Faculty Senate Executive Committee
October 23, 2014
Approved Minutes

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 p.m. on October 23, 2014 in the International Room, Morris University Center by Susan Yager, Past President for Tom Foster, President who was at a policy committee meeting.

**Present:** Foster (3:30pm), Goebl-Parker, Heil, Hester, Ibroscheva, Sabby, Yager

**Excused:** Kirk

**Absent:** Taylor

**Announcements:** OMA designee needed for one more committee

**Consideration of Minutes:** The October 9, 2014 minutes were approved as submitted.

**Reports from Council Chairs**

**UPBC:** No report.

**Faculty Development Council:** Elza Ibroscheva submitted the FDC Annual Report. The October report is filed with the minutes. Elza explained the report in detail.

**Curriculum Council:** Jeffrey Sabby submitted a report and it is filed with the minutes. Jeffrey added that the curriculum software has been approved and should be implemented sometime in the spring.

**Rules & Procedures Council:** Shelly Goebl-Parker reported that the Council is in discussion regarding Faculty Senate representation and Clinical faculty. It was decided to invite Phil Brown to the next executive committee meeting to talk about representation. There was discussion. Possibly invite the Provost to an executive committee meeting regarding service, course load and teaching assignment.

**Welfare Council:** Erin Heil reported that the Provost recommended the reappointment of Mary Sue Love as OMBUDS representative. There will be two first reads from the Welfare Council on the November 6 Faculty Senate agenda. The Welfare Council approved revisions to the following:

1. University Committee for Family Friendly Policy Implementation Operating Papers
2. Sabbatical Leave Policy, Personnel Policies, SIUE, II 6-7B Revisions

Erin brought up that the Instructional Use of Social Media Policy may come back through the Council and Senate for some minor revisions regarding a timeline for consent forms. Erin took feedback about the Faculty Salary Equity Reports to the Welfare Council and Salary Equity Committee and it will stand as is for a vote at the November Faculty Senate meeting.

**Graduate Council:** Andrea Hester submitted a report and it is filed with the minutes. Andrea added that the Graduate School Fair is today.
Past President: No report.

President Elect: No report.

President: Tom Foster reported that as of July 1, 2015 it will be a violation to smoke on campus (including e-cigarettes). Exceptions include that smoking will be allowed in vehicles on parking lots and driving through campus. Signs are to go up that are being provided by a grant from Madison County.

Tom reported having a conversation with the Provost about International travel. There was discussion. Elza will possibly invite the Provost to a Faculty Development meeting to talk about travel and the costs.

Unfinished Business: Shelly Goebel-Parker asked for clarification about forwarding revised clinical faculty language to the Faculty Senate in order to get approval prior to the request for apportionment numbers for elections in January. It was agreed that since it was sent back to Rules & Procedures with suggested revisions and requests from the Provost’s Office that it would not need a first read when being presented to the Faculty Senate, again. Ample time would need to be given to the Senate in order to review it for a vote.

New Business: None

Other: None

Public Comment: None.

Adjournment: The meeting was adjourned at 3:51 p.m. (Goebel-Parker/Sabby).

Approved as submitted November 13, 2014 by the Faculty Senate Executive Committee
Vicki Kruse/University Governance

Faculty Development Council Report October 2014
Announcements: The Council welcomed new members of the FDC Anne Powell and Jack Glassman

Faculty Development Center: Wayne Nelson gave an overview of the first meeting for the Faculty Development Taskforce (Elza was unable to attend due to another meeting conflict). The Provost wants to move quickly with a plan for implementing this “consolidation” of resources and has given a deadline of January to determine the structure of the center. Some issues that need to be considered include how to have representation including all different constituencies, what will be the roles of the new director, how will this director be hired. The director position will be based on an internal search. The council members were tasked to go back to their respective academic units and solicit feedback from faculty on what kind of services and ideas can be made available to faculty through such services. Since there will not be sufficient time to conduct focus groups, we will use the FDC to get as much valuable feedback as possible.

Annual Report: The report was approved as submitted.

International Travel Concerns: Members of the FDC expressed concerned that there is a general lack of clarity about the guidelines concerning the new rules for
seeking funding for international travel introduced by the Provost. Many faculty
members are experiencing unusual delays in receiving word on their travel, making
things difficult, if not impossible, to plan ahead with such travel arrangements.
Members of the FDC want to invite a representative from the Provost office to our
upcoming meeting who can explain in details the rational behind the new measures
as well as the need for introducing those, especially as far as guidelines are be
followed set forth by new procedures. The council members also would like to know
how such restrictions on international travel would affect our overall vision of
making the campus more international and better known around the world.

**Continuous Improvement Conference:** The Council continued to brainstorm ideas
for the 2015 Continuous Improvement Conference. We discussed ideas about
bringing a keynote speaker with budget assistance from the FS and the Provost
Office. Several ideas were entertained and at this point, Dr. Chris Mayo, Director of
Online Education for U of I School of Education has agreed to come and speak to us,
provided that we can accommodate her in the morning. We also decided to have a
number of panels before lunch as prior history shows very little attendance after
noon on Fridays. Possible panels include student panel on online educations (the
good, bad, and the ugly), stories from the OER pilot program, members of the
“Teaching Naked” reading group, as well as “pros/cons” roundtable on online
education. The council also discussed ideas of how to promote the event for better
attendance, including posters and other media, and contemplated issues “certificate
of attendance” for faculty who attend in order to make it a “service” worthy event.

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**Memo**

To: Faculty Executive Committee
From: Jeffrey Sabby, Chair – Faculty Senate Curriculum Council
Date: October 17, 2014
Re: Faculty Senate Curriculum Council Report for October 16th Meeting

**Announcements**

Requested that all new members take the OMA and send completion certificate to Vicki Cruse.

Graduate Appeals Committee Membership (see attached A)
General Education Memo (see attached B)
Registrar Report (see attached C)
UCC Report (see attached D)
UPC Report (see attached J)

**Guest**

Dr. Roberta Harrison from the School of Nursing discussed the continuance (since 1985) the substitution
of a 200 level Humanities course for the IS requirement for the students enrolled in the BSN completion
program.

The BSN completion program is a totally online/nationwide Bachelorette completion program for nursing
students that have their Associates Degree in Nursing. They have seen a 300% increase in the program in
the last year. (see attached E)
Unfinished Business

BSN completion Program:

School of Nursing to accept 200+ level humanities course in place of the IS requirement. Motion to allow the BSN completion program to continue allowing substitution of 200 level humanities substitution for the IS requirement. Motion passed (15, 0, 0).

QR 101 Requirement:

Allow MATH 150: Calculus I or higher with a grade of C or better to count for the QR 101 requirement provided this course is passed within the first 60 hours. Programs that require MATH 150 typically have their students taking MATH 150 during the first year so completing the QR 101 requirement within the first 60 hours is feasible. The Department of Mathematics and Statistics voted to allow a grade of C or better in MATH 150: Calculus I to substitute for QR 101. Motion passed (15,0,0). (see attached F)

FSCC Process Streamlining:

Zenia Agustin reported that the contracts for the Curriculum Software for Course and Program changes have been signed and implementation should be completed Spring 2015.

eTextbook Task Force:

I (chair) gave my report to the council. Still waiting for Denise Cobb to finish charge and fill the remaining membership seats.

Health Science Task Force:

I (chair) gave my report to the council. HSTF had the first meeting on Thursday October 2, 2014. This was mainly an organizational meeting.

Honors Program:

Dr. Carl Springer gave the council his report to the committee.

New Business

First Read GEC Policy 1K4;

Zenia Agustin introduced proposed changes to the to the Undergraduate Proficiency Examination Policy - 1K4: Part B Provisions Regarding Courses in Which a Student is Registered, and Part C Provisions Regarding General Education Courses. This will be voted on during the November 20, 2014 FSCC meeting. (see attached G and H).

Proposed language change in 1H1 General Education Breadth Requirement.

Anne Flaherty proposed a language change for the policy. This was a first read and will be voted on during the November 20, 2014 FSCC meeting.

Learning Styles Survey:
When students enter SIUE, they should complete a learning styles survey. Their survey results should be linked to their student account and be accessible to faculty through Cougarnet. Ideally, faculty could view the proportion of learning styles that represent the students enrolled in each class using either Cougarnet or Blackboard. This information could help inform faculty when they choose class activities or when they help individual students. Submitted by Hoosang Ko on behalf of Dr. Ryan Fries. (see attached I)

Welfare Council Report
October 23, 2014
The Welfare Council met on October 16, 2014 in the MUC Board Room
A. The council announced that the Provost has approved the reappointment of Mary Sue Love as Ombudsperson
B. Faculty Benefits and Facilities discussed the edits made to the Sabbatical Policy. These edits were discussed. A motion was made to pass the edits, passed unanimously, and will now be brought before the executive committee and faculty senate.
C. Faculty Benefits and Facilities discussed the edits made to the UCFPI operating papers. These edits were discussed. A motion was made to pass the edits, passed unanimously, and will now be brought forth before the executive committee and faculty senate.
D. Ari Belasen spoke before the council regarding the edits made in April, 2014, to the internal and external salary equity reports. The salary equity committee has not met this academic year to make any additional edits to the reports.
E. Tom Jordan spoke before the council regarding the UCFPI, stating that the committee is operating successfully, and no issues have been raised beyond the edits to the operating papers. Tom Jordan also discussed the social media policy and some issues that have been raised with the policy. The specific concerns that have been brought forth include:
   a. A required timeline on keeping consent forms
   b. Who will keep the consent forms
   c. What to do when a student withdraws consent after the initial consent both on the academic level and on the required reporting level (e.g. in the case of harassment).

The Faculty Status subcommittee has been charged with making these edits to the social media policy.
Respectfully submitted,
Erin Heil
Co-Chair, Welfare Council
Dept of Sociology and Criminal Justice Studies-CAS

Grad Council Report for FSEC 10/23, FS 11/6
1) Announcements
   • Jerry Weinberg announced that NCERC (National Corn to Ethanol Research Center) received a TAACCCT grant for $10,000,000 over the next four years from the Department of Labor in partnership with the Department of Education.
   • An export control consultant recommended that SIU hire an export control administrator at the system level.
   • The Chancellor has given the go ahead for submission of the proposal for the master of integrative studies degree.
The Graduate School has hired a new research administrator to administer the NIH BRAD grant.

The system wide innovation expo was held here and was well-attended.

The Graduate School Fair will be held on October 23rd. Preliminary numbers indicate 250 attendees have registered.

Ron Schaefer announced that the ESLI (English as a Second Language International) program is moving forward. They are hiring faculty for the program who will start on January 1st. Each of them will teach four courses per term. ESLI will be located in Evergreen Hall.

2) The following work of the Programs Committee was approved.
   - Form 91A – Psychology (SOE-14-998)

3) The following work of the Educational and Research Policies (ERP) Committee was approved.
   - Competitive Graduate Award (CGA) and Graduate Assistantship (GA) Guidelines – 4A3 – GC14/15-02
   - Graduate Assistantship Regulatory Policies – 4A4 – GC14/15-03
   - Graduate Financial Aid for Students in a Combined Baccalaureate/Master’s Five Year Program – 4A5 – GC14/15-04

The ERP committee decided to incorporate information in policies 4A4 and 4A5 into 4A3 and rescind 4A4 and 4A5 to limit the number of policies that pertain to graduate assistantships. In 4A3, language referring to the Competitive Graduate Award was removed from policy. The language pertaining to graduate assistantships was cleaned up and readers were referred to the Graduate Assistant Handbook. Changes to the language also defined more clearly the types of assistantships (general, research, and teaching) and added definitions of first and second-year graduate assistants. Amendments to the text that were originally part of 4A4 would establish bereavement leave and family leave for graduate assistants. The proposed amendments would remove the vacation benefits established for students on “fiscal-type appointments.” They would reduce sick leave from 20 hours per month to 4 hours per month and clarify the circumstances under which a graduate assistant would be required to provide documentation of illness or injury. 4A3 also incorporated policy 4A5 concerning those students in a combined (3+2) program.

Respectfully submitted,
Andrea Hester, Chair of the Graduate Council

Added later:
Rules and Procedure Council 10/23/14 Report to Faculty Senate & Executive Committee

Activity of the Council
Prior to our council meeting the Bylaws Committee and Tom Jordan met and reviewed the details about language that the provost office would be comfortable moving forward.
October 16 - Council met and all members were present. Tom Jordan of the Provost’s Office was a guest.
October 20 - Chair met with the Elections Committee to review history and procedures relevant for their work.
Old Business:

Definition of a Faculty Member
Jon Pettibone, Cathy Santanello and Tom Jordan brought language to be discussed regarding the clinical faculty. As we delved into this the council discussed potential issues and unintended consequences that can arise from policy shifts. Tom Jordan helped to present the options as he understood them, that we are not attempting to re-write the BOT definition as that is out of our purview, but that we are redefining the composition of the FS membership.

Several areas in the papers and bylaws were explored in an attempt to make sure the language is comprehensive and not piecemeal. For instance, we needed to look at how the BOT definition is referenced throughout the operating papers and bylaws and that this shift would be represented throughout these documents. We realized that because of this complexity we were not ready with specific language quite yet.

The overall agreement of the council is to make sure we do our due diligence in preparing the provost and deans of school with Clinical faculty so that we can work toward language that moves the faculty vote from last Spring forward without it getting kicked back again. Also, we agreed that we should investigate enough that we can identify as many unintended consequences as possible.

The Elections committee and I met to review what is needed to gather information and provide the senate with options for HOW clinical faculty can be represented once other language is approved. We are working with Phil Brown of Institutional Research to get current numbers and become familiar enough with the data to run scenarios of the various options of representation. This committee will also research other institutions learn how they handle similar questions of representation and definition of faculty.

Charge from President
The list of charges from the president were discussed again and an overall discussion ensued about policies regarding bullying, a 4/4 load, overall creep of expectation on faculty. There was agreement that working with administration to make sure we will have successful policy is preferred to writing policy and moving it forward just to have it come back. We recognize the need to address these issues and are willing to work toward shared governance initiatives toward those aims. It was suggested that perhaps we should pursue proactive policies that serve as value statements with regard to these issues.

Respectfully Submitted,
Shelly Goeb-Parker