Faculty Senate Executive Committee  
December 11, 2014  
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:39 on December 11, 2014 in the International Room, Morris University Center by Tom Foster, president.

Present: Foster, Goebbl-Parker, Heil, Hester, Ibroscheva, Kirk, Taylor, Yager

Excused: Sabby

Announcements:

Tom Foster stated that Bob Dixon from the Health Science Task Force is rescheduled for the February meeting.

Approval of Minutes: A correction was made to the November 13, 2014 minutes. The minutes were approved as amended.

Reports from Council Chairs

UPBC: Morris Taylor reported that Al Phillips came to campus for a discussion about budgetary issues with higher education. Morris reported that things are subject to change and funding requests are necessary so the strategic cuts can be made according to that information. SIUE is in a reactive mode and things can change by the hour. When Vice Chancellor’s make their annual requests, they need to include all the necessary things because the Chancellor will be looking at the requests strategically for cuts. There was discussion.

Faculty Development Council: Elza Ibroscheva reported that the operating papers for the Faculty Development Center have been set up and sent to the Provost. Elza will keep the Executive committee posted on the papers. Next semester, a director will be sought and the virtual center will be started. Faculty Senate Faculty Development Council will serve as advisory board. There will be ex officio members serving on the advisory board that might not have representation on the Faculty Senate.

Curriculum Council: No Report

Rules and Procedures Council: Shelly Goebbl-Parker reported that she is looking at course loads specifications at other universities like NIU. If anyone is interested in that, please let Shelly know. Shelly will send out information to the executive committee and they can send any questions or comments to her about it. A question was asked; did the evaluation of the chancellor from last year, the summarized report that goes out to the community, go out? Shelly will check the status on that and make sure it is disseminated properly.

Welfare Council: Erin Heil reported that they met after the Faculty Senate meeting and had a second read on the social media policy and was passed. Since this will go in to affect January 1, 2015, Welfare Council asked the Executive committee to vote on behalf of the Senate. The amendments were
approved in the Welfare Council. Suggestions were made to the wording of the policy. Discussion was had on this policy and social media use. Erin Heil went over the changes that were made to the policy that the Executive committee will be voting on. Suggested changes are made below by strikethrough and underlined texts.

**CUSTODY AND DURATION OF KEEPING SIGNED CONSENT FORMS**

At the end of each semester, the instructor will transfer all the signed original consent forms to the department Chair who will determine where these forms will be kept. These consent forms shall be retained in a manner consistent with University Records Retention Policy.

**PROTECTING STUDENTS AGAINST INAPPROPRIATE ONLINE BEHAVIOR**

In the event that a student enrolled in such a course engaged in that requires social media use becomes victimized by online behavior in such a context, it is the obligation of the student as soon as possible to notify the course instructor as soon as possible, who should then contact the Office of the Dean of Students. If there appears to have been victimization of a student related to her/his social media use in a course, faculty are required to permit the student to switch to an alternative class assignment, if the student desires to do so.

**Graduate Council:** No Report

**Past President:** No Report

**President Elect:** No Report

**President:** Tom Foster met with the Chancellor on Monday December 8, 2014. An important action that came out of the Board of Trustees Meeting this morning was the approval of the Open Access Statement. The president of the system gave a report on the possible cuts which was the same as the one he gave at the SUAA meeting.

**Unfinished Business:** At the beginning of the semester Tom Foster passed out objectives to the council members to address and work on. Tom was very impressed with how much has actually been done and the progress that has been done. Tom thanks everyone for the work they have done.

**New Business**

Discussion on Travel Policy: Tom Foster reported that Tom Jordan would like to be involved in any discussion. Tom Foster gave a few scenarios of possible travel policies. The graduate school awards success with travel. There was a discussion. Tom suggested for the Faculty Development Council to work with the Graduate Council on a travel policy. Faculty Development Council will start working on this when back from winter break.
Discussion on Teaching Load: Tom Foster reported that there are two sentences in the Faculty Handbook about teaching load. There was a discussion about other university teaching loads. Tom posted to SharePoint a copy of a policy from another university for discussion. The plan is to put a policy together next semester.

**Welfare Council** brought forward the **Social Media proposed revisions** including the suggested revisions from the Executive Committee above for approval. The revisions were **approved** unanimously. The approval will be reported to the Faculty Senate February meeting.

Discussion on Open Access: Open Access was approved by the SIU Board of Trustee this morning, so there was no further discussion.

**Other:** None

**Public Comment:** None

**Adjournment:** The meeting was adjourned at 3:33pm (Yager/Goebl-Parker)

*Approved as amended February 12, 2015*

*Vicki Kruse/University Governance*