. President Dunn expressed to them that he will spend time on balancing the system and making some changes between SIUE and SIUC as soon as the State budget is approved.

President Elect: No report.

President: Tom Foster reported that the Smoke Free Policy is complete and ready for when the Smoke Free Act is in effect in July. The Executive Committee has agreed to be available over the summer if needed.

Unfinished Business: None

New Business

Slates for 2015-2016

- President Elect: Jeffrey Sabby

Council Chairs

- Curriculum Council: Jeffrey Sabby
- Faculty Development Council: Jack Glassman
- Rules & Procedures Council: Jonathan Pettibone
- Welfare Council: Steve Kerber

General Education Chair and members

- Matt Schunke, Chair
- Jessica Harris, member
- David Jennings, member

All slates were unanimously **approved**.

2014 Faculty Ombuds Report: The report was unanimously **accepted**.

Curriculum Council brought forward as a *first read*, revisions to the **Curriculum Council Operating Papers** regarding membership to include the Honors Director as an ex officio and a name change of the Director of Learning Support Services (was Director of Instructional Services). The proposed revision will become an **action item on the September agenda**.

Evaluations of the Chancellor and Provost and Vice Chancellor: Tom Foster reviewed the process and called for a vote to accept the receipt. All **accepted**.

Leah O'Brien acknowledged the Senate office support of Vicki Kruse, Governance secretary.

Public Comment: None.

Adjournment: The meeting was adjourned at 4:07 p.m. (Agustin/ Santanello).

IBHE-FAC report for the SIUE Faculty Senate meeting on 7 May 2015

The IBHE-FAC met on 7 April 2015 at Lincoln Land Community College in Springfield, Illinois (joint w/ IBHE).

Gretchen Lohman, Assistant Director of Academic Affairs at IBHE, reported that the SARA administrative rules and Dual Credit rules are on the IBHE agenda today, but on the consent agenda so there will be no discussion. There will be time when it goes to JCAR for more public comment. There is no news on the Board chair from the Governor yet. The IBHE has moved to new (nicer, cheaper) offices in Springfield. The newly appointed Faculty Fellow is Patricia Saleeby from SIUC, whose research will focus on students with disabilities.

IBHE-FAC elections for officers will take place via email after this meeting. The candidates made statements to the group. Some upcoming events announced: Rally Day (20 April) and College Changes Everything (16 July).

The Caucuses and the FAC as a whole discussed the questions to bring to the IBHE during lunch. During lunch:

- Shawn Schumacher of the Private and Independent Caucus presented to the board about the value of the Faculty Fellows program and the improved communication that results when the IBHE Liaison is able to attend more FAC meetings.
- Steve DePasquale of the Two-year Institutions Caucus provided a faculty perspective on dual credit and dual enrollment issues, with particular attention on the need for oversight to make sure that high school students engaged in such programs do receive an experience equivalent to the college course that is accepted widely as transfer credit. Of particular concern are such issues as textbook quality, assessment rigor, and instructor qualifications.
- Sue Wiediger of the Public Caucus gave some narrative illustrations to provide a faculty perspective on the impact budget cuts are already having at institutions. These included last minute schedule changes that impair student success, vendor conflicts reducing course quality, and the difficulties of preparing students for cutting edge careers when equipment and resources are not adequately maintained.
- Executive Director James Applegate and Chair Lindsay Anderson, with some comments from other board members, responded regarding budget issues, work being done on the “Speedup Catchup Senior Year”, and some talking points in development for legislative connections
- Smaller groups then discussed these issues; follow-up will happen at the next FAC meeting.

Part of this meeting was attending the Board meeting in the afternoon. Much of the agenda was straightforward with little discussion and can be seen at <http://www.ibhe.org/Board/agendas/2015/April/Default.htm>. Of the most interest was the panel discussion about the Underrepresented Groups Report. This report is required annually of IBHE, and is available through a link on the agenda. Five panelists discussed their observations of the report and responded to questions from the IBHE. Some interesting points include:

- Need to figure out programs to incentivize those that are doing well, with a smaller gap between underrepresented minorities and their overall student population, and lift up the practices of other institutions. Don't use data to beat people up but to confront brutal facts.
- Sustain MAP and programs that work, keeping an eye on affordability and need-based rather than merit-based assistance.
- Combine financial and academic advising meeting so that there is a long-term plan, not just year-to-year
- Consider cultural sensitivity issues: quality of teacher preparation; create spaces for students to be themselves; support community; welcome parents and family of students; recognize faculty who are spending time being supportive; foster relationships within the school

The next IBHE-FAC meeting is 15 May 2015 at Southern Illinois University Edwardsville in Edwardsville, Illinois!

SPECIAL NOTE: An alternate is needed for FAC! My Fall 2015 schedule suggests that I may not be able to attend all meetings. The 15 May meeting here at SIUE would be a great time for someone interested in the issue to see what the meetings involve.

With regards, Susan D. Wiediger, representative for SIUE to the IBHE-FAC

Faculty Development Council Report April 2015 *

** We didn't have quorum at the meeting, so instead we held an informal discussion on end of semester business that must be completed before the Senate reconvenes in the Fall*

EUE report: Wayne Nelson announced that the EUE competition has been made official and that the website for online application is up and running, although the amount available this year has not been released yet. The current deadline is May 8th. Nelson also discussed the review process which given the unusual timeline, will have to take place electronically, unless a meeting is absolutely necessary if and when scores on proposals are too close to determine whether to fund or not.

TEAC report: Bryan Smith, the Chair of the TEAC, once again came to share some suggestions about revising the application process for the awards as well as other pressing matters. One such matter is the request made by the Dental School to be represented on the TEAC. Since we didn't have a quorum to vote on this matter, Elza promised to reach out to all FDC members by email and have them cast their vote concerning this new addition. Additionally, the TEAC committee also has suggested making some changes to the application process moving forward, including reducing the statements required down to 3 pages, as well as submitting scholarship samples electronically as hyperlinks rather than as hard copies. The FDC members present agreed to return to this discussion at the beginning of Fall. Finally, TEAC has a new chair—Kim Archer from Music has agreed to serve in this capacity.

Chair elections: The election of a new FDC council chair was also tabled given that there were only two members of the council present, once being the current chair, whose term expires this Spring. Elections and nominations will also be done electronically in the next few days, prior to the final Faculty Senate meeting for the Spring 2015 term.

GRADUATE COUNCIL

Report to FSEC 4/23/2015, Faculty Senate 5/7/2015

Graduate Council met on 4/16/2015

- I. Announcements
 - A. Enrollment Management Report

The numbers for new graduate students is down by about 25, however new international students cannot register for classes until they arrive, so the numbers will change. Nursing has not enrolled its students yet, so those numbers will also increase the total. Enrollment Management is developing a new report which will include the number of applications needed to meet the goals of each graduate program. It also revised its recruitment brochure and will soon be printing about 5,000 copies.

B. Graduate School Announcements

- The Graduate School will deliver its graduate assistant training online in the near future. The training will not be mandatory.
- The Graduate School is also working on a handbook for graduate program directors.
- Associate Dean Susan Morgan and Associate Provost Weinberg will look at those graduate programs that have a successful completion rate and those that have a less successful one. Weinberg is working on obtaining a waiver from the FAA so that researchers may use drones. Weinberg will accompany President Dunn and John Charles to DC to meet on research priorities.
- The Office of Research and Projects is implementing an electronic proposal submission routing system with Quali Coeus software. It is scheduled for testing this summer.
- The Chancellor may require that assistantships paid from non-state accounts reimburse the tuition waivers. Weinberg, who is concerned about grant budgets, is going to try to dissuade the University from taking this action by addressing the Chancellor's Council.
- Weinberg reminded those present that visitors from the National Council of University Research Administrators (NCURA) will be in attendance next week to evaluate ORP's research processes.

C. Other Announcements

Andrea Hester announced that while attending the Board of Trustees meeting she observed that the BOT approved a 5% tuition increase for new freshmen effective Fall of 2015.

II. Report of the Programs Committee

A. Program Review Report – Pharmacy

The review committee's primary concerns were funding resources, and paying for facilities. There are also concerns about future travel and professional development opportunities within the current budget situation. The School's financial situation is unusual among graduate and professional programs at SIUE. The Pharmacy program is funded through state appropriations however they paid rent on the facilities until recently. They continue to pay for all maintenance. Since they bring in about \$2 million in revenue, Dean Gupchup would like to see that revenue put back into the School's funds. The professional program is also trying to incorporate more informatics

components into its course offerings. The Programs Committee found the program to be “in good standing,” its enrollment “sustainable,” and its completion rate as “satisfactory.”

B. Program Review Report – Geographical Studies

The graduate program’s review committee pointed out that Geographic Information Systems (GIS) is a hot topic now and as the only university in the area who offers a PDS in GIS, the graduate program is a boon for the University. The committee would like to see more course offerings at the 500 level. The program would like to offer more graduate courses, but will soon be required to lose adjuncts which will restrict course offerings. The Programs Committee found the program to be “in good standing,” its enrollment “sustainable,” and its completion rate as “satisfactory.”

C. Form 91A – SOE-15-1126 – Instructional Technology

D. Form 91A – SOE-14-1100 – Instructional Technology

These PDSs were developed for the potential student who does not wish to pursue a master’s degree but would like to enhance his or her education. These sequences may be used in the Curriculum and Instruction degree as electives however neither sequence would apply to the Instructional Technology graduate program. It was noted in the Programs Committee that in order to approve the PDSs to offer this summer (2015) the program would have to request of the Faculty Senate an exception to 1Q8 through the Graduate Council.

III. Report of the Education and Research Policies (ERP) Committee

A. GC14/15-21 – 1Q5 – Policy on Academic Integrity in Scholarship and Research

This proposal makes changes to the policy to clarify the process. There are also minor changes in the proposed language to eliminate redundancy. It also replaced “scientists” with “faculty,” “research” with “scholarly activity,” and changed language regarding the units.

Respectfully submitted,

Andrea Hester, Chair of the Graduate Council and

Assistant Professor, Computer Management and Information Systems

Memo

To: Faculty Executive Committee

From: Jeffrey Sabby, Chair – Faculty Senate Curriculum Council

Date: April 16, 2015

Re: Faculty Senate Curriculum Council Report for April 16th Meeting.

1. Announcements

None

2. Program Reviews (Letters Pending)

- a. Historical Studies @ 2:30 PM
- b. Geography @ 3:00 PM
- c. Nursing @ 3:30 PM
- d. Political Science @ 4:00 PM

3. Reports

a. Standing Committees and Operations

i. Undergraduate Programs Committee Report

- a. Co-Chairs: Bryan Jack, Gerry O'Brian
- b. Members: Susanne James, Sorin Nastasia
- c. **See Attachments A through E**

Reviewed and Approved Four Programs: BUS 15-3 (BS CMIS), ENG 15-02 (Mechatronics and Robotics), SOE 14-1058 (Speech Language Pathology Program), SOE 14-1108 (BS Nutrition), and Open Hearing and Approval for Mechatronics.

ii. Undergraduate Courses Committee Report

- a. Chair: Hoo Sang Ko
- b. Members: Jason Williams, Liza Cummings
- c. **See Attachment F**

Reviewed 34 requests, approved 33, disapproved 0, and 1 are still pending. Please Note that CAS 14-158 (Art 202a Studio-Sculpture) is approved

iii. General Education Committee Report

- a. Anne Flaherty
- b. **See Attachment G**
 - a. **One student appeal, Reviewed 6 Form 90 requests, 5 approved, 1 denied.**
 - b. **FL 111f discussed.**
 - c. **New GEC CAS Members (3-year): Jessica Harris, David Jennings**
 - d. **New GEC Chair (1-year): Matthew Schunke.**

iv. Academic Standards and Policies Committee Report

- a. Chair: Carl Springer
- b. Member: Ram Madupalli
- c. **Nothing to Report**

v. Committee on Assessment Report

- a. Members: Lenora Anop, Aminata Cairo
- b. **See Attachment H**

a. Annual Assessment Report Evaluation Teams (Please see attachment H).

vi. Graduation Appeals Committee

- a. Members: Ann Kates (chair), Rick Essner, Greg Sierra, and Kim White
- b. **Nothing to Report**

b. Additional Reports

a. Instructional Services (Yvonne Mitkos)

- a. **No Summer Bridge (No Funding)**
- b. **Effective July 1, 2015: Instructional Services will be called "Learning Support Services" and the Tutoring Center will be called "Tutoring Resource Center"**

4. Organizational Restructure

a. Faculty Senate Curriculum Council voted unanimously (18, 0, 0) to add a permanent liaison position for the Honors Program to sit on the Faculty Senate Curriculum Council.

Submitted by: Dr. Jeffrey A Sabby, Chair, Faculty Senate Curriculum Council, April 20, 2015

Rules & Procedures Council

Report to the Faculty Senate Executive Committee

April 21, 2015

Cristina DeMeo, who heads the Evaluation Committee will attend the Faculty Senate Executive Committee the represent R&P.

Evaluations

We conducted the Chancellor's & Provost's evaluations. We only had a 20 – 25% return. We will make sure next year there are reminders sent. Next year will be the Chancellor's 4-year evaluation. We have been working with ITS to make sure that the data is aligned and will all be available.

There were issues with how the survey was set up and the numerical values were flipped this year, and possibly last year. The chair was included in this Qualtrics data but last year's data is still not available to us. Maracus Scott has been very helpful – he and Fred Ripetto are working with us to make sure we collect and organize the data prior to next year, so that the committee will have what it needs to carry out the 4-year evaluation.

The draft reports have been sent to the Chancellor and Provost for their response. They have 10 days to respond and then we will compile and submit the final report will be submitted to faculty senate and ready to share at the May meeting. Please let us know what you would like from us for this.

Clinical Faculty addition to FS Membership

This vote will be sent out this week, hopefully prior to the FSEC meeting.

Elections

Once the above vote has been conducted, we will send out the vote for President Elect.

Work with units regarding elections for re-population of the senate is still in process. As we learn of the returns we are notifying Vicki Kruse. We request that all senators help their units with replacing themselves whenever they are cycling off.

Shifts in Council Structure

This council has had the challenge of having work that has been difficult to delegate. While we have had some hiccups along the way, I would like to commend the council on being a very responsive and hard-working committee. They have been diligent in carrying out and supporting the work of the various committees. Even the newest members have been very actively involved.

In the past it has taken a lot of time to understand where to help or pitch in. This group is working together to create more structure for process and timing so that the new members

cycling on will have documentation to help them carry out their work together. I would like to thank and commend them all for work very well done.

*Respectfully Submitted,
Shelly Goebel-Parker, Rules & Procedures, Chair*

Welfare Council Report

April 16, 2015

The Welfare Council met on April 16, 2015 in the MUC Board Room at 2:30 pm.

The minutes from the March 26, 2015 meeting were approved

Tom Jordan spoke with the Faculty Senate Welfare Council. His concerns were:

- A) Revising the Promotion and Tenure Policy for those who choose to apply for promotion early
 - a. Clarify the procedures and qualifications for candidates wishing to apply early
 - b. This was determined to be a charge for Fall 2015
- B) Revising the Sabbatical Policy for those who choose to take a sabbatical early
 - a. Clarify the procedures and qualifications for candidates wishing to apply early
 - b. This was determined to be a charge for Fall 2015

Subcommittee Reports-

Faculty Status: No report.

Faculty Benefits and Facilities: No report

The Faculty Senate Welfare Council discussed the need for the Faculty Senate to meet in the summer if there is need for action on the part of the Senate

The Faculty Senate Welfare Council unanimously approved the 2014 Ombuds Report.

The Faculty Senate Welfare Council discussed the teaching load policy. It was decided that the policy would be brought to the Senate as a second read as-is, with the possibility of floor amendments.

Respectfully submitted,

Erin Heil
Co-Chair of the Welfare Council
Department of Sociology and Criminal Justice Studies